

# HORRY COUNTY BOARD OF EDUCATION

## **MINUTES** **BOARD WORK SESSION/BOARD MEETING** **District Office** **January 25, 2016**

The following persons were present:

### **Board of Education**

Joe DeFeo, Chairman	Neil James	Pam Timms
David Cox	Kay Loftus	Sherrie Todd
Janet Graham	Janice Morreale	Ray Winters
Holly Heniford	John Poston	

### **Horry County Schools' Staff**

Velna Allen	Sie Gilbert	Boone Myrick
Mary Anderson	Roger Gray	Beverly Pilkey
Holly Barnes	Ben Hardee	Meaghan Quillen
Terra Bodkins	Teal Harding	Lucas Richardson
Edward Boyd	Leann Hill	Angela Rush
Daryl Brown	Traci Hogan	Donna Satterley
Dottie Brown	Charles Hucks	Scott Scrivner
Dena Chatfield	Natalie Hunnell	Heather Sheehan
Edi Cox	H.T. Lee	Rhonda Snowden
Meagan Cox	Ebony Livingston	Paul Spadaro
Krissy Dowling	Tammy Martin	Judy Stall
Laura Farmer	Rick Maxey	Tammy Trulove
Diane Formhals	Valerie McNeill	Mark Wolfe
John Gardner	Donna Mishoe	Stephanie Yancey
Kenneth Generette		

*As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the District Office and distributed to schools for posting.*

### **1. OPENING JANUARY 25, 2016, AT 6:00 P.M. – CALL TO ORDER**

#### **A. Invocation**

Chairman DeFeo called the meeting to order at 6:00 p.m. Mr. Cox gave the invocation.

#### **B. Presentation of Colors and Pledge of Allegiance**

Loris High School Army JROTC presented the colors and led the Pledge of Allegiance.

#### **C. Approval of Agenda**

A motion was made by Mr. James to approve the agenda as presented. The motion was seconded by Mrs. Todd and carried unanimously. The Board Chair did not cast a vote on this item.

#### **D. Approval of Minutes – December 14, 2015**

A motion was made by Mr. Cox and seconded by Mrs. Graham to approve the December 14, 2015, minutes as presented. The motion carried unanimously, The Board Chair did not cast a vote on this item.

## **2. RECOGNITIONS**

### **A. Apple Distinguished Program Award**

Dr. Maxey introduced Mr. Monte Rector, Area Director for Apple Education. Mr. Rector is responsible for Apple's education business in the Eastern 25 states. Over the past 30 years, Mr. Rector has worked with business and educational institutions across the United States, Europe, the Middle East, and Africa.

Mr. Rector stated that he was present to recognize Horry County Schools as an Apple Distinguished Program. Horry County Schools' middle school program is the first in the State of South Carolina to be awarded this distinction, and is awarded on the program that has been put in place to create a personalized digital learning initiative across the middle schools. Mr. Rector shared that Horry County Schools and Apple believe that all children learn differently and personalizing that learning is key to their success.

### **B. Cumulative Perfect Attendance**

Annually Horry County Schools recognizes students who have cumulative perfect attendance in grades 1 – 5, grades 1 – 8, and grades 1 – 11. Seven students were recognized for having attained this level of recognition. The students recognized for cumulative perfect attendance in grades 1 – 5 are: Cecilia Beverly – CMS, Rachel Michelle Huggins – GSFMS, and Kamora Unique Washington – WPMS. These students will each receive a medallion and a certificate. Students recognized for cumulative perfect attendance in grades 1 – 8 are: Zachary Robeson Ford and Jahrique Laquavis Isaiah – MBHS, and John Cameron Huggins – GSFHS. These students will receive a certificate and a check in the amount of \$50. One student, Whitney Martin, who attends Loris High School, was recognized for having cumulative perfect attendance in grades 1 – 11. She will receive a certificate and a check in the amount of \$100.

### **C. Waccamaw EOC**

A certificate of appreciation was presented by Harold Phillips, Chairman of the Board of Directors for Waccamaw EOC, to Horry County Schools for its continuous support and partnership with Waccamaw EOC.

### **D. South Carolina School Boards Association Service Recognition**

Mr. Joe DeFeo, Chairman of the Board, was recognized for 10 years of service to the children of Horry County. Mr. DeFeo was presented with a pin and a certificate.

## **3. PUBLIC COMMENTS**

Susan Platt addressed the Board in support of the arts as a parent, a community member, and as an advocate for the arts, regarding the need for equal distribution of teachers across the District in the area of Fine Arts. Board members were given two tickets to the upcoming showing of, "The Little Mermaid".

## **4. DISCUSSION**

### **A. Facilities Committee Meeting Report**

Mr. James gave a report from the Facilities Committee meeting held earlier in the day and provided information on the following:

- 1) Aynor High School electronic digital sign – A lease has been finalized with Anderson Brothers Bank to locate the sign at a visible location along Highway 501. Construction can begin on the sign.
- 2) Mr. Robbie Ferris provided a construction update to the Facilities Committee. Mr. James requested that the Board secretary forward a copy of the update report that was shared during the Committee meeting to all Board members.
- 3) Short-term Facilities Plan, and in particular the Owner’s Contingency – The District set aside \$6,750,000 as a part of the contingency fund. There were some costs that had not been allocated from the conceptual design that was finalized by SHW Group/Stantec. Those costs have been finalized, moved forward, and allocated to the projects. We have used \$809,399 of that contingency fund. We are left with a balance of \$5,940,601.
- 4) Periodically over the last number of meetings, we have been spending money and pulling it out of the current capital project contingency fund. Some of the most recent projects have included the Socastee High School track, roof repairs to the Facilities building, additional furniture purchases, property for Socastee Middle, and the modular classrooms for the Myrtle Beach Family Learning Center. At this time, we are left with a balance of \$2,420,203.
- 5) On behalf of the Facilities Committee, this item will be presented as a Business item at the next Board meeting. The recommendation is for excavation and removal of organic material, level, and reseed 3.6 acres of Pee Dee Elementary School’s playground. The playground has holes in it due to organic material decaying. It is not safe and we need to remedy that as soon as possible. The budget estimate for this project is \$125,000. The funding for this project will be the capital project contingency fund.

**B. Monitoring Report: OE-13**

Mr. Wolfe shared that updated information had been provided and he would answer any questions.

**C. Proposed 2016-17 Board Meeting Calendar**

Dr. Maxey shared that state law requires each year that the Board establish a calendar year of dates for its meetings. The Board previously approved a series of dates through June 30, 2016. Rather than establish meeting dates through December 30, we are recommending the attached schedule to coincide with the District’s fiscal year, which runs from July 1, 2016, through June 30, 2017. This will not only meet the state requirement for a calendar year of meeting dates, it will align with our activities and take us through our fiscal year. When developing the recommended schedule, we did take into consideration the SCSBA and NSBA conferences.

**D. Monitoring Report: R-3 Science**

The R-3 science monitoring report, along with supporting data, was provided.

**E. 2014-15 Audit**

Steve Luomo, Managing Partner of McGregor & Company, provided a report on the 2014-15 audit. The year-end audit report is intended to provide the Board of Education with a comprehensive overview of the District’s financial condition. The audits are required by Board policy, South Carolina Department of Education, and OMB A-133.

#### **F. Quarterly Financial Statement**

The Quarterly Financial Report as of December 31, 2015, was provided.

#### **G. Monitoring Report: OE-7 Asset Protection**

The OE-7 Asset Protection monitoring report was provided. Mr. James asked what the District is doing to increase the protection of intellectual property and sensitive data and to protect against cyber-attacks. We will ask Charles Hucks to respond to this question.

#### **H. B/SR-5 Superintendent Accountability**

Dr. Maxey shared that as a part of the terms of his contract there is an evaluation clause which asks for goals to be established for him to accomplish. Dr. Maxey pointed out from Board Governance, page 23, that which articulates the basis for an evaluation. The OE reports are a part of that, as are the results that focus on student achievement. Included in the Board's documents are a listing of District consolidated goals, which is similar to evaluation measures that have been used in the past with superintendents. This information is being shared for review by Board members. Items pointed out are that reading ELA and math achievement measures will be different for this year because the State just identified the assessment that will be used in grades 3 – 8. The assessment is called SC READY and this will be the first implementation of this test in the spring. The social studies and science areas will continue to use SC PASS for grades 3 – 8. We will continue to monitor graduation rates and EOC tests. Dr. Maxey asked the Board to review these materials and come back at a later date to discuss this in greater depth.

#### **I. Superintendent's Report**

1) Board Member Appreciation Month/Recognition – Dr. Maxey thanked each of our Board members, noting that they invest a lot of time and effort in serving our school community. We appreciate the leadership that is provided for Horry County Schools.

2) Diversity Leadership Initiative - Dr. Maxey was contacted by the Riley Institute at Furman University, with a request to pilot a Diversity Leadership Institute program in Horry County. Horry County Schools is one of six districts across the State selected to pilot this program. The principals of Conway High, Conway Middle, and Whittemore Park Middle Schools will attend one-day seminars in Columbia, along with leaders from the Conway Police Department, for a six-month time period. By the end of the training, the school administrators and Conway Police Department leaders will produce a capstone project which they will bring back for implementation in the Conway community.

3) Status Report – Conway High School STEM – Velna Allen gave a status report on STEM efforts at Conway High School. Future plans are to continue to add STEM programs at Conway High. The need is there and the students are interested. Ms. Allen offered by way of a recap, some things have been started this year, next year they plan to expand the medical field, they plan to offer the bio-medical engineering, expand the pre-engineering program that is already in place, fully develop the program of study with Horry Georgetown Technical College for next year, and, with the permission of the Board, continue to explore, and hopefully by 2017-18, look at some type of STEM Academy for Conway High School. Mr. Poston stated that he is hopeful this program will open up as an application process because there are more applicants for the STEM program than we can fit at AAST. Also, it is hard for those in the western part of the county to commit to the STEM program at AAST due to the travel distance.

4) 2016-17 School Calendar – A calendar for the 2016-17 school year was shared as information. The calendar was developed by gathering input from the various Cabinets. We would like to move forward with publishing this calendar for the coming year.

## **5. BUSINESS**

A motion was made by Mr. Cox and seconded by Mrs. Graham to enter into Business session. The motion carried unanimously and the Board entered into Business session. The Board Chair did not cast a vote on this item.

### **A. Proposed 2016-17 Board Meeting Calendar**

A motion was made by Mr. James and seconded by Ms. Heniford to approve the 2016-17 proposed Board meeting calendar as presented. The motion carried unanimously. The Board Chair did not cast a vote on this item.

### **B. 2016-17 Personnel Allocation Formula**

The administration presented a recommended action based upon the information shared by Mr. Garland at the previous Board meeting and upon the direction of the Board Chair. The action being recommended is to maintain the current allocation formulae utilizing the net funds saved from vacant positions; and to remove the stipulation that the average class size will increase by two additional students as a result of the PDL initiative from any future personnel allocation formulae discussions.

A motion was made by Mr. James and seconded by Ms. Morreale to approve the recommended action as presented. The motion carried unanimously. The Board Chair did not cast a vote on this item.

### **C. Budget Assumptions and Parameters**

A motion was made by Mr. Poston to approve the budget assumptions and parameters presented and use them in developing the new budget. The motion was seconded by Mrs. Graham and carried unanimously. The Board Chair did not cast a vote on this item.

### **D. Approval to Enter into Contracts with Two Architectural Firms**

A motion was made by Ms. Heniford to approve entering into a contract with Pike McFarland Hall Associates, Inc. for Midland Elementary renovations/additions and D3G Architects LLC. for North Myrtle Beach Middle School renovations/additions. The motion was seconded by Mr. Cox and carried unanimously. The Board Chair did not cast a vote on this item.

## **6. CONSENT AGENDA**

A motion was made by Mr. James and seconded by Mrs. Graham to approve the Consent Agenda items which include:

- A. Personnel Recommendations as Required by Law
- B. Monitoring Report: R-2 Numeracy
- C. Short-term Capital Plan Bond Resolutions
  - 1. General Obligation Bond Issue Resolution
  - 2. Special Obligation Bond Issue Resolution
- D. Education Fund Distribution – District 4

- E. Education Fund Distribution – District 5
- F. Act 155 Diploma Requests

The motion carried unanimously and the Consent Agenda items were approved as presented. The Board Chair did not cast a vote on this item.

**7. ADJOURNMENT**

A motion was made by Ms. Morreale and seconded by Ms. Heniford to adjourn. The motion carried unanimously and the meeting adjourned at 7:22 p.m. The Board Chair did not cast a vote on this item.

**BOARD SELF-ASSESSMENT RESULTS**

A summary of the responses follows.

Respectfully submitted,



Rhonda Snowden  
Executive Assistant to the Superintendent and  
Horry County Schools' Board of Education

Approved: February 8, 2016

## Board Performance Indicators - 7 Responses

January 25, 2016

*5= strongly agree, 4 = agree, 3 = neither agree nor disagree, 2 = disagree, 1 = strongly disagree*

Date

### Agenda

Reports are clear, well prepared and provide adequate information for decision making.

**31 / 4.43**

The majority of agenda items focus on our core purpose.

**32 / 4.58**

### Meetings

Our meetings are businesslike, results-oriented and we function like a team.

**31.5 / 4.50**

(6 responses)

Our discussions are cordial and well balanced (not dominated by just a few members.)

**26 / 4.34**

### Community

Board members make reasonable efforts to inform themselves about education through school visits, professional meetings and outside reading.

**30 / 4.29**

Board members meet reasonable expectations of involvement by participating in school and other public meetings as representatives of the Board.

**31 / 4.43**

Board members efficiently address issues and concerns brought to them by the public.

**32 / 4.58**

### Superintendent Relationship

The Board seeks and values the input of the Superintendent as issues are discussed and decisions are made.

**32 / 4.58**

### Work / Policies

Board decisions are based on thoughtful analysis of available information.

**30.5 / 4.36**

Board members balance the issues of their district with the needs of the entire school district.

**29 / 4.15**

The Board places emphasis on building consensus among members through open and honest communication.

**30 / 4.29**

### Comments:

There were no comments.