

# HORRY COUNTY BOARD OF EDUCATION

## ***MINUTES*** ***BOARD WORK SESSION/SPECIAL-CALLED MEETING*** ***District Office*** ***January 9, 2017***

The following persons were present:

### **Board of Education**

Joe DeFeo, Chairman	Chris Hardwick	Pam Timms
David Cox, Vice-Chair	Neil James	Sherrie Todd
Shanda Allen	Janice Morreale	Ray Winters
Janet Graham	John Poston	

### **Horry County Schools' Staff**

Jeanna Allen	Leann Hill	Mary Beth Roach
Velna Allen	Charles Hucks, Jr.	Buffy Roberts
Mary Anderson	Holly Jackson	Angela Rush
Edward Boyd	Jill Jeter	April Scott
Daryl Brown	Kelly Johnson	Heather Sheehan
Carolyn Chestnut	H. T. Lee	Rhonda Snowden
Edi Cox	Rick Maxey	Judy Stall
Diane Formhals	Paula Mullis	Diane Thompson
Ronald Fowler	Boone Myrick	Tammy Trulove
John Gardner	Cecelia Nance	Melissa Westbury
Kenny Generette	James Nininger	Kristin Wilson
Sie Gilbert	Tonya Pickett	Kelley Wilttrout
Tanya Gray	Meg Quillen	Mark Wolfe
Ben Hardee	Lucas Richardson	

*As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the District Office and distributed to schools for posting.*

### **1. OPENING JANUARY 9, 2017, AT 6:00 P.M. – CALL TO ORDER**

Chairman DeFeo called the meeting to order at 5:57 p.m.

#### **A. Invocation/Pledge of Allegiance**

Mr. Cox shared that tonight would be his last night serving as the Vice-Chair and that it had been a pleasure serving in this capacity. Mr. Cox then offered the invocation and led the Pledge of Allegiance.

#### **B. Organizational Business**

1) Administration of the Oath of Office – Joe DeFeo (Chairman), David Cox (District 4), Janice Morreale (District 5), John Poston (District 8), Chris Hardwick (District 9), and Shanda Allen (District 11) – The Oath of Office was administered by Mr. Al Allen, who serves on Horry County Council and is a Notary Public, and who is therefore authorized to administer the Oath of Office. The two newly elected Board members, Ms. Allen and Mr. Hardwick, as well as the four re-elected Board members, Mr. DeFeo, Mr. Cox, Ms. Morreale, and Mr. Poston, were sworn into office.

2) Introduction of Board Members – All Board members introduced herself/himself and named the District they represent.

3) Election of Vice-Chair

**Board Action:** Ms. Timms made a motion to nominate Mr. Neil James to serve as Vice-Chair. The motion was seconded by Ms. Graham. There were no further nominations. Upon a vote, the motion carried and Mr. James was named Vice-Chair. Mr. James abstained from the vote. The Board Chair did not cast a vote on this item. Mr. James will begin serving as Vice-Chair at the next Board meeting.

4) Board Meeting Dates – A schedule of the Board meeting dates through the 2016-17 school year was provided as information.

### **C. Approval of Agenda**

**Board Action:** A motion was made by Mr. Cox to approve the agenda as presented. The motion was seconded by Ms. Timms and carried unanimously. The Board Chair did not cast a vote on this item.

### **D. Approval of Minutes – December 12, 2016**

**Board Action:** A motion was made by Mr. Winters and seconded by Mr. James to approve the December 12, 2016, Board Minutes as presented. The motion carried unanimously and the Minutes were approved. The Board Chair did not cast a vote on this item.

## **2. DISCUSSION**

### **A. Monitoring Report: OE-13 Facilities**

Mr. Wolfe shared that a copy of the Quarterly Executive Summary for the 4<sup>th</sup> quarter of 2016 has been provided and he was available to answer any questions.

### **B. Monitoring Report: R-3 Science**

Ms. Myrick shared that a copy of the monitoring report has been provided and she was available to answer any questions.

### **C. Superintendent's Report**

1) Make-up Days – In accordance with South Carolina law that addresses make-up days, as of this Friday, we will have made up three of the days missed due to Hurricane Matthew. The administration will be bringing to the Board at the meeting on January 23<sup>rd</sup>, a request asking the Board to waive days 4, 5, and 6 that were missed and to petition the State for forgiveness of the other days missed.

2) Two School Improvement Councils Named to the Honor Roll – The School Improvement Councils for St. James High School and St. James Elementary School have been recognized and named to the Honor Roll for the 2017 Riley Award. Congratulations to these two schools and good luck as they proceed through the remainder of the competition.

## **3. SPECIAL-CALLED MEETING**

**Board Action:** A motion was made by Mr. Winters and seconded by Mr. James to enter into a Special-Called Meeting for a Business session. The motion carried and the Board moved into Business session. The Board Chair did not cast a vote on this item.

#### **4. BUSINESS**

##### **A. 2017-18 Budget Assumptions and Parameters**

Mr. Gardner stated that the Budget Assumptions and Parameters was shared with the Board at the December 12, 2016, meeting, on which we will build the budget for the upcoming year. The only change from the current year is the number of students.

**Board Action:** A motion was made by Mr. Poston and seconded by Ms. Graham to approve the Budget Assumptions & Parameters for fiscal year 2017-18 as presented. The motion carried unanimously. The Board Chair did not cast a vote on this item.

##### **B. 2017-18 Personnel Allocation Formulae**

Mr. Gardner stated that the Personnel Allocation Formulae for 2017-18 was shared with the Board at the December 12, 2016, Board meeting. The only change from the current year is that there is a new formula for the intermediate school in the St. James area for grades 5-6.

**Board Action:** A motion was made by Mr. Cox to approve the Personnel Allocation Formulae – FY2018, as presented. The motion was seconded by Mr. Poston and carried unanimously. The Board Chair did not cast a vote on this item.

##### **C. Board Member Committee Assignments**

Mr. DeFeo shared there are some recommended changes for the Board Committees. Some are due to requests by Board members and to place the new Board members on Committees.

The recommendations are as follows:

Finance Committee – John Poston (Chairman), Janet Graham, Neil James, and Shanda Allen

Facilities Committee – Neil James (Chairman), Holly Heniford, Sherrie Todd, Janet Graham, and Ray Winters

Human Resources Committee – David Cox (Chairman), Janice Morreale, Pam Timms, Chris Hardwick, and Shanda Allen

Technology Committee – Janice Morreale (Chairman), Sherrie Todd, Ray Winters, and Chris Hardwick

**Board Action:** A motion was made by Mr. Cox to approve the Committee membership recommendations as presented. The motion was seconded by Mr. James and carried unanimously. The Board Chair did not cast a vote on this item.

Mr. DeFeo noted that each of the Committees may choose when and who will serve as the Chair for their respective Committee.

**5. CONSENT AGENDA**

**Board Action:** A motion was made by Mr. James and seconded by Mr. Winters to approve the Consent Agenda item as follows:

A. Personnel Recommendations as Required by Law

The motion carried unanimously and the Consent Agenda item was approved as presented. The Board Chair did not cast a vote on this item.

**6. ADJOURNMENT**

**Board Action:** A motion was made by Mr. Poston and seconded by Mr. Hardwick to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 6:14 p.m. The Board Chair did not cast a vote on this item.

**BOARD SELF-ASSESSMENT RESULTS**

A summary of the responses follows.

Respectfully submitted,

A handwritten signature in black ink that reads "Rhonda Snowden". The script is cursive and fluid.

Rhonda Snowden  
Executive Assistant to the Superintendent and  
Horry County Board of Education

Approved: January 23, 2017

## Board Performance Indicators - 6 Responses

1/09/17

*5= strongly agree, 4 = agree, 3 = neither agree nor disagree, 2 = disagree, 1 = strongly disagree*

Date

### Agenda

Reports are clear, well prepared and provide adequate information for decision making.

29 / 4.84

The majority of agenda items focus on our core purpose.

29 / 4.84

### Meetings

Our meetings are businesslike, results-oriented and we function like a team.

29 / 4.84

Our discussions are cordial and well balanced (not dominated by just a few members.)

29 / 4.84

### Community

Board members make reasonable efforts to inform themselves about education through school visits, professional meetings and outside reading.

28 / 4.67

Board members meet reasonable expectations of involvement by participating in school and other public meetings as representatives of the Board.

27 / 4.50

Board members efficiently address issues and concerns brought to them by the public.

28 / 4.67

### Superintendent Relationship

The Board seeks and values the input of the Superintendent as issues are discussed and decisions are made.

29 / 4.84

### Work / Policies

Board decisions are based on thoughtful analysis of available information.

29 / 4.84

Board members balance the issues of their district with the needs of the entire school district.

29 / 4.84

The Board places emphasis on building consensus among members through open and honest communication.

29 / 4.84

### Comments:

There were no comments.