

Horry County Board of Education

Facilities Committee



Facilities Committee Minutes

Monday, March 16, 2015

4:00 PM at the Facilities Building; Hwy. 501, Conway, SC

Board Members Present:

Neil James, Facilities Committee Chairman
Joe DeFeo, Board Chairman
Holly Heniford
Sherrie Todd

Staff Members Present:

Dr. Rick Maxey, Acting Superintendent
Sandy Barfield
Amber Barnhill
Jeff Carland
John Gardner
Jason Hardee
Leann Hill
Mark Koll
Dennis McCrary
Cissy Moorhead
Brian Sexton
Greg Sponseller
Mark Wolfe

Welcome

Mr. James called the meeting to order at 4:00 p.m. He asked that everyone introduce themselves for the record.

Approval of Agenda

Mr. James moved to approve the agenda as published. Ms. Heniford seconded the motion. Motion carried.

Acknowledge Compliance with FOIA

As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the district office and distributed to schools for posting.

Review and Approval of Minutes

Ms. Heniford moved to approve the minutes of the January 15th meeting, seconded by Mr. James. Motion carried.

Mr. James noted for the record that there are no minutes to accept for the January 22nd meeting as it was cancelled due to lack of quorum.

Old Business

Mr. James noted that he had received a call for the usage rates for fields and would like to see the sports tourism MOU. Dr. Maxey stated that the MOU would be forwarded to all Committee members.

New Business

High School LED/Digital Message Boards

Dr. Maxey provided the Committee with a brief overview of the ongoing work throughout the District on high school message boards. Mr. Wolfe further explained that the staff has conducted an inventory on the boards currently in place. He asked Mrs. Moorhead to explain the condition of the Socastee High sign and the options available. Mrs. Moorhead detailed the specifications of signs at various locations with regard to pixels, power concerns, data connectivity, and mounting requirements. Four high schools are in need of signs, AHS, LHS, CFHS and SJH.

After brief discussion, it was agreed that the staff would inventory all campus' and present the findings to the whole Board. The Committee will recommend that the high schools have signs installed and that an estimate for repairs to the sign at SHS be determined. Ms. Todd recommended that the Academy for Arts, Science, and Technology, and the Academy for Technology and Academics, both be included as well.

CM/Laurel Street Improvements Requested by the City

Dr. Maxey gave a brief overview of the changes that have been made at Conway Middle School to alleviate traffic problems. He further explained that the improvements being suggested at this time will further assist the flow of traffic. Mark Wolfe was asked to give more details.

Mr. Wolfe explained that there is a piece of land that would hold about 10 parallel parking spaces. The improvements include approximately 300 feet of street frontage beginning at the corner with 10th Avenue. This area is grassed and is often used as an impromptu parking area along the street shoulder and as such, gets worn and damaged. The City is requesting HCS add approximately eleven (11) paved parallel parking spaces along Laurel Street including curb and gutter, sidewalks, and a trench drain system for intercepting water weeping from the historical wall. The total estimated cost is \$50,000.00. This will result in a change order that exceeds the project budget.

Mr. James clarified that adding parking to the area would help the school and the neighborhood. He suggested that a recommendation to the whole Board from the

Committee be two part – a recommendation to complete the work, and a recommendation to allow additional funding in excess of the project budget. Ms. Heniford and Mr. DeFeo were in agreement with the recommendation.

Project Management Services for the Five New Schools

Mr. Wolfe reviewed for the Committee the matter of project management for the upcoming new construction. He explained that while we do not want to relinquish control or oversight, we do not have enough staff in-house to properly manage the projects. Managers are needed at each project site which might be best handled by a project management company. This would allow for immediate handling of modifications and problems which often occur in these fast-paced situations.

Mr. James asked about the timing of the projects. Dr. Maxey explained that the timing of the projects is based on the project list approved by the Board and that several projects will overlap.

Mr. James also asked for Mr. Wolfe's opinion on hiring staff vs. a contractor. Mr. Wolfe explained that it would be difficult to hire the amount of staff needed to properly oversee these locations. In addition, the local market may not have the candidates needed for the positions. A management company would have experienced personnel and have the capability to provide adequate technical and administrative support to the personnel.

Mr. DeFeo expressed support of the idea with the understanding that the company and the District have an agreement that establishes HCS maintain ultimate control of the project. He also stated that if not a company, individuals with the proper credentials could be hired on a consultant basis.

Mr. Wolfe noted that adding staff over time for future projects would be good to consider.

After brief discussion regarding costs and qualifications associated with contractors vs. management companies, it was decided that an RFP would be issued to determine interest and cost. Mr. DeFeo noted that Board approval was not needed to issue the RFP. Ms. Heniford was in agreement and added that it needs to be clear that individuals and firms need to be the target audience of the RFP.

Sherri Todd arrived at 4:39 p.m.

Update to Board on HVAC Sustainment Project List

AHS Postponed Due to Complexity and Further Evaluation Needs
(AH design will occur this year, but construction will be next year)

Dennis McCrary updated the Committee on the sustainment projects. He noted that AHS has been postponed due to the complexity of the work needed. Evaluation of the older sections of the building is needed in order to make a decision on the plans going forward. He noted that they are very close to releasing it to design, but construction will be next year. Mr. James asked if there are any immediate problems that need to be

addressed at AHS. Mr. McCrary explained that immediate needs have been addressed. Mr. Wolfe explained that the project list are adjusted as needed to address immediate problems.

Chairman DeFeo recommended that updates be given to the full Board on a regular basis of any modifications to the project list so that everyone is on the same page.

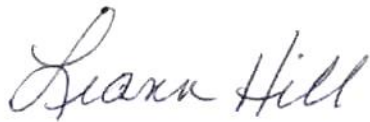
Mr. McCrary then addressed NMBHS and concerns with the fire alarm system. (Dr. Maxey gave a brief overview of the recent events at CFHS with regard to modifications and improvements to the fire alarm system there.) Mr. McCrary noted that, given the modifications needed at CFHS, a full inspection of NMBHS be conducted to address concerns prior to inspection.

Mr. Wolfe suggested that the improvements be combined with the upgrade from Simplex so that it is all done together.

Adjournment

Mr. James adjourned the meeting at 5:20 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Leann Hill".

Leann Hill
Administrative Asst. – Support Services

Approved: May 14, 2015