

Consider Approval to Enter Negotiations with Four Highest Ranked Offerors for Professional Design Services for Mechanical, Electrical, and Plumbing

Policy Reference: OE-13: The superintendent shall assure that physical facilities support the accomplishment of the board's **Results** policies, are safe and properly maintained.

Background Information: A Request for Qualifications (RFQ) solicitation was posted on January 10, 2019. The qualifications/resumes were received at 3:00 p.m., on February 6, 2019. A total of six firms responded. The evaluation committee members, approved by Dr. Maxey on January 10, 2019, consisted of Richard Lane, Ross Brazier, Mark Koll, Brian Sexton, and Patrick McCord. The committee held its first meeting on February 13, 2019, when the submittal packages were distributed and the evaluation process was reviewed. The second committee meeting was held on February 22, 2019, when the submittals were evaluated and proposals were shortlisted by the committee from six (6) down to five (5) for interview purposes. Personal interviews were conducted on March 15, 2019, when the committee further reduced the list of five (5) down to four (4), as the solicitation required a minimum of four vendors. The selected firms are as follows:

Owens and Associates, Inc. of Mt. Pleasant, SC

Buford Goff & Associates, Inc. of Columbia, SC

McKnight Smith Ward Griffin Engineers, Inc. of Charlotte, NC

Whole Building Systems of Charleston, SC.

The next step is to gain approval from the Board to enter negotiations to establish a fee structure with these firms.

Purpose: To negotiate a fee structure with the four selected vendors for the purpose of performing future design work on mechanical, electrical, and/or plumbing (MEP) upgrades at various Horry County Schools locations.

For additional information: Contact Mark Wolfe 843-488-6967 or Daryl Brown 843-488-6774.

Recommended Action: Authorize Facilities' staff to enter fee negotiations with the four selected firms. Upon successful negotiation, the fee structure will be brought back to the Board for approval.

Estimated Cost: To be determined by project based upon a successfully pre-negotiated fee structure and total project cost.

Recurring ☐ Non-recurring ☒

Funding Sources: Sustainment Funds (5656) or

Building Modification Fund (5657) dependent upon the project type