

Horry County Board of Education



Facilities Committee Minutes

Monday, April 25, 2016

District Office, 335 Four Mile Road, Conway, SC

Board Members Present:

Neil James, Facilities Committee Chairman	Joe DeFeo
Holly Heniford, Facilities Committee Member	Janet Graham
Sherrie Todd, Facilities Committee Member	Ray Winters

Staff Members Present:

Dr. Rick Maxey, Superintendent	
Mary Anderson	John Gardner
Bobbi Antonucci	Kenny Generette
Teal Britton	Leann Hill
Edward Boyd	Mark Koll
Daryl Brown	Kathy Johnson
Joe Burch	Dennis McCrary
Jeff Carland	Trevor Turner
Roger Dixon	Mark Wolfe

Welcome

Mr. James called the meeting to order at 4:00 p.m. He asked that everyone introduce themselves for the record.

Acknowledge Compliance with FOIA

As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the district office and distributed to schools for posting.

Review and Approval of Agenda

Ms. Heniford moved to accept the agenda as presented. Ms. Todd seconded the motion. Motion passed.

Review and Approval of Minutes

Mr. James moved to table the minutes for the next meeting as some clarification is needed on the North Myrtle Beach Field discussion section. Ms. Heniford seconded the motion. Motion passed.

Construction Update

Mr. Wolfe gave a brief update to the Committee regarding the ongoing projects. Mr. James asked specifically for an update on the property purchase for the Socastee area's middle school. Mr. Wolfe said that the bidding process has begun for the access road to the property. Mr. Burch added that the review by the County has been completed and returned. He added that the final 15 day notice period comes to a close on April 29th and plat approval is anticipated this week. The early access agreement between the District and the property owner that was signed in early April allows progress on the temporary road.

Dashboard at River Oaks Elementary and New Schools Update

Mr. Wolfe updated the Committee on the discussion from the previous meeting regarding the energy dashboards. He noted that the principal of River Oaks Elementary School said the dashboard helps promote teaching environment. With regard to the new construction, First Floor Energy Positive agrees to pay the dashboard contract for the first three years. The District will be responsible for the software upgrades during that time.

Mr. James asked about the cost of a third-party vendor. Mr. McCrary answered that an outside vendor would charge about \$5,000 per school, per year.

After brief discussion regarding the need for usable data in the schools, it was agreed that the staff will research software options and present the Committee with a recommendation.

Project Management for The Five New Schools Update

Mr. Wolfe summarized the search process for acquiring project management staff. Mr. Generette noted that because the duties and responsibilities mirror those of current positions/employees, the option to hire someone on an alternative pay scale was not possible.

Mr. James clarified that a regular employee must be hired. Mr. Wolfe answered that yes, a regular employee with a limited term contract would be hired. The three current candidates for the position were asked if they were still interested in the position. Two replied yes, they were still interested, and 1 replied that they were no longer interested.

Mr. James asked if Mr. Wolfe would be bringing those two names to the Board for approval. Dr. Maxey answered that a business item could be added to the agenda to approve the position.

Ms. Heniford moved to approve staff recommendation for hiring a project manager and send to full Board. The motion was seconded by Ms. Todd. Motion passed.

Groundbreaking Ceremonies

Mr. James reviewed the dates established for the Groundbreaking Ceremonies. The Committee requested that calendar invitations be sent to the Board.

Attendance Line Procedure for New Schools

Mr. Burch reviewed the proposed attendance line procedure for the new schools with the Committee. Mr. James asked that the procedure be amended to include a review by the Board prior to the Improvement Councils, and that the approval be through the full Board rather than the Facilities Committee.

Myrtle Beach High Stadium Renovation

Mr. Wolfe presented the Committee with the information requested at the last meeting regarding annual expenses for the Myrtle Beach High School stadium. Based on annual maintenance expenses of similar fields owned by the District, an anticipated \$31,492 would be needed. Mr. James asked if what the contract states for fees. Mr. Brown answered that the wording in the contract states that our share is what is comparable for a similar field. Mr. James clarified that the request from the City is for financial assistance with the planned upgrades to the seating.

Mr. DeFeo expressed that the sentiment of the Board is that the District is not able to assist the city with the proposed improvements which he had indicated to City of Myrtle Beach Council members.

Ms. Heniford moved that financial assistance to the City for the modifications to the Myrtle Beach High School Stadium be denied. Ms. Todd seconded the motion. Motion passed.

North Myrtle Beach High School Athletic Fields

Mr. Brown asked Mr. Turner to detail the research that had been completed by staff regarding the drainage issue at North Myrtle Beach High School, as well as funding such repair by selling timber. Mr. Turner explained that the value of the timber on the property is estimated to be between \$16,000 and \$18,000 for just under 15 acres of property. The cost to selectively clear the property would be about \$6500 per acre plus an estimated \$30,000 for erosion control. To add a subsurface drainage system to all three fields would be about \$280,000.

Ms. Heniford suggested that the ditch on the property be cleared as well as those trees that cast a shadow on the softball field which would help the field dry quicker. Mr. Turner had researched clearing the trees near the softball field previously and the cost would be about \$10,000 to \$15,000. Ms. Heniford asked Mr. Turner to meet with the coaches and discuss short-term repair options such as the tree clearing near the softball field and selective clearing of the property.

After brief discussion on the history of the site-work done to the fields and what is required to correct the problem, Mr. James asked staff to bring documentation from the prior contract. Specifically, the specifications, options, and the documentation presented to the Board at that time.

Mr. James asked if other high school fields were in need of repairs. Mr. Brown answered that there are athletic facilities at a number of schools that need improvements. Mr. Wolfe stated

that the comprehensive outdoor facility assessment is being finalized which will grade and rank each high school's fields and courts. Mr. James asked that the report be brought to the Committee for review. Mr. DeFeo stressed the importance of proper field installation at the new schools being built.

North Myrtle Beach Middle School and Midland Elementary School Budget Updates

Mr. Wolfe explained that he just received updated budget information from the Architects and contractors for the projects at North Myrtle Beach Middle and Midland Elementary. Noting that the budgets originally set 4 years ago are now inadequate, projections are that an additional \$4.67 million is needed for Midland Elementary to meet conceptual design specifications. Not included in this cost is new/replacement desks, HVAC repair/improvements, repair roofing, etc. The original budget for the North Myrtle Beach Middle renovations was \$7.5 million. An additional \$8.4 million is needed to meet conceptual design specifications. Not included in this cost is improvements to the traffic loop, repair roofing, HVAC improvements.

Ms. Graham asked if inflation is factored in when setting renovation budgets. Mr. Wolfe explained that these budgets are a part of the short-term capital budget – a set budget for as long as the project takes. He added that changes in code requirements have also been a factor.

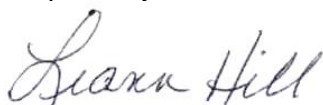
Mr. DeFeo noted that the need for more classrooms is eminent. He proposed modifying the operations budget to accommodate the current facilities need. He further stressed the importance of maintaining our investment in facilities by improving rate of improvements and construction.

Mr. James asked Mr. Gardner to bring the Committee two funding options for each school. One which will fund the original conceptual design, and one which would also fund the additional improvements.

Adjourn

Ms. Heniford moved to adjourn the meeting. Ms. Todd seconded. Motion passed.

Respectfully submitted,



Leann Hill
Administrative Asst. – Support Services

Approved: May 23, 2016