

**Horry County Board of Education**



**Facilities Committee Minutes  
Monday, November 2, 2015**

District Office, 335 Four Mile Road, Conway, SC

**Board Members Present:**

Neil James, Facilities Committee Chairman  
Holly Heniford, Facilities Committee Member  
Sherrie Todd, Facilities Committee Member  
Joe DeFeo  
Janet Graham  
Janice Morreale  
Ray Winters

**Staff Members Present:**

Dr. Rick Maxey, Superintendent	
Mary Anderson	Kenny Generette
Sandy Barfield	Leann Hill
Daryl Brown	Kathy Johnson
Joe Burch	Mark Koll
Jeff Carland	Dennis McCrary
Carolyn Chestnut	Boone Myrick
Laura Farmer	Kathy Stockholm
John Gardner	Mark Wolfe

**Welcome**

Mr. James called the meeting to order at 4:30 p.m. He asked that everyone introduce themselves for the record.

**Acknowledge Compliance with FOIA**

As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the district office and distributed to schools for posting.

## **Review and Approval of Agenda**

Mr. James requested the addition of “Proposed Meeting Dates” to the discussion portion of the agenda. Ms. Todd moved to approve the agenda with the addition of Proposed Meeting Dates as item A under discussion. Mr. James seconded the motion. The motion carried.

## **Review and Approval of Minutes**

Ms. Todd moved to approve the minutes of August 27, 2015. Mr. James seconded the motion. The motion carried.

## **Proposed Facilities Committee Meeting Dates**

Mr. James presented a schedule of facilities dates for the remainder of the year. The dates presented coincide with the current schedule of regular Board Meetings. Mr. James explained that the Facilities Committee would meet from 4:00 p.m. to 5:00 p.m. Ms. Todd seconded the motion. The motion carried.

## **Budget Review: Equipment and Furniture**

Mr. Wolfe presented the Board with an overview of the current budget status and projections for each area within Facilities. He noted for the Board that one single fund includes several departments such as Furniture, Building Services, Fleet Vehicles, Maintenance Equipment, Playgrounds, and Food Services. A review of the budget and requests was given for each area. There was discussion regarding the evolution of the budget to its current amount. Mr. James requested a replacement forecast and budget projections for equipment replacement. Mr. Wolfe stressed the need for funds in the current fiscal year.

## **MBFLC: Direction on current tenant placement**

Joe Burch presented an overview of the tenants that would be relocated during renovations of the MBFLC. The Committee requested the staff to research all options and present it to the Committee at a future meeting.

## **Temporary Classroom Needs for 2016-2017 School Year**

Mark Wolfe discussed modular leasing with the Committee, noting that it posed challenges this year. He further explained that now is a good time to research portables. Joe Burch was asked about student enrollment projections. Although he has not done the forecast yet, he shares that several schools are quickly reaching capacity such as Lakewood Elementary, Myrtle Beach Intermediate, and Aynor Middle School. Mr. DeFeo noted that the addition of 2 students per classroom may help with overcrowding. The Committee requested that the staff establish projections for the next few years, taking the new buildings into consideration.

## **Blue Jacket Road at AHS**

Prior to the meeting, Mr. James had requested that staff research the ownership of the road and its condition. Daryl Brown reported that the road is owned by Horry County Schools and that it is in need of improvements. He will research improvements and barricades.

## **Swim Team Costs**

Ms. Morreale requested that the Committee consider assisting swim teams with the cost of facility rentals for practice and meets. After brief discussion, Daryl was asked to research a fee reduction from the facilities used.

## **Re-keying of CHS & MBHS**

Mark Wolfe explained to the Committee that Conway High and Myrtle Beach High had requested new lock systems. The request would require each school to be re-keyed at a cost of approximately \$45,000 per school. The grand master keys would be issued from Facilities going forward, not from the school. The Committee suggested that a system be established to monitor distribution of keys. Mr. James requested that all schools be assessed to determine if there are other schools in need of re-keying.

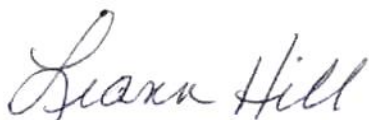
## **Conway Area Schools' Facility Needs**

Ms. Graham requested an evaluation of all the schools in the Conway attendance area. Mr. Wolfe updated the Committee on the condition of the schools. He detailed the evaluation process and confirmed that the year the building was built determines the schedule for upgrades/updates. It was agreed that this matter needs further discussion and would be included on the next agenda.

## **Adjournment**

Moved by Ms. Heniford, seconded by Ms. Todd, Mr. James adjourned the meeting at 5:19 p.m.

Respectfully submitted,



Leann Hill  
Administrative Asst. – Support Services

**Approved: November 23, 2015**