

## **Consideration for Professional Sports Consultant Design Services for Tennis/Track and Related Athletic Facilities**

**Policy Reference:** OE-13: The superintendent shall assure that physical facilities support the accomplishment of the board's **Results** policies, are safe and properly maintained.

**Background Information:** On August 20, 2018, the Board authorized Facilities staff to move forward with preliminary testing/land surveying of existing tennis courts and tracks. It was determined that it would be in the best interests of the District (both financially and time-wise) to combine both testing/land surveying and potential tennis court and track design into one solicitation. At the November 19, 2018 Board meeting, it was stated that an RFQ for such services would be issued within a week. The RFQ (#1819-20JR) was issued on November 27, 2018 for Track & Field and Tennis Court Design Professional for Athletic Facility Repairs/Renovations/Reconstruction at all nine high school locations. Qualifications were received on December 20, 2018. Three firms responded to the solicitation (D3G Architects, LLC, AAG Architects, and CHA Design/Construction Solutions). The three proposals were presented to the evaluation committee by Procurement on January 4, 2019 for their review. The evaluation committee consisted of the following employees: Roger Dixon, Trevor Turner, Mark Koll, Bobbi Antonucci, and Dennis McCrary. The committee evaluated and ranked the firms on January 11, 2019 based on the criteria set forth in the solicitation. Those firms were then asked to participate in interviews before the committee on January 18, 2019 where the committee again evaluated and ranked the firms. CHA Design/Construction Solutions was ranked the highest Offeror by the committee.

**Purpose:** To allow Facilities staff to enter into fee negotiations with the highest ranked firm for award of professional sports design services for tennis/track and related athletic facilities.

**For additional information:** Contact Mark Wolfe 843-488-6967 or  
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**Recommended Action:** To allow HCS to enter into fee negotiations with the highest ranked firm for award of professional sports design services for tennis/track and related athletic facilities. This is based upon the selection committee's evaluations and rankings of CHA Design/Construction Solutions. Upon successful negotiations, the results will be brought back to the board for final approval to enter into contract.

**Estimated Cost:** To Be Determined / Negotiated

Recurring \_\_\_ Non-recurring  X   
Funding Sources: TBD