

# **HORRY COUNTY BOARD OF EDUCATION**

## **MINUTES**

### **BOARD WORK SESSION**

**August 5, 2019**

**District Office**

**335 Four Mile Road**

**Conway, SC 29526**

#### **Board of Education**

Ken Richardson

John Poston

Chris Hardwick

David Cox

Holly Heniford

Janet Graham

Janice Morreale

Neil James

Ray Winters

Shanda Allen

Sherrie Todd

Helen Smith

#### **Horry County Schools Staff**

Velna Allen, Mary J. Anderson, Daryl Brown, Joe Burch,  
Edi Cox, Richard Crumley, Joshua Cutright, Diane  
Houston, Candace Lane, HT Lee, Cynthia Magee, Rick  
Maxey, Jessica McCoy, Boone Myrick, Heidi Oates,  
Mark Porter, Lucas Richardson, April Scott, John  
Washburn, Mark Wolfe

**As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the District Office and distributed to schools for posting.**

#### **1. OPENING - AUGUST 5, 2019 - 6:00 PM - CALL TO ORDER**

Chairman Richardson called the meeting to order at 6:00 PM.

##### **a. Invocation, Pledge of Allegiance**

Chris Hardwick offered the invocation and led the Pledge of Allegiance.

##### **b. Approval of Agenda**

A motion was made to approve the agenda as presented.

**Moved By:** Mr. Hardwick  
**Seconded By:** Ms. Heniford

The Board Chair did not cast a vote on this item.

**Board Action: Carried Unanimously**

**c. Approval of Minutes**

A motion was made to approve the June 3, 2019, minutes as presented.

**Moved By:** Mr. Cox  
**Seconded By:** Mr. James

The Board Chair did not cast a vote on this item.

**Board Action: Carried Unanimously**

**2. DISCUSSION**

**a. Monitoring Report: GC-6 Annual Work Plan - Dr. Maxey**

Monitoring Report GC-6 was provided. Dr. Maxey presented this item to the Board and sought approval for the Board's Annual Work Plan for the 2019-2020 school year.

**b. Monitoring Report: OE-2 Emergency Superintendent Succession - Dr. Maxey**

Monitoring Report OE-2 was provided. In order to protect the Board in the event of sudden and unexpected loss of Superintendent services, the Superintendent shall designate at least one other executive staff member who is familiar with the Board's governance process and issues of current concern and is capable of assuming Superintendent responsibilities on an emergency basis, should the need arise.

In the event the Superintendent is unable to perform the duties of the office, Daryl Brown will assume the Superintendent responsibilities on an emergency basis.

**c. Monitoring Report: OE-11 Discipline - Ms. Velna Allen**

Ms. Allen shared an overview of student disciplinary statistics, with data broken down by school and level over the past three years. Mr. James noted a significant decrease in student disciplinary incidents for the recently completed 2018-19 school year, even with an increase in student enrollment. Mr. James stated he felt how student discipline was being addressed was very positive. Ms. Morreale asked about the changes for the upcoming school year concerning disciplinary actions against students who are caught vaping at school. As a result

of a district-wide increase of disciplinary incidents involving vaping, Ms. Allen stated she and Mr. Lee, Executive Director of Student Affairs, reviewed the matter with approximately 50 school-level administrators in July. As a result of the feedback received from school administrators at that July meeting, stronger consequences were established in the District's student disciplinary policies in an effort to deter students from vaping.

Dr. Maxey noted that Student Affairs offers throughout the year training sessions to all assistant principals in an effort to achieve consistency across the District in handling student disciplinary matters.

**d. Monitoring Report: OE-13 Facilities - Mr. Wolfe**

Mr. Wolfe shared information from Monitoring Report OE-13.

**e. Superintendent's Report**

**1. Principals' Meetings - July 31 and August 1**

Dr. Maxey stated the first day of meetings focused on instruction and curriculum topics, while the second day provided principals and assistant principals with topics pertaining to the operational side. Dr. Maxey also shared video highlights from the two days of meetings which were held at AAST.

**2. New Teacher Academy**

Dr. Maxey shared that while the recruitment and hiring of new teachers began earlier this year, the induction process continues the new-hire process in order for teachers to have a successful experience with Horry County Schools. The New Teacher Academy as an induction activity familiarizes new employees not only with processes and procedures but also with the high expectations the District has for student academic achievement. Though the District brought in 210 new individuals to HCS, at the present time, the District still has 62 vacancies.

**3. HCS Back-to-School Top Ten List**

Dr. Maxey shared the HCS Back-to-School Top Ten List. Dr. Maxey noted the Communications Department had shared this information via the HCS website and through HCS social media accounts. Dr. Maxey thanked members of the media in attendance for their publicizing this information.

**4. Preparations for Opening of Schools**

Mr. Brown shared that preparations for the new school year began as soon as classes ended in June. Usual school preparations such as thorough cleaning and floor refinishing began at that time as well. In addition, HCS completed furniture installations, painting projects, carpet

replacements, landscaping, HVAC repairs, and roofing projects. Thirty-seven portables that were no longer needed have been sold, with only 13 remaining to be moved by the end of August. Mr. Brown noted the reconfiguration of the Myrtle Beach elementary schools has been very successful with all schools ready to welcome students on the first day. All affected buildings have been equipped with new signage.

Mr. Brown shared that the Transportation Department has worked throughout the summer to make sure the routes and buses are all ready for the new year.

Mr. Brown noted that the Food Services Department formally changed their name to Nutrition Services over the summer. Staff development is scheduled for the next few days for staff and managers. Mr. Brown thanked Kim Johnson on doing a great job preparing Nutrition Services for the new year.

**3. ADJOURN BOARD WORK SESSION AND CONVENE SPECIAL-CALLED MEETING**

A motion was made by Mr. Hardwick and seconded by Ms. Heniford to adjourn from the Board Work Session and convene a Special-Called Meeting. The motion carried unanimously.

**Moved By:** Mr. Hardwick

**Seconded By:** Ms. Heniford

The Board Chair did not cast a vote on this item.

**Board Action: Carried Unanimously**

**4. EXECUTIVE SESSION**

**a. Receipt of Legal Advice Regarding Current Litigation**

**b. Consideration of Employee Appeal**

A motion was made to move into Executive Session at 6:42 PM.

**Moved By:** Mr. James

**Seconded By:** Ms. Heniford

The Board Chair did not cast a vote on this item.

**Board Action: Carried Unanimously**

5. **BUSINESS**

A motion was made to adjourn the Executive Session and move into the Business portion of the Special-Called meeting at 9:03 PM. It should be noted Ms. Morreale recused herself from Section 4, A. A recusal form was submitted to the Board secretary.

a. **Consideration of Employee Appeal**

Mr. Poston moved that the Board uphold the Superintendent's recommendation for the non-renewal of a certified employee and that the Board's counsel prepare a written Order stating the basis for the Board's decision.

**Moved By:** Mr. Poston

**Seconded By:** Mr. James

For (8): Mr. Hardwick, Mr. Poston, Ms. Heniford, Ms. Graham, Ms. Morreale, Mr. James, Ms. Todd, and Ms. Smith

Against (1): Mr. Cox

**Board Action: Carried (8 to 1)**

b. **Board Committees - Mr. Richardson**

Mr. Richardson stated Board committees will now have 3 members each. Mr. Richardson shared his concern over the possibility of having a quorum with the committees at the current size. Mr. James, for clarification purposes, acknowledged the creation of two additional committees and the Board's agreement with their placement on the Committees. Mr. James then made a motion to approve the two additional committees: Curriculum & Instruction and Policy.

The Committee assignments are as follows:

**Finance** - Chris Hardwick, Chair

Janet Graham

Helen Smith

**Facilities** - Neil James, Chair

John Poston

Sherrie Todd

**Human Resources** - David Cox, Chair

Shanda Allen

Helen Smith

**Technology** - Janice Morreale, Chair

Shanda Allen

Ray Winters

**Curriculum and Instruction** - Sherrie Todd, Chair

Janet Graham

Janice Morreale

**Policy** - Holly Heniford, Chair

David Cox

Ray Winters

**Moved By:** Mr. James

**Seconded By:** Ms. Smith

**Board Action: Carried Unanimously**

**c. Appointment of Board Members to the Horry County Education Center (HCEC) Renaming Committee - Joe Burch**

Mr. Burch noted that in June of 2019, the Board approved the committee makeup for the renaming of the new Horry County Education Center. Mr. Burch requested that two members be appointed to allow for the process of renaming to begin. Mr. James remarked that the facility was located in District 11 and close to District 7. Mr. James moved to nominate Shanda Allen and Janet Graham to serve on the renaming committee.

**Moved By:** Mr. James

**Seconded By:** Mr. Cox

**Board Action: Carried Unanimously**

**d. Appointment of Board Members to the Evaluation Panel for the Selection of a General Contractor for Horry County Education Center (HCEC) - Mark Wolfe**

Mr. Wolfe noted in June of 2019, the Board approved Facilities to move ahead with the Integrated Project Delivery Method for the construction of the new HCEC. Mr. Wolfe requested that two Board members be named to serve on the evaluation panel for the selection of a general contractor for the new HCEC. Mr. James noted that one member should be designated based upon where the new facility will reside which is District 11; therefore, Shanda Allen would be

designated. Mr. James also designated Sherrie Todd to serve on this committee as she has been involved from the beginning of this project.

**Moved By:** Mr. James

**Seconded By:** Ms. Graham

**Board Action: Carried Unanimously**

**e. Advisory Board Appointments - Board Members**

A motion was made by Ms. Todd to appoint the following members to the Myrtle Beach Advisory Board:

Sherrie Blanchard - 2 Year Term

Byron David - 2 Year Term

**Moved By:** Ms. Todd

**Seconded By:** Mr. James

**Board Action: Carried Unanimously**

A motion was made by Ms. Morreale to reappoint the following members to St. James Advisory Board:

Nicole Beyersdorf - 2 Year Term

Jamie Hammons - 2 Year Term

Joseph Sandefur - 2 Year Term

Renee Shore - 2 Year Term

Robin Boyer will be removed as Community Member and will not be replaced.

**Moved By:** Ms. Morreale

**Seconded By:** Mr. Hardwick

**Board Action: Carried Unanimously**

A motion was made to appoint/reappoint the following members to the Conway Advisory Board:

Kamal Fraser - 1 Year Term

Nina Keith - 1 Year Term

Nicki Batson - 1 Year Term

Sukena Wiley - 1 Year Term

Barbara Blain Bellamy - 2 Year Term

**Moved By:** Ms. Graham

**Seconded By:** Mr. Hardwick

**Board Action: Carried Unanimously**

A motion was made by Mr. Hardwick to reappoint the following members to the Loris Advisory Board:

Tim Osment - 2 Year Term

Casey Ward - 2 Year Term

Kevin Gause - 1 Year Term

**Moved By:** Mr. Hardwick

**Seconded By:** Mr. James

**Board Action: Carried Unanimously**

A motion was made by Mr. James to reappoint the following members to the Green Sea Floyds Advisory Board:

Brandy Causey - 2 Year Term

Joey Elliott - 2 Year Term

**Moved By:** Mr. James

**Seconded By:** Ms. Smith

**Board Action: Carried Unanimously**

**6. CONSENT**

- a. Monitoring Report: OE-12 Learning Environment/Treatment of Students
- b. Monitoring Report: R-6 Personal Success and Citizenship
- c. Education Allocation Fund - D11
- d. Education Allocation Fund - Chairman

**Moved By:** Mr. Cox

**Seconded By:** Mr. Hardwick



A motion was made to approve the Consent Agenda as presented. The Board Chair did not cast a vote on this item.

**Board Action: Carried Unanimously**

7. **ADJOURNMENT**

A motion was made by Mr. Cox to adjourn the meeting at 9:20 PM.

**Moved By:** Ms. Graham

**Seconded By:** Mr. James

The Board Chair did not cast a vote on this item.

**Board Action: Carried Unanimously**

a. **Facilities Committee Meeting, August 19, 2019, 4:00 PM, C300**

b. **Board Meeting, August 19, 2019, 6:00 PM, Board Room**



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Heidi Oates

Executive Assistant to the Superintendent and Horry County Board of Education

APPROVED: 8/19/19