

**Horry County Board of Education
Curriculum and Instruction Committee**



**Curriculum and Instruction Meeting Minutes
Monday, October 25, 2021**

Board Members Present:

Sherrie Todd, Curriculum and Instruction Committee Chair
Janet Graham, Curriculum and Instruction Committee Member
Shanda Allen, Board Member
James Edwards, Board Member

Staff Members Present:

Dr. Rick Maxey, Superintendent	
Velna Allen	Kenneth Generette
Mary Anderson	Jill Jeter
Lisa Bourcier	Timi McMullin
Daryl Brown	Boone Myrick
John Gardner	April Scott
Ben Hardee	

Media Present:

Mary Norkel, The Sun News

As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the District Office and distributed to schools for posting.

Welcome and Introductions

Committee Chair Sherrie Todd called the meeting to order at 3:00 PM. Introductions were made.

Review and Approval of Agenda

Ms. Graham moved to approve the agenda as presented. Ms. Allen seconded the motion; all voted in favor. Motion passed.

Review and Approval of Minutes

Ms. Graham moved to approve the minutes of the September 27, 2021, meeting. Ms. Allen seconded; all voted in favor. Motion passed.

Textbook Adoption Fall 2021

Ms. Myrick reminded the committee that there are two sets of CTE textbooks up for adoption for Fall 2021. Information on the first set of textbooks was shared with the committee during the Curriculum Committee Meeting September 27th. She asked Jill Jeter, the district contact for textbooks and adoptions, to share the recommendations for the second Fall 2021 CTE textbook adoptions with the committee.

In addition to the information about the textbook committees' recommendations for textbooks for adoption, Ms. Jeter told the group that the Curriculum Committee's recommendations regarding reaching out for more representation from parents were implemented, but there is still just one parent vote. Sixty-two parents were contacted via email to invite them to serve on a textbook committee; two emails came back undeliverable; and two parents signed up to serve on the committee. Ms. Todd suggested to the board members that they should talk to their advisory boards about parents serving on the committees in the future. Ms. Jeter also indicated that she extended the time for review of the books to the evening so that it would be more convenient. Ms. Jeter added that if we explain the parents' role in more detail, more parents may be willing to serve on committees in the future.

Mr. Edwards asked how the books were made available to the parents. Ms. Jeter explained that they were put on display at the DO for the parent to come and review.

There were no further questions for Ms. Jeter. Ms. Todd thanked Ms. Jeter for all her work with the textbook adoption, and she will talk to the board members and explain the need for getting the parents involved.

Barbering Major

Ms. Myrick informed the group that we are in process of making plans to add a barbering major at ATA. Ms. April Scott, Executive Director for Secondary Schools, and Mr. Ben Hardee, CTE Director, who have been working with the principal at ATA shared information about the major and the next steps.

Ms. Scott shared a presentation with the group and explained the process. Interest from stakeholders was expressed during the 2019-20 school year to research a potential barbering program to be implemented at ATA. Mr. Hardee and Ms. Scott researched the implementation process that included the following:

- Identified the location of other programs in the state (A visit was planned to Fairfield Career and Technology Center in Winnsboro, but the trip was cancelled due to the pandemic.)
- Met with an inspector from Labor, Licensing, and Regulation (LLR) board
- Met with HCS Joe Burch from the facilities department to discuss physical structure needs
- Researched the equipment needs to be funded through Perkins and CTE - EIA funds
- Researched instructor requirements (two possible options)
 - Barbering
 - Barbering (Master Hair Care Specialist)

Mr. Hardee went over the barbering Implementation plan, as well as the program requirements, in detail with the group. He also expressed his appreciation to Joe Burch. The following timeline was shared with the group:

- Fall 2021 - Create advisory group for barbering
- Fall 2021 - Begin work on the barbering space (Room F-110)
- December 2021 - March 2022- Advertise, recruit, and select a maximum of 20 students for barbering program from current 10th-grade students
- Spring 2022 - Hire barbering teacher for the 2022-23 school year
- Spring 2022 - Finalize barbering space and schedule inspection of space
- 2022-23 School Year- Begin barbering classes in new classroom space
- Spring 2023 - Add 0.5 barbering teacher to finish the program and add final courses for the 2023-24 school year
- Spring 2024 - First group of barbering students complete the ATA program

Ms. Todd thanked Ms. Scott and Mr. Hardee for the detailed information. She stated that there is not a barbering school in Horry County, and this is very exciting to offer a major in one of the schools in the district.

Ms. Janet Graham thought this was a great idea but wanted to know about what the recurring costs to the district would be. Mr. Hardee will investigate that. She also wanted to know if there is an official survey that went out? How will the students be informed? Ms. Scott answered that this will be handled the same as the other majors. The rubric used was questioned, and other alternatives besides the GPA will be investigated, per request. Another question brought up that will be investigated is the hours needed for recertification.

With regard to next steps, Dr. Maxey added that a lot of groundwork has been done. Questions were raised today which will require further research. We want to dig deeper into it and will share with the board at a later time. Ms. Todd expressed her excitement for this major coming to realization after ten years.

Ms. Myrick told the group that the next Curriculum and Instruction Meeting will be held on Monday, November 1st, at 3:00 PM. The focus will be on IB Programs in two of the high schools in the district.

Adjournment

Ms. Graham moved to adjourn, seconded by Ms. Allen; all voted in favor. Motion passed.

Respectfully submitted,



Timi McMullin
Administrative Assistant, Learning Services

Approved: November 1, 2021