

**HORRY COUNTY BOARD OF EDUCATION**  
**MINUTES**  
**BUDGET RETREAT/BOARD WORK SESSION**

**February 4, 2019**  
**District Office**  
**335 Four Mile Road**  
**Conway, SC 29526**

**Board of Education**

Ken Richardson, Board Chair  
John Poston  
Chris Hardwick  
David Cox  
Holly Heniford

Janet Graham  
Janice Morreale  
Neil James  
Ray Winters  
Helen Smith

**Horry County Schools Staff**

Velna Allen, Mary J Anderson, Robin  
Bolling, Lisa Bourcier, Daryl Brown, Edi  
Cox, John Gardner, Kim Johnson, Candace  
Lane, HT Lee, Cindy Magrath, Rick  
Maxey, Boone Myrick, Heidi Oates, Mark  
Porter, Sandy Reyes, Lucas  
Richardson, Donna Satterley, April  
Scott, Scott Scrivner, Kristin Wilson, Mark  
Wolfe

**As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the District Office and distributed to schools for posting.**

5:00 PM Board Dinner, District Office - Room C107

**1. OPENING AND CALL TO ORDER**

Chairman Richardson called the meeting to order at 6:00 PM.

**A. Invocation/Pledge of Allegiance**

Mr. Hardwick offered the invocation and led the Pledge of Allegiance.

**B. Approval of Agenda**

A motion was made to approve the February 4, 2019, agenda as presented.

**Moved By:** Mr. Winters

**Seconded By:** Mr. James

The Board Chair did not cast a vote on this item.

**Board Action: Carried Unanimously**

**C. Approval of Minutes**

A motion was made to approve the January 28, 2019, minutes as presented.

**Moved By:** Mr. Winters

**Seconded By:** Ms. Graham

The Board Chair did not cast a vote on this item.

**Board Action: Carried Unanimously**

**2. DISCUSSION**

**A. 2019-20 General Fund Budget Planning - Mr. Gardner**

Mr. Gardner gave an overview and update on the 2019-2020 budget process. Chief Officers Allen, Myrick, and Brown presented new budget requests for each of their respective divisions. Staff will continue to update the Board as they move forward in the process and as they gain additional information.

**1. Fiscal Services - Mr. Gardner**

Mr. Gardner shared an overview of the 2019-2020 proposed budget and reminded the Board that in January, the Board approved the employee allocation formulae and budget parameters/assumptions.

He shared a graph of historical tax collections and indicated that the actual collections in the month of January would affect the projected collections for the current fiscal year and the estimate for 2019-20. Two preliminary estimates (version 1 and version 2) were shared that indicated a total of \$190,277 or \$7,867,004 in total new revenue for 2019-20.

Mr. Gardner shared the General Fund revenue estimates that were based on the combination of actual 2017-18 receipts, current state allocations, funding for 397 additional students, and a historical collection of local property taxes.

Mr. Gardner presented to Board members the following for their consideration:

- a request to utilize \$16 million in General Fund-Fund Balance as an additional funding source for the proposed 2019-2020 budget,
- a request for funding to provide staffing to support 397 additional students,
- a request for additional funding due to an increase in employer retirement contributions to the SCRS,
- a request for additional funding due to an increase in employer contributions to PEBA health plans,
- a request for funding to provide employees a step increase based upon their years of experience and to provide any cost of living adjustment as determined by the State,
- a request for funding to provide funding for a 2% salary increase for employees not eligible for a step,
- a request for funding to provide for the estimated increases in certain fixed costs such as property insurance, copier leases, charter school payments, and service contracts.

## **2. Student Services - Ms. Allen**

Ms. Allen requested that the Board consider approving funding for the addition of 3 RBHS Counselors. Mr. Allen stated that the increase in the number of positions is due to the growing number of mental health needs among our student population.

## **3. Learning Services - Ms. Myrick**

Ms. Myrick requested that the Board consider approving additional staffing for the following:

- 7 ESOL teachers,
- 6 special education teachers,
- 6 paraprofessionals for special education classrooms,
- 2 occupational therapists,
- 1 physical therapist,
- and 2.5 interpreters for the hearing disabled.

Ms. Myrick also presented for the Board's consideration a proposal for a K-12 Comprehensive STEM Plan. Most of the funds to support the plan will be provided as a result of the elimination of several programs, as well as through the reclassification of some funds. However, funds for all elementary schools and some middle schools are needed for STEM teacher salaries.

Ms. Myrick requested the Board to approve funding for adding 27 elementary STEM teachers and 5.5 middle school STEM teachers to ensure HCS students have opportunities to be competitive with students all over the country and internationally in terms of science, technology, engineering, and mathematics.

Ms. Morreale asked if a budget package for fine arts, specifically band uniforms, would be presented. Ms. Myrick responded that a package was not submitted. Ms. Morreale asked if a package for uniforms could be submitted, and Ms. Myrick responded that one could be.

#### **4. Support Services - Mr. Brown**

Mr. Brown presented to Board members the following for their consideration:

- a request to approve funding to expand the HCS cafeteria composting program, the expansion of the whole-school recycling program, and a refresh of composting programs that have already been implemented,
- a request to increase maintenance staffing by
  - 2 general craft positions
  - 2 grounds positions
  - Vehicles and equipment to support these 4 positions

(Mr. Brown reviewed the previous 2017-2018 request for additional maintenance staff that would be added over three years. These are the year-three requests.)

- a request to approve 4 additional custodial positions:
  - 2 custodians for the "New" Myrtle Beach Elementary,
  - 1 custodian for Myrtle Beach High,
  - and 1 custodian for Aynor High,

- a request to approve funding for inventory management furniture items and related support items,
- a request to approve funding for playground maintenance and practice field management,
- a request to approve funding of contracted maintenance services,
- a request to approve funding for building services supplies,
- a request to approve funding for the purchase of 6 new school buses for the Carolina Forest Attendance Area,
- a request to approve funding for the creation of a new Transportation Supervisor Assistant position in the Carolina Forest Attendance Area,
- a request to approve funding to create two new Carolina Forest Attendance Area bus driver positions,
- a request to approve funding to provide district-wide security repair service for facilities,
- a request to approve funding to increase contracted security services to include the Conway Education Center and the District Office,
- a request to approve funding to increase contracted security alarm services across the district.

**B. General Fund Budget Development - Mr. Gardner**

Mr. Gardner provided a recap of the preliminary 2019-20 General Fund Budget, a recap which incorporated the budget requests listed above and version 2 of the revenue estimates.

**C. Monitoring Report: R4 Social Studies**

Monitoring Report R4 was presented. Ms. Morreale questioned why the 8<sup>th</sup> grade history project was mandatory. Ms. Myrick stated it supports State standards and is a requirement for students in eighth-grade honors English I and eighth-grade honors social studies courses, but we will look into options for requirements for the National History Day project in the future.

Mr. Poston stated that benchmark tests need to be reviewed to make sure they are beneficial. Dr. Maxey indicated that the administration is currently reviewing district assessments to determine if possible what could be eliminated to reduce testing or paperwork.

**D. Monitoring Report: OE-4 Personnel Administration - Ms. Anderson**

Monitoring Report OE-4 was presented. Mr. Poston asked if there had been a change in how first-year teachers were evaluated. Ms. Anderson stated that first-year teacher evaluations fell under the ADEPT umbrella but how those findings were looked at using that model was different. Ms. Anderson stated she felt the changes were positive.

3. **ADJOURN BUDGET RETREAT/WORK SESSION-CONVENE SPECIAL-CALLED MEETING**

A motion was made to adjourn the Work Session/Special Called Meeting.

**Moved By:** Ms. Heniford

**Seconded By:** Mr. Hardwick

The Board Chair did not cast a vote on this item.

**Board Action: Carried Unanimously**

4. **EXECUTIVE SESSION**

A motion was made to move into Executive Session for consideration of a student appeal.

**Moved By:** Ms. Heniford

**Seconded By:** Ms. Morreale

The Board Chair did not cast a vote on this item.

**Board Action: Carried Unanimously**

A motion was made to adjourn Executive Session and enter into Business Session at 8:19 PM.

**Moved By:** Ms. Heniford

**Seconded By:** Mr. Hardwick

The Board Chair did not cast a vote on this item.

**Board Action: Carried Unanimously**

5. **BUSINESS**

A motion was made by Mr. Cox to uphold the District's decision to assign the student to the Horry County Education Center. Student will be provided with the requirements needed to return to the base school upon successful completion of the student's assignment to Horry County Education Center.

**Moved By:** Mr. Cox

**Seconded By:** Mr. Hardwick

The Board Chair did not cast a vote on this item.

**Board Action: Carried Unanimously**

**6. CONSENT**

A motion was made to approve the Consent Agenda as presented.

**Moved by:** Mr. Cox

**Seconded by:** Ms. Heniford

The Board Chair did not cast a vote on this item.

**Board Action: Carried Unanimously**

**7. ADJOURNMENT**

A motion was made to adjourn the meeting at 8:21 PM.

**Moved By:** Mr. Cox

**Seconded By:** Ms. Heniford

The Board Chair did not cast a vote on this item.

**Board Action: Carried Unanimously**

Respectfully submitted,



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Heidi Oates

Executive Assistant to the Superintendent and Horry County Board of Education

MINUTES APPROVED: 2-18-19