

Horry County Board of Education



Horry County Schools

Finance Committee Meeting

Wednesday, September 16, 2015

Board Members Present

John Poston, Board Member and Finance Committee Chair
Jeffrey Garland, Board Member and Finance Committee Member
Janet Graham, Board Member and Finance Committee Member

Staff Present

Rick Maxey, Superintendent
Mary Anderson, Chief Human Resources Officer
Edward Boyd, Chief Accountability Officer
Daryl Brown, Chief Officer of Support Services
Carolyn Chestnut, Chief Officer for Instructional Support Services
John Gardner, Chief Financial Officer
Kenneth Generette, Staff Attorney

Polly Dean, Administrative Assistant

1.WELCOME

Mr. Poston called the meeting to order at 12:10 pm and welcomed those in attendance. Each person in attendance introduced themselves.

2.ACKNOWLEDGE COMPLIANCE WITH FOIA – JOHN GARDNER

As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the District Office and distributed to the schools for posting.

3.REVIEW AND APPROVAL OF AGENDA

Moved by Ms. Graham and seconded by Mr. Garland, the agenda was unanimously approved.

4.APPROVAL OF MINUTES

Moved by Mr. Garland and seconded by Ms. Graham, the minutes from the May 1, 2015 meeting were approved.

5.NEW BUSINESS

A.PROCUREMENT OF LEGAL SERVICES

As requested at the May 1, 2015 meeting, John Gardner provided an analysis of legal fees. The analysis provided a budget to actual comparison of the last 5 years. Mr. Gardner noted that since the 2009-10 school year, last school year (2014-15) was the first year the actual expenditures were more than what was budgeted. Ms. Graham asked Mr. Gardner if he could estimate what the expenditures would be for the current school year. Mr. Gardner replied that he expected we would exceed the \$150,000 budget due to construction procurement activities. Ms. Graham asked Mr. Gardner if he could send her percent changes from year to year.

Mr. Gardner reported an overview of the procurement of legal services and provided a handout. Under the current state and Horry County Schools' procurement code, these items are exempt and do not require solicitation of bids.

B.OTHER BUSINESS

Mr. Gardner recommended having a joint meeting of the Facilities and the Finance Committees regarding updates to the capital funding plan.

Mr. John Poston asked for a nomination for the Chairman of the Finance Committee for the 2015-16 school year. Ms. Janet Graham nominated Mr. Jeff Garland. Moved by Ms. Graham and seconded by Mr. Poston, the nomination of Mr. Jeff Garland as the new Chairman of the Finance Committee was approved.

C.NEXT MEETING DATE AND AGENDA ITEMS

Mr. Daryl Brown and Mr. Gardner will work on scheduling a joint meeting of the Facilities and the Finance Committees for the middle of October, 2015. Discussion items to be included on the agenda: Updates to Capital Budget.

6.ADJOURNMENT

A motion was made by Mr. Garland and seconded by Ms. Graham to adjourn the meeting. The motion carried and Mr. Poston adjourned the meeting at 12:30 pm.

Respectfully Submitted,



Polly Dear
Administrative Assistant, Fiscal Services

Approved:

11/23/15