

# Horry County Board of Education



## Joint Facilities/Finance Committee Meeting Minutes Monday, September 27, 2021

### Board Members Present:

Neil James, Facilities Committee Chairman	Shanda Allen
James Edwards, Finance Committee Chairman & Facilities Committee Member	Howard Barnard
Helen Smith, Finance Committee Member	Janet Graham
Sherrie Todd, Facilities Committee Member	

### Staff Members Present:

Dr. Rick Maxey, Superintendent	
Velna Allen	John Gardner
Mary Anderson	Kenneth Generette
Lisa Bourcier	Leann Hill
Daryl Brown	Boone Myrick
Joe Burch	Trevor Turner
Anthony Carroll	
Jason Cox	
Gaye Driggers	

### Media Present:

Maria Debone, WBTW  
Katie Powell, My Horry News

*As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the District Office and distributed to schools for posting.*

### Review and Approval of Agenda

Mrs. Graham moved to approve the agenda as presented. Mrs. Todd seconded the motion. All voted in favor of approving the agenda. Motion passed.

### Review and Approval of Minutes

Mrs. Smith moved to accept the minutes of June 21, 2021 - Joint Facilities/Finance Committee Meeting, as presented. Mrs. Graham seconded the motion; all voted in favor. Motion passed. It was noted that these minutes were previously approved by Facilities Committee.

Mrs. Todd moved to accept the minutes of August 23, 2021 - Facilities Committee, as presented. Mr. Edwards seconded the motion; all voted in favor. Motion passed.

## **Discussion**

### **North Myrtle Beach High School Track Replacement**

Despite significant unsuitable soil issues underneath the track, efforts to stabilize and prepare the surface for paving were successful. The track was paved and the stadium made ready for use by the school's first home varsity game.

### **Socastee High School Façade Repairs**

Repairs to the brick façade at the front entrance, side balcony and third floor roof area have been completed. Due to the invasive nature of the planned pier installation on the northwest corner of the building, that work has been rescheduled for summer 2022.

### **St. James High School HVAC Replacement**

Seven Outside Air Units on the roof have been installed and are undergoing start-up activities. Due to manufacturing delays, the Contractor is waiting on the delivery of four additional HVAC units to complete the installation.

Mr. James asked about the estimated deliver date for the four Outdoor Air Units at St. James High School. Mr. Burch answered that the delivery date is split between November and December and staff will determine the installation date based on costs for one date or two.

### **Facility Condition Index Process**

Mr. Burch updated the Committee on the status of the Facility Condition Index project, stating that the RFQ is currently out for solicitation. He anticipates the entire process taking about 8-10 months once the selected firm begins its assessment. Mr. James added that this is a very important tool in determining project scheduling.

### **Committee Names for Whittemore Park Middle School Design Committee**

Mr. Burch presented Whittemore Park Middle School Design Committee members and invited all Board members to attend the first planning meeting scheduled for October 8<sup>th</sup>. The Design Committee consists of Facilities staff, District Office Administrators, and Principals, with key HCS program staff (safety, media, technology, etc.) joining as needed.

Mr. James asked if the architect selected has completed the necessary procurement requirements. Mr. Burch answered the protest period ended over the weekend and the executed contract was received back from the architect today. The interviews for the contractor will be held on October 21<sup>st</sup>. Mr. James stated for the record that the architect selected was Pike McFarland Hall.

### **Use of Facilities Fee Schedule**

Mr. Brown opened the discussion on the Use of Facilities Fee Schedule that is being evaluated by a committee consisting of principals, athletic directors, Facilities staff, and District Office Administrators. He introduced several of the committee members that were present to answer any questions that arise. He asked Mr. Trevor Turner to go through the details of the fee schedule and the comparative data used to structure the fees.

Mr. Turner presented a draft fee schedule, which charges rates based on the organizations for-profit or non-profit status. The non-profit rates are about 40% less than the for-profit rates. He also noted that a rate has been added for Game Management, which will consist of field set-up, scorekeeping, etc.

Mr. Brown said that the committee will convene again to discuss the accounting aspect and the distribution of funds. The committee would like to see a portion of the funds be used for improvements across the District.

Mrs. Smith asked if the rates used for comparison were other schools. Mr. Turner answered that yes, the majority of the rates used were from schools, although the recreation centers in the area were also used.

Mr. James cautioned that prices be equitable for organizations across the area, adding that some teams are made up primarily of local students. Mr. Cox answered that the travel teams comprised of local athletes still charge a significant fee to participate in order to cover costs such as field rentals. Mr. Gardner also noted that principals will still have the opportunity to waive the rental fees if warranted and approved by Mr. Gardner.

Mr. Barnard asked that the indoor rates be re-evaluated to be sure they are not undervalued. Mr. Brown answered that the indoor fees are in-line with comparable facilities, but he will ask the committee to review them again.

Mr. Brown concluded by thanking everyone for this input and a complete package, including the revised rental contract, will be brought to a future meeting.

### **Revised Facilities Committee Meeting Dates**

Mr. Brown requested the Committee revise the meeting dates to align with the recently established Board Meeting dates for 2022.

Mr. Edwards move to approve the revised 2021-22 meeting dates of the Facilities Committee. Mrs. Todd seconded the motion; all voted in favor. Motion passed.

### **Regional Bus Lot Selection Committee & Track/Turf/Tennis Selection Committee**

Mr. Burch reviewed the list of committee members for the Regional Bus Lot RFP and the Track/Turf/Tennis RFP, noting that he is still in need of Board representation on both committees. Mr. James said that he would consult with the Board and let Mr. Burch know.

### **Annexation of New Whittemore Park Property**

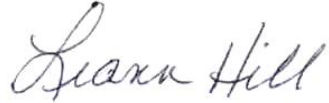
Mr. Burch presented the Committee with a proposal to request the City of Conway to combine and annex the three parcels where the new Whittemore Park Middle School will be constructed. He said that this will allow the site to get services such as sewer and water. One of the three parcels is already in the City limits. Mrs. Graham asked if the properties would be zoned institutional and how long the process would take. Mr. Burch answered that yes, we will request institutional zoning, and the process should take a couple months.

Mrs. Todd moved to recommend to the full board that staff request that the three parcels on El Bethel Road be combined, annexed, and zoned as institutional by the City of Conway. Mr. Edwards seconded the motion; all voted in favor. Motion passed.

## Adjourn

Mr. Edwards moved to adjourn, seconded by Mrs. Smith; all voted in favor. Motion passed.

Respectfully submitted,



Leann Hill  
Administrative Asst. – Support Services

**Approved:**    October 11, 2021 – Finance Committee  
                    October 25, 2021 – Facilities Committee