

**Horry County Board of Education**



**Facilities Committee Minutes**

**Monday, May 23, 2016**

District Office, 335 Four Mile Road, Conway, South Carolina

**Board Members Present:**

Neil James, Facilities Committee Chairman	Joe DeFeo
Holly Heniford , Facilities Committee Member	Janet Graham
Sherrie Todd, Facilities Committee Member	Ray Winters

**Staff Members Present:**

Dr. Rick Maxey, Superintendent	
Mary Anderson	John Gardner
Edward Boyd	Kenny Generette
Daryl Brown	Leann Hill
Dottie Brown	Boone Myrick
Jeff Carland	Trevor Turner
Carolyn Chestnut	Mark Wolfe
Roger Dixon	

**Welcome**

Mr. James called the meeting to order at 4:00 p.m. He asked that everyone introduce themselves for the record, and introduced Janet Graham as a new member of the Committee.

**Acknowledge Compliance with FOIA**

As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the district office and distributed to schools for posting.

**Review and Approval of Agenda**

Ms. Heniford moved to accept the agenda as presented. Ms. Todd seconded the motion. Motion passed.

## **Review and Approval of Minutes**

A motion was made by Mrs. Todd to accept the previously submitted minutes for the March 21, 2016 meeting with the exact wording attached as an addendum. The motion was seconded by Ms. Heniford. All voted in favor, motion passed.

A motion was made by Mrs. Todd and seconded by Ms. Heniford to accept the minutes of the April 25, 2016 meeting. All voted in favor. Motion passed.

## **Updates**

### **Construction Update**

Mr. Wolfe gave an overview of the recent groundbreaking ceremonies, noting that the groundbreaking for Myrtle Beach Middle School and Socastee Elementary School were on schedule. He added that the middle school in Carolina Forest was moving rapidly, and the timber pilings were complete at Socastee Elementary School.

### **Dashboard at River Oaks Elementary and New Schools**

Mr. Brown informed the Committee that the staff was making progress on the research for software to manage the data produced by the energy efficient schools, including River Oaks Elementary. It is anticipated that the information will be available soon.

### **Myrtle Beach Attendance Area Reconfiguration**

Mr. Brown updated the Committee on the progress made towards the reconfiguration of the Myrtle Beach attendance area. He noted that all principals had met to discuss the option of shifting the grade levels. Mr. James asked if this would add to the construction cost. Mr. Wolfe answered that it would cost to convert some spaces such as locker rooms and science labs. However, those costs will be negated by saved costs in areas such as transportation. Mr. James inquired what the estimated costs would be. Mr. Wolfe explained that the range would be between \$3.5 million and \$6 million, dependent on the extent of modifications. He added that a planned 2018 opening is scheduled with the new grade structure.

Mrs. Todd asked if the school names would change. Ms. Myrick answered that name changes are not suggested, just the grade levels at each school.

Mr. James asked that as this plan progresses, the full Board is updated.

### **Outdoor Facilities Assessment**

Mr. Brown informed the Committee that the Executive Summary had been attached to the agenda for their review, and the full report is forthcoming. Mr. Turner explained the report noting that the Education Specifications had been used as an assessment factor. The full version will include photos and site-specific details. Mr. Wolfe added that this will parallel the facility assessments we have for our buildings.

Mr. James asked if schools that were unable to use their facilities were reimbursed for travel to other locations. Mr. Brown answered that he would research that question.

Ms. Heniford asked about the NMBHS football field renovations and if the engineer had warned that there would be drainage issues after the modifications. She suggested that there may be some recourse, perhaps on the engineer bond. Mr. James asked that the staff gather the backup documentation on the contract so that a determination could be made as to liability.

Mr. James asked if indoor courts are included in this indoor facility assessment. Mr. Turner answered that yes, they were covered on the indoor assessment. Mr. Dixon added that he had been directed by Mr. Brown to analyze the indoor facilities. He is working on report that will detail the indoor athletic needs, including photos and input from the athletic directors.

Mrs. Todd asked about the basketball court condition at Myrtle Beach High School, noting that she was told it had not been refinished since 1998. Mr. Dixon answered that it has been approved for refinishing this summer.

Ms. Heniford inquired about clearing some trees at North Myrtle Beach High School to help the softball fields dry quicker after it rains. Mr. Turner remarked that he had a verbal quote to clear about 15 acres. Mr. James suggested a formal quote be obtained.

### **2016-17 Meeting Dates**

The 2016-17 meeting dates were reviewed. Mr. James suggested the dates be adopted at the next meeting so the Committee members could review the dates.

## **Discussion**

### **North Myrtle Beach Middle and Midland Elementary Budget Updates**

Mr. James asked if Mr. Gardner would help the Committee determine where the funding source for these projects. Mr. Gardner shared that the Committee needed to establish a priority order for these, and other projects recently discussed, so that funding could be arranged. There was brief discussion regarding the dollar amounts associated with each project.

Ms. Heniford inquired about the internal renovations planned for North Myrtle Beach High School. Mr. Wolfe explained that the general contractor is working closely with staff to determine the correct schedule for work. He further noted that it is important to do renovations in order.

Ms. Heniford is concerned that any delay will lead to escalating costs. Mr. Wolfe agreed and has met with the architect and general contractor numerous times.

Mr. James asked what the next step is for North Myrtle Beach Middle and Midland Elementary. Mr. Wolfe answered that the goal was to get the demolition done over the summer, however; it is uncertain the funding is in place for the entire project. That being

the case, there is hesitation to begin the work if it cannot be finished in a timely manner due to funding.

Mr. James stated that he believed the estimated projects cost for both projects is \$6.1 million to \$16 million, depending on the scope of work. Mr. DeFeo suggested the Board move to proceed, with funding to be determined. His concern being that delaying the projects will increase the costs.

Mrs. Graham asked for clarification on the \$10 million difference in projected costs. Mr. Wolfe explained that including a new bus loop and a complete refresh of the building would result in the additional \$10 million.

Mr. James stated that following Mr. DeFeo's directive to move ahead will require a quick decision. He asked Mr. Gardner for direction. Mr. Gardner suggested that one source of funding would be to delay or cancel the pending projects at HCEC and Aynor Middle School.

Mr. James asked for clarification on how to determine a funding source for these projects. Mr. Gardner suggested that the Committee take a "global" look at the project list and subsequent needs such as items for the new schools, to determine how much is needed to fund the projects. He further noted that one way to raise money in the building fund is to raise mills.

Mr. James suggested this discussion be with the whole Board. Mr. DeFeo suggested it be added to the Board agenda that night. He asked if votes were taken quickly, would there be enough time to get the projects done over the summer. It was agreed by the Committee that the Board would move the item ahead at the meeting that afternoon.

Dr. Maxey suggested some clarity on the scope of work, prior to a vote being taken. Mr. James noted that adding the loop road for each school would be necessary to include in the scope. Mr. DeFeo added that the Board may have to consider canceling the projects at HCEC and Aynor Middle School. Mr. James then asked Mr. Wolfe if he could provide a reasonable number at the Board meeting that night. Mr. Wolfe answered that he would be able to provide an estimate.

### **Updates on Additional Classroom Needs for 2016-17 School Year**

Mr. Brown reviewed the list of modular requests, totaling 24. He added that we have 10 that can be used, resulting in 14 needing to be purchased, with an estimated cost of \$1.7 million. Mr. Wolfe added that this number includes all canopy additions, etc.

Mr. DeFeo asked if these modular units would be needed once the new schools, such as the middle school in Carolina Forest, are completed. His concern being that we will not have a use for them long-term.

After brief discussion regarding the timeliness of this request, Mr. James asked that it be added to the June full Board agenda.

### **Sports Tourism MOU - Mr. Brown**

Mr. Brown briefed the Committee on the proposed changes to the memorandum of understanding. He added that he will be meeting with the City of Myrtle Beach later in the week to present these rental fees.

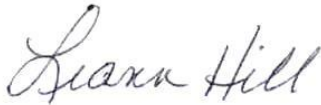
Mr. James clarified that similar rates are used for other organizations as well. Mr. Dixon answered that these rates are comparable, if not less, than the other organizations charge. He added that it is important that personnel costs be covered.

The Committee agreed that as long as our rates are reasonably close to those of other organizations, Mr. Brown should proceed with negotiations.

**Adjourn**

Ms. Heniford moved to adjourn. Mrs. Todd seconded the motion, all voted in favor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Leann Hill".

Leann Hill  
Administrative Asst. – Support Services

**Approved: August 22, 2016**