

**HORRY COUNTY BOARD OF EDUCATION**

**MINUTES**

**BOARD WORK SESSION/BOARD MEETING  
District Office**

**December 12, 2016**

The following persons were present:

**Board of Education**

Joe DeFeo, Chairman	Holly Heniford	Pam Timms
David Cox, Vice-Chair	Janice Morreale	Sherrie Todd
Jeffrey Garland	John Poston	Ray Winters
Janet Graham	Kathy Richardson	

**Horry County Schools' Staff**

Jeanna Allen	Charles Hucks, Jr.	Meg Quillen
Velna Allen	Jill Jeter	Angela Rush
Elissa Blosser	Kathy Johnson	April Scott
Edward Boyd	H. T. Lee	Judy Shelley
Daryl Brown	Rick Maxey	Rhonda Snowden
Dottie Brown	Norman McQueen	Judy Stall
Dena Chatfield	Lisa Melchione	Diane Thompson
Carolyn Chestnut	Boone Myrick	Robbie Watkins
Edi Cox	Ben Prince	Kristin Wilson
Kenny Generette	Lucas Richardson	
Becky Hinson	Boone Myrick	

*As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the District Office and distributed to schools for posting.*

**1. OPENING DECEMBER 12, 2016, AT 6:00 P.M. – CALL TO ORDER**

Chairman DeFeo called the meeting to order at 6:00 p.m.

**A. Invocation**

Mr. Poston offered the invocation.

**B. Presentation of Colors, Pledge of Allegiance – Myrtle Beach High School Navy JROTC**

The Myrtle Beach High School Navy JROTC presented the colors and led the Pledge of Allegiance.

**C. Approval of Agenda**

Mr. DeFeo noted that item Business 6.A. St. James Intermediate School Mascot Recommendation, has previously been voted on and should be removed from the agenda.

***Board Action:*** A motion was made by Mr. Cox and seconded by Ms. Heniford to approve the agenda with the change as noted. The motion carried unanimously. The Board Chair did not cast a vote on this item.

#### **D. Approval of Minutes – November 21, 2016**

**Board Action:** A motion was made by Mr. Winters and seconded by Ms. Heniford to approve the November 21, 2016, Board Minutes as presented. The motion carried unanimously and the Minutes were approved. The Board Chair did not cast a vote on this item.

#### **2. BOARD MEMBER RECOGNITIONS**

##### **A. Board Service: Mr. Jeffrey Garland, Ms. Kay Loftus (Posthumously), and Ms. Kathy Richardson**

The Board Chair recognized Mr. Jeffrey Garland, Ms. Kay Loftus, posthumously, and Mrs. Kathy Richardson for their service on the Horry County Board of Education. Mr. Garland and Ms. Richardson were presented with an engraved clock to acknowledge their service. Mr. Gary Loftus was presented with an engraved clock in honor of his wife's service on the Board of Education.

#### **3. RECOGNITIONS**

##### **A. Student Delegate to the United States Senate Youth Program**

Ms. Velna Allen, along with the Scholars Academy Program Administrator, Norman McQueen, recognized Lee Adi, a Carolina Forest High student who attends the Scholars Academy, for having been selected as a student delegate to the United States Senate Youth Program. Only two students are selected for this honor from each state, the District of Columbia, and the Department of Defense Education System Overseas, each year, through an extremely competitive merit-based selection process. Miss Adi will represent us in Washington, D.C. on March 4- 11, and will receive a \$10,000 college scholarship.

##### **B. Students Scoring Platinum Level on the ACT WorkKeys Exam**

Ms. Allen and Mr. McQueen recognized Calista Gray, a student from North Myrtle Beach High who attends the Scholars Academy, and Jason Zhang, a Carolina Forest High student who attends the Scholars Academy, for having scored at the platinum level on the ACT WorkKeys exam during the 2016 administration of the WorkKeys. Carly Mitchell, a St. James High School student, was also recognized for having received this honor, but was unable to attend tonight's meeting.

##### **Recognition of Board Candidates**

Mr. DeFeo called for anyone in attendance who was recently elected to serve on the Board.

#### **4. PUBLIC COMMENTS**

Mr. Dameion Fowler previously signed up to address the Board at tonight's meeting. Mr. Fowler did not come forward when called.

No others came forward when the call was given for public comments.

#### **5. DISCUSSION**

##### **A. Report from Finance Committee**

Mr. Garland provided a report from the Finance Committee meeting held earlier today. The Finance Committee has requested that the District start using multi-year budgeting henceforth. Mr. Poston was

selected as the Chairperson of the Finance Committee. The Finance Committee has tentatively scheduled their next meeting for January 19, 2017.

**B. Monitoring Report: OE-7 Asset Protection**

Mr. Gardner reported that we are in full compliance with OE-7 and was available to answer any questions.

**C. 2017-18 Budget Assumptions and Parameters**

Mr. Gardner shared the budget assumptions and parameters for fiscal year 2017-18, which is based in part on a preliminary estimate of an anticipated increase in population of 743 students. Mr. Gardner asked that this item be placed under the Consent Agenda in January for the Board's consideration.

**D. 2017-18 Personnel Allocation Formulae**

Mr. Gardner presented the 2017-18 personnel allocation formulae for the Board's consideration, which is essentially the same as for 2016-17 with the exception of administration's recommendations for the grade 5-6 schools.

**E. Report on General Fund – Fund Balance**

Our 2015-16 fiscal year audit was recently completed. The District received an unmodified opinion, which is the highest opinion we can receive for an external audit regarding the District's financial position. The auditor will make a presentation to the Board in January on the complete audit. Mr. Gardner highlighted information from the District's current General Fund report.

**F. Report from Facilities Committee**

Mr. DeFeo shared that he covered the Facilities Committee meeting today in Mr. James' absence and requested that Mr. Ferris provide a new construction update before continuing with the report from the Facilities Committee.

**Temporary Reuse of the Current Socastee Elementary School** – Following the new construction update, Mr. DeFeo called for Mr. Wolfe to share information regarding temporary reuse of the current Socastee Elementary School. Mr. Wolfe shared that as stated in the new construction update, we learned that the new middle school in the Socastee attendance area may possibly not make the schedule. Facilities and Learning Services having been working to come up with an alternate plan. This plan would move the students of Forestbrook Middle who will be attending the new middle school in the Socastee attendance area to the current Socastee Elementary School, which will become vacant with the opening of the new elementary school in the Socastee attendance area. This plan would be utilized until the new middle school in the Socastee attendance area is complete. This will allow the attendance zones to be implemented, registration to occur, prevents having two schools inside of one facility, and allows transportation schedules to be implemented. Ms. Melchione, the principal for the new middle school, has worked to determine how to make this plan work best. The current Socastee Elementary School previously served as a middle school and is adaptable for use again as a middle school. This plan is being shared with the Board as information only.

**Myrtle Beach Attendance Area Reconfiguration** – Dr. Maxey shared that we have been looking at how we can utilize the current Myrtle Beach Middle School once the new middle school is complete and the current building is vacated. The current Myrtle Beach Intermediate School could serve as a replacement for the Myrtle Beach Family Learning Center. We would then look at changing the grade configurations of the current Myrtle Beach elementary level schools so that Myrtle Beach Primary will serve CD and K (this being

advantageous because it will allow us to avoid having to do a redesign of the current Myrtle Beach Intermediate structure). Also from an instructional perspective, it would be advantageous as we progress because we would look at the next set of grades which would be grades 1-2, and the intermediate would serve grades 3-5. Mr. Wolfe requested approval of the Board to engage an architect to begin looking at this plan so that an estimated cost can be determined to bring back to the Board, hopefully in January. Mr. DeFeo asked for any comments or objections and there were none.

**Loris Education Center Update** – Mr. DeFeo stated that we have asked the City of Loris to come back with a legal recommendation with some options for the Board’s consideration.

**Doug Shaw Stadium Recommendation** – Mr. DeFeo shared that the contract between Horry County Schools and the City of Myrtle Beach states that the stadium shall be up to educational specifications. Based upon the condition of the stadium, District administration believes the stadium is up to standards, and therefore, it is the recommendation of the Facilities Committee that no funds be granted for the renovation as requested by the City of Myrtle Beach. There will be continuing conversation about some maintenance and repair costs, and any recommendations will be brought back to the Board.

**Athletic Facilities Handout** – Mr. Wolfe shared that during discussion of the request for funding of Doug Shaw Stadium at the Facilities Committee meeting in November, administration was asked what our other schools look like. A synopsis of the assessment report of the District’s athletic facilities was distributed at the Facilities Committee meeting and is available if others would like a copy.

#### **G. New Construction Update**

Mr. Robbie Ferris provided an update on the construction status of the five new schools.

#### **H. Proposed Building Modification/Sustainment Projects: 2016-17**

Mr. Wolfe shared the Building Modifications and Sustainment Projects proposed project list for the planned projects for the remainder of the current fiscal year. Mr. Wolfe asked that he be notified should there be any objections to any of the projects.

#### **I. Prioritization of Projects for Conway-Attendance Area Schools**

A list entitled, “Conway Area Schools Potential Projects List” was provided. Ms. Graham noted that this list contains almost \$4 million in projects and the funding from the technology redistribution is approximately \$1.7 million. Ms. Graham shared how she would like the list prioritized, which is to repaint the interior of Conway Elementary, replace gym bleachers at Conway High, construct steps to the stage in the gym at Homewood Elementary, paint corridors and restrooms at Kingston Elementary, paint corridors and restrooms and add drainage at the front crosswalk at Pee Dee Elementary, paint corridors and restrooms at South Conway Elementary, and paint the stairwells at Whittemore Park Middle, all of which totals close to \$1.4 million, and will leave a contingency of approximately \$300,000. Ms. Morreale asked that a list of the recommended items be emailed to Board members. Ms. Graham will provide the list of recommended projects to Board members and she asked that this item be placed on the Business agenda at the January meeting.

#### **J. Recommendation for School Name, Mascot, and Colors for the New Carolina Forest-Attendance Area Middle School**

Mr. Wolfe shared that the New Carolina Forest-Attendance Area Middle School Ad Hoc Naming Committee was formed in accordance with District policy and the Committee recommends naming the school, Ten

Oaks Middle School, with the mascot being the silver fox, and with school colors of burgundy, black, and silver. Mr. DeFeo added that this item will be a business agenda item in January.

**K. Recommendation for School Name, Mascot, and Colors for the Socastee-Attendance Area Middle School**

Mr. Wolfe shared that the Socastee-Attendance Area Middle School Ad Hoc Naming Committee was formed in accordance with District policy and the Committee recommends naming the school, Socastee Middle School, with the mascot being the Warriors, and with school colors of black and gold. Mr. DeFeo added that this will be a business agenda item in January.

**L. Monitoring Report: R-2 Numeracy**

Ms. Myrick noted that the Numeracy Monitoring Report has been provided along with a summary of the data. She highlighted some of the strategies we have in place to address the assessments and college and career readiness for our students.

**M. South Carolina School Boards Association – Legislative Advocacy Conference and Delegate Assembly**

Ms. Graham highlighted information received while attending the South Carolina School Boards Association Legislative Advocacy Conference and Delegate Assembly meeting recently along with other Board members.

**N. Superintendent's Report**

1) Online Testing Waiver Request to State Board of Education Pursuant to Proviso 188 – Dr. Maxey reported that the District has sought a waiver for testing for our 3<sup>rd</sup> graders in SC Ready and 11<sup>th</sup> graders for the ACT WorkKeys, in that we are seeking to use a pencil and paper version. Many other Districts have also requested a waiver. As of next year, online testing will be required.

2) Education Oversight Committee Survey – The Every Student Succeeds Act requires that each state submit an accountability plan to the federal government for approval. The Education Oversight Committee has put together a proposal for an accountability system for South Carolina public schools and are seeking input. Dr. Maxey will provide a link where Board members can access and provide input on the proposed accountability system.

**6. BUSINESS**

**Board Action:** A motion was made by Mr. Cox and seconded by Mr. Winters to enter into business session. The motion carried unanimously. The Board Chair did not cast a vote on this item.

**A. St. James Intermediate School Mascot Recommendation**

This item was removed from the agenda during the Approval of Agenda vote earlier in the meeting.

**B. Change of Mascot for St. James Middle School**

Mr. Wolfe reported that the St. James Advisory Board, with the consent of the St. James Middle School Improvement Council, is recommending that the mascot for St. James Middle School be changed from the Eagles to the Sharks.

**Board Action:** A motion was made by Mr. Poston and seconded by Ms. Graham that the mascot for St. James Middle School be changed from the Eagles to the Sharks. The motion carried unanimously. The Board Chair did not cast a vote on this item.

**C. Board Governance – Proposed Changes**

Mr. DeFeo stated that the recommendations for changes to Board Governance Policies will be voted on separately. A draft of the proposed changes was provided.

Item 1 Regarding OE-13, New Subparagraph 1.f

Mr. Winters previously recommended minor wording changes. The alternate motion of Mr. Winters was read by Mr. DeFeo from an email from Mr. Winters, which stated as follows:

**Board Action:**

Notifies the Board immediately upon a decision being made to form a selection committee concerning major construction projects, other than new construction, which have a budget of four million dollars, or greater, in order to provide the Board with the opportunity to appoint a Board member to serve on any such selection committee that may be involved in decisions concerning said project. The Board member serving on any selection committee shall be appointed by the Facilities Chair from the membership of the Facilities Committee. If no member of the Facilities Committee is able to serve on the selection committee, the Facilities Chair may appoint a Board member who is not a member of the Facilities Committee to serve on the selection committee.

Mr. Winters confirmed he wished to make the above as an amended motion. The amended motion was seconded by Mr. Cox and carried unanimously. The Board Chair did not cast a vote on this item.

Mr. DeFeo confirmed with Mr. Generette that a vote on the original recommendation was not needed since the amended motion made by Mr. Winters carried unanimously.

Item 2 Regarding GC-5, New Paragraph 5

Mr. DeFeo read the recommendation, which states as follows:

**Board Action:**

The Facilities Chair shall appoint five Board members to any 10-member selection committee involved in decisions concerning the construction of new facilities. All members of the Facilities Committee may serve on the selection committee. If Board members who are not members of the Facilities Committee are needed to complete the five-member Board complement of a selection committee, the Vice Chair will be asked to serve and, as necessary, the Facilities Chair may appoint other Board members who are not members of the Facilities Committee to complete the membership of any selection committee.

Upon a call for a vote by the Board Chair, the recommendation carried as follows: Heniford, Todd, Winters, Richardson, Morreale, Cox, Timms, Graham, Garland – in favor; Poston – opposed. The Board Chair did not cast a vote on this item.

Item 3 Regarding OE-9, New Paragraph 3

Mr. DeFeo read the recommendation, which states as follows:

**Board Action:**

Ensure that audio recordings are made of any executive session discussion by a selection committee and of executive session deliberations by the Board concerning facilities or capital improvement projects. Copies of such recordings or, at the District's option, transcripts thereof, are to be made available to the public after official action is taken by the Board concerning the project. All proprietary or other confidential information contained in such recordings, or in any transcript shall, as permitted by law, be deleted or redacted prior to disclosure.

An amendment to this item was made by Mr. Poston to change the third word from audio to audio/video. The amended motion of Mr. Poston was seconded by Mr. Garland. After further discussion, Mr. Poston amended his amendment to include the word, "only" as the last word of the first sentence. Mr. Garland seconded the amendment to the original amendment.

Upon a call for a vote by the Board Chair, the amended recommendation carried unanimously. The Board Chair did not cast a vote on this item.

After further discussion and uncertainty over understanding of the vote, another vote was taken, which is a vote on the original recommendation, and which now includes the amendments made by Mr. Poston because it carried unanimously. The original recommendation, with the amendments, carried unanimously. The Board Chair did not cast a vote on this item.

**Item 4 Regarding GC-5, New Paragraph**

Mr. DeFeo read the recommendation, which states as follows:

**Board Action:**

Recommendations from standing committees will be shared with the Board via email ASAP after the meeting or if the Board is meeting within 3 days of the committee meeting, it will be shared at the next (1<sup>st</sup>) Board meeting. The recommendation will be then on the agenda for a full discussion at the next (2<sup>nd</sup>) Board meeting. A final vote of the Board will be at the next (3<sup>rd</sup>) meeting after the full discussion.

Mr. Poston asked for clarification of the 3-day commitment and if this is an expectation of the Committee Chairs. Ms. Morreale asked for clarification of, "ASAP."

Mr. Poston offered a motion to table this item until our next meeting to see if we can work on wording that meets the intent and that does not place a logistical burden on the Committee Chairs. This motion was seconded by Mr. Garland and carried unanimously. Mr. DeFeo asked that Mr. Generette reword this item for consideration at the next Board meeting.

**D. Standing Committee Appointment (Finance Committee – Neil James)**

**Board Action:** A motion was made by Mr. Poston to appoint Mr. James to serve on the Finance Committee. The motion was seconded by Mr. Garland and carried unanimously. The Board Chair did not cast a vote on this item.

**7. CONSENT AGENDA**

***Board Action:*** A motion was made by Mr. Poston and seconded by Mr. Winters to approve the Consent Agenda items as follows:

- A. Personnel Recommendations as Required by Law
- B. Act 155 Diploma Request
- C. Education Fund Distribution – District 1
- D. Education Fund Distribution – District 2
- E. Education Fund Distribution – District 11

The motion carried unanimously and the Consent Agenda items were approved as presented. The Board Chair did not cast a vote on this item.

**Upcoming Meetings**

- Technology Committee Meeting, Monday, January 9, 2017 – 4:00 p.m.
- Board Work Session, Monday, January 9, 2017 – 6:00 p.m.
- Finance Committee Meeting – Thursday, January 19, 2017 – 12:00 p.m.

**8. ADJOURNMENT**

***Board Action:*** A motion was made by Mr. Poston and seconded by Ms. Graham to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 7:26 p.m. The Board Chair did not cast a vote on this item.

**BOARD SELF-ASSESSMENT RESULTS**

A summary of the responses follows.

Respectfully submitted,



Rhonda Snowden  
Executive Assistant to the Superintendent and  
Horry County Schools' Board of Education

Approved: \_\_\_\_\_ January 9, 2017



**Board Performance Indicators - 8 Responses**

**12/12/16**

*5= strongly agree, 4 = agree, 3 = neither agree nor disagree, 2 = disagree, 1 = strongly disagree*

*Date*

**Agenda**

Reports are clear, well prepared and provide adequate information for decision making.

**36 / 4.50**

The majority of agenda items focus on our core purpose.

**38 / 4.75**

**Meetings**

Our meetings are businesslike, results-oriented and we function like a team.

**39 / 4.88**

Our discussions are cordial and well balanced (not dominated by just a few members.)

**38 / 4.75**

**Community**

Board members make reasonable efforts to inform themselves about education through school visits, professional meetings and outside reading.

**36 / 4.50**

Board members meet reasonable expectations of involvement by participating in school and other public meetings as representatives of the Board.

**38 / 4.75**

Board members efficiently address issues and concerns brought to them by the public.

**38 / 4.75**

**Superintendent Relationship**

The Board seeks and values the input of the Superintendent as issues are discussed and decisions are made.

**40 / 5.0**

**Work / Policies**

Board decisions are based on thoughtful analysis of available information.

**38 / 4.75**

Board members balance the issues of their district with the needs of the entire school district.

**36 / 4.50**

The Board places emphasis on building consensus among members through open and honest communication.

**38 / 4.75**

**Comments:**

There were no comments.