HORRY COUNTY BOARD OF EDUCATION

M I N U T E S

BOARD WORK SESSION/SPECIAL-CALLED MEETING

June 3, 2019
District Office
335 Four Mile Road
Conway, SC 29526

Board of Education

Ken Richardson
John Poston
Chris Hardwick
David Cox
Holly Heniford
Janet Graham
Neil James
Ray Winters
Shanda Allen
Sherrie Todd
Helen Smith

Horry County Schools Staff

Velna Allen, Mary J Anderson, Daryl Brown, Lisa Bourcier, Joe Burch, Edi Cox, Charles Dumas, Becky Hinson, Candace Lane, Brian Lodge, Cynthia Magee, Rick Maxey, Paula Mullis, Boone Myrick, Heidi Oates, Mark Porter, Patrick Rhodes, Lucas Richardson, Mark Roddy, April Scott, Scott Scrivner, Heather Sheehan, Denise Vereen, John Washburn, Kristin Wilson, Kelley Wiltrout, Mark Wolfe, Jim Wright

As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the District Office and distributed to schools for posting.

1. OPENING AND CALL TO ORDER - JUNE 3, 2019 - 6:00 PM

Chairman Richardson called the meeting to order at 6:00 PM.

a. Invocation, Pledge of Allegiance

Mr. Poston offered the invocation and led the Pledge of Allegiance.

b. Approval of Agenda

A motion was made to approve the agenda as presented.

Moved By: Mr. Winters
Seconded By: Mr. James

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

c. Approval of Minutes

A motion was made to approve the minutes from the May 20, 2019, Board meeting, as presented.

Moved By: Mr. Winters
Seconded By: Ms. Allen

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

2. ADJOURN BOARD WORK SESSION AND CONVENE PUBLIC HEARING

A motion was made to adjourn the Board Work Session and convene a Public Hearing.

Moved By: Mr. James
Seconded By: Ms. Smith

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

3. PUBLIC HEARING ON 2019-2020 SUPERINTENDENT'S COMPREHENSIVE BUDGET

a. Public Comments on 2019-20 Superintendent's Comprehensive Budget

Mr. Richardson called for public comments. No speakers came forward.

4. ADJOURN PUBLIC HEARING AND RE-CONVENE BOARD WORK SESSION

A motion was made to adjourn the Public Hearing and re-convene the Board Work Session.

Moved By: Mr. Hardwick
Seconded By: Mr. Winters

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

5. DISCUSSION

a. Consider Approval of Contracts by Superintendent During the Summer - Ms. Anderson

Ms. Anderson requested that the Board authorize Dr. Maxey to approve teacher contracts during the summer months to expedite the hiring process during the summer.

b. Consider Recommendation for Procedure to Rename Horry Education Center - Mr. Burch

Mr. Burch brought before the Board a proposed process for recommending a new name for the Horry County Education Center. The recommendation is as follows:

A committee to develop a new name for the Horry County Education Center will be created. The committee will be charged with coming to a consensus on a name that will then be forwarded to the Horry County Board of Education for consideration.

The Horry County Education Center Naming Committee shall include the following:

1. One member from each of the nine school Advisory Boards
2. The Principal of the Horry County Education Center
3. One HCEC teacher appointed by the HCEC Principal
4. One HCS School Board Member representing the District in which the new facility resides
5. One HCS School Board Member appointed at-large by the Board
6. Two District Office representatives

Mr. James remarked he hoped that the committee would follow quorum guidelines as established by Robert's Rules of Order when convening a meeting. A committee membership of 15 has been recommended, and in the event all 15 members were not able to attend, he hoped a quorum would be sufficient to conduct business, with a quorum being half the membership plus one. Mr. Burch stated he felt that would be appropriate.

c. Consider South Carolina Department of Natural Resources (SCDNR) Property Acquisition Request - Mr. Burch

Mr. Burch stated HCS had received a request from SCDNR for a letter of support for two tracts in Horry County adjoining the Waccamaw River Heritage Preserve/Wildlife Management Area (WMA). The properties are west of SC Highway 9 along the Waccamaw River near the community of Longs.

Following state guidelines, SCDNR must obtain a letter of support from the school district before completing the projects and declaring them tax exempt. After the properties are acquired, they will be managed as part of the existing preserve/WMA and will be open to the public for outdoor recreational activities. Mr. Burch noted that the previous year, the two properties generated taxes in Horry County totaling $629.80.

d. Technical Enhancements in the Transportation Department - Mr. Wright/Mr. Rhodes

Mr. Wright and Mr. Rhodes delivered a presentation on the technical enhancements that have been made in regard to the operations of the Transportation Department. A PowerPoint and video presentations were shared, and Mr. Rhodes and Mr. Wright entertained questions afterwards. Mr. Wright noted this was a good starting point from a technology perspective but added that a good portion of the transportation is still very much a hands-on operation.

e. Monitoring Report: OE-12 Learning Environment/Treatment of Students - Ms. Allen

Ms. Allen addressed this item and was available to answer any questions. Dr. Maxey noted that the District had developed a risk assessment protocol to be used with students who have indicated through their behaviors/words that they may be a safety threat to themselves and/or others. Dr. Maxey mentioned that HCS was ahead of the state in developing this risk assessment protocol for students, and now the state has implemented one that complements the District's. Dr. Maxey also remarked that this has been a very effective tool in helping students who have demonstrated these concerns.

f. Monitoring Report: R-6 Personal Success and Citizenship - Ms. Myrick

Ms. Myrick addressed this item and was available to answer questions from the Board. No questions were presented.

6. SUPERINTENDENT'S REPORT

Prior to the Superintendent's Report, Mr. Richardson presented Dr. Maxey with his 30-year service pin.

a. Waccamaw Elementary School - "Inchy the Bookworm Vending Machine"

Dr. Maxey shared that Waccamaw Elementary School (WES) had recently installed a book vending machine for its students. The "Inchy the Bookworm Vending Machine" is an incentive program where students earn gold coins which they, in turn, may use to purchase books from "Inchy." Having participated in the school's dedication of the new book vending machine, Dr. Maxey commented that WES students were extremely excited about "Inchy" who was made possible through the support of the school's parent organization. The machine, which costs roughly $4,000, was modified by the supplier to be used for this purpose. Dr. Maxey remarked that Ms. Gaye Driggers, Principal, Carolina Forest High School, also attended the dedication ceremony, illustrating the District's efforts to grow and encourage the development of strong relationships among the schools within each attendance area.

b. HCS Class of 2019

Dr. Maxey shared a video of 2019 high school graduates visiting the elementary schools in their attendance areas, thus encouraging the younger students not only to make connections with older students but also to make graduation a reality and future goal for the younger children.

7. ADJOURN BOARD WORK SESSION AND CONVENE SPECIAL-CALLED MEETING

A motion was made to adjourn the Board Work Session and convene a Special-Called Meeting.

Moved By: Mr. Hardwick
Seconded By: Ms. Graham

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

8. EXECUTIVE SESSION

A motion was made to move into Executive Session for the discussion of a Personnel Recommendation.

Moved By: Mr. Winters
Seconded By: Mr. James

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

A motion was made to adjourn the Executive Session and enter into the Business portion of the meeting.

Moved By: Ms. Heniford
Seconded By: Ms. Todd

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

9. BUSINESS

a. Consider Personnel Recommendation

Dr. Maxey recommended to the Board the approval of Rene Cazier as Principal of River Oaks Elementary School, effective July 1, 2019.

Moved By: Mr. Poston
Seconded By: Mr. James

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

b. Consideration of 2019-2020 Superintendent's Comprehensive Budget - Mr. Gardner

Mr. Gardner shared the proposed 2019-20 Superintendent's Comprehensive Budget which was previously presented to the Board of Education at the May 6, 2019, during the Budget Workshop portion of the agenda. Mr. Gardner noted the total budget is $683,506,008.00, and of that amount, the general fund encompasses $449,169,381.00. The administration's General Fund Budget proposed the utilization of $19,148,195 in unassigned fund balance. At the May 20, 2019, Board Meeting, preliminary approval was given to the 2019-20 Superintendent's Comprehensive Budget. Based on the information received on May 24, 2019, Horry County School's final State budget projections from the General Assembly increased by an additional $587,886. Therefore, the administration's General Fund Budget proposes the utilization of $18,560,309 in unassigned fund balance.

Ms. Heniford asked for clarification about what building projects were included. Mr. Gardner referenced the 2018-19 Superintendent's Comprehensive Budget manual previously provided to Board members and more specifically, page 8.

A motion was made by Mr. Hardwick and seconded by Mr. Poston to accept the Superintendent's Comprehensive Budget.

Mr. Winters made a motion and Ms. Allen seconded that motion to amend the Budget to include a recurring budget item of $100,000 per school for marching band uniforms and that this line item be placed in a cycle among the schools. Mr. Winters noted a single line item to replace all the uniforms would be approximately $352,000. Once all schools band uniforms were replaced, it was suggested that the uniforms then be placed on a regular cleaning schedule.

Ms. Graham noted that Conway High School used fund-raising and monies from other projects to purchase their marching band uniforms. Ms. Graham suggested Conway High School be reimbursed for their recent purchase and instead of being placed at the end of the rotation that they be moved to the forefront to allow those monies to be used in other much needed areas.

Mr. Hardwick and Ms. Smith remarked on looking at this issue as a whole and not individual basis.

Ms. Heniford and Mr. Winters clarified how the $100,000 would be used. It is to be used for the replacement of two schools' uniforms and any residual funds would be used for travel, cleaning,

supplies, etc. It was suggested that due to the size of the Carolina Forest High School that it be a standalone and on the schedule by itself.

Mr. Scrivner addressed the Board and spoke on the schedule of replacements and residual funds once the uniforms were replaced. Mr. Scrivner noted that only two schools are using uniforms that are less than 14 years old.

Mr. Gardner reminded Board members that in 2018, $200,000 a year was added to the budget for band equipment.

Amendment: A motion and a second were made to amend the budget to include $100,000 recurring funds to be used for marching band uniforms, travel, equipment, etc.

Moved By: Ms. Heniford
Seconded By: Ms. Todd

For (4): Mr. Cox, Ms. Heniford, Mr. Winters, Ms. Todd, and Ms. Todd

Against (6): Mr. Poston, Mr. Hardwick, Ms. Graham, Mr. James, and Ms. Smith

The Board Chair did not cast a vote on this item.

Board Action: Failed (4 to 6)

Amendment: A vote was taken on the amendment to offer a $5,000 a year stipend per school. This vote resulted in a tie. Mr. Richardson was called to vote and voted against the amendment. The amendment failed.

Moved By: Ms. Heniford
Seconded By: Ms. Todd

For (5): Mr. Cox, Ms. Heniford, Mr. Winters, Ms. Todd, and Ms. Smith

Against (6): Mr. Poston, Mr. Hardwick, Ms. Graham, Mr. James, Ms. Allen, and Mr. Richardson

Board Action: Failed (6 to 5)

A third vote was taken. This vote was on the original motion to approve the budget as presented. The motion passed.

Moved By: Mr. Hardwick
Seconded By: Mr. Poston

For (9): Mr. Poston, Mr. Hardwick, Mr. Cox, Ms. Graham, Mr. James, Mr. Winters, Ms. Allen, Ms. Todd, and Ms. Smith

Against (1): Ms. Heniford

The Board Chair did not cast a vote on this item.

Board Action: Carried (9 to 1)

c. Consider Approval of Contracts by Superintendent During the Summer - Ms. Anderson

Ms. Anderson informed the Board this is a request for the Board to authorize Dr. Maxey to approve contracts for new hires during the time the Board does not meet over the summer. Mr. James would like it noted that this approval would be for all positions, not just teachers, from June 4, 2019, through August 4, 2019.

Moved By: Mr. James
Seconded By: Mr. Hardwick

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

d. Cost Share for Road at New Regional Bus Lot - Mr. Burch

It should be noted that Mr. Poston recused himself from discussion and voting on this item. A recusal form was submitted.

Mr. Burch informed the Board this was a request for the Board to approve the cost share agreement for the new regional bus lot. The total is $560,000 for HCS's half of the roadway.

Moved By: Mr. James
Seconded By: Mr. Winters

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

e. Consider Recommendation for Procedure to Rename Horry County Education Center - Mr. Burch

Mr. Burch requested the Board to approve the process administration recommended for renaming the Horry County Education Center.

Moved By: Ms. Todd
Seconded By: Mr. James

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

f. Consider Proposal to Request City of Conway to Annex District Properties - Mr. Burch

1. HCS Records Center Property

Mr. Burch asked the Board to authorize the Facilities Department to request the City of Conway to annex the District’s 4.2 acre parcel of property, located behind the Warehouse and Records buildings.

Moved By: Mr. Winters
Seconded By: Ms. Heniford

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

2. Site for New Horry County Education Center

Mr. Burch asked the Board to authorize the Facilities Department to request the City of Conway to annex the District-owned parcel of property, located on Four Mile Road beside the District office and previously designated by the Board as the site for the new Horry County Education Center.

Moved By: Mr. Winters
Seconded By: Ms. Heniford

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

g. Consider South Carolina Department of Natural Resources Property Acquisition Request - Mr. Burch

Mr. Burch requested the Board to provide a letter of support to the South Carolina Department of Natural Resources (SCDNR) in response to a SCDNR Property Acquisition Request for two tracts of land to be added to the Waccamaw River Heritage Preserve, totaling 300 and 225 acres respectively and located in the Longs area of Horry County.

Moved By: Mr. Winters
Seconded By: Mr. Hardwick

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

h. Advisory Boards - Board Members

A recommendation was made Ms. Allen and seconded by Mr. James to reappoint the following Advisory Board members to the Aynor Advisory Board:

Shannon Holbert - 1-Year Term - 4th Term Appointment

Benji Andrew - 2-Year Term - 2nd Term Appointment

Moved By: Ms. Allen
Seconded By: Mr. James

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

A recommendation was made by Mr. Winters and seconded by Mr. Poston to appoint/reappoint the following Advisory Board members to the Carolina Forest Advisory Board:

Melanie Wellons - 2-Year Term - 3rd Term Appointment

Jamia Richardson - 2-Year Term - 2nd Term Appointment

Tricia Meek - 2-Year Term - 1st Term Appointment

Kelly Handley - 2-Year Term - 3rd Term Appointment

Christopher Hanna - 2-Year Term - 3rd Term Appointment

Tim McGinnis - 2-Year Term - 2nd Term Appointment

Moved By: Mr. Winters
Seconded By: Mr. Poston

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

A motion was made by Ms. Todd and seconded by Mr. Winters to reappoint the following Advisory Board members to the Myrtle Beach Advisory Board:

Penny Vlandis - 2-Year Term - Community Member (Previously served as an Advisory Board Member for 4 terms)

Jennifer Martin - 2-Year Term - 3rd Term Appointment

Nikki Godwin - 2-Year Term - 3rd Term Appointment

Moved By: Ms. Todd
Seconded By: Mr. Winters

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

i. Consideration to Approve Professional Design Services for the New Horry County Education Center Facility - Mr. Wolfe

Mr. Wolfe requested the Board to authorize the Facilities Department to enter into contract with Quackenbush Architects and Planners based upon the proposed fee structure of 6.5% of the construction costs, plus reimbursable expenses.

Mr. Cox requested a list of the partners of the Quackenbush Architects.

Moved By: Mr. James
Seconded By: Ms. Smith

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

j. Consider Approval of Professional Design Services Fee Structure for Mechanical, Electrical, and Plumbing Contracts - Mr. Wolfe

Mr. Wolfe requested the Board to approve the negotiated free structure for the four selected vendors for the purpose of performing future design work on mechanical, electrical, and/or plumbing (MEP) upgrades at various HCS locations. The selected firms are as follows:

Owens and Associates, Inc. of Mt. Pleasant, SC

Buford Goff & Associates, Inc. of Columbia, SC

McKnight Smith Ward Griffin Engineers Inc. of Charlotte, NC

Whole Building Systems of Charleston, SC.

Previously, the Board authorized staff to enter into negotiations with these firms on April 8, 2019. All four firms have agreed to a uniform fee structure, pending board approval. This fee structure is identical to the fee structure of the previous contract which recently expired.

Moved By: Mr. James
Seconded By: Ms. Todd

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

10. CONSENT

a. Personnel Recommendations As Required by Law

b. Resolution Supporting Emergency Planning and Response Efforts

c. Designation of Funding Source for Construction of New Horry County Education Center

d. Funding Flexibility

e. Authorizing Expenditures from Revenues Collected from the Education Capital Improvement Sales and Use Tax

f. Education Fund Allocation - District 9

A motion was made to approve the Consent Agenda as presented.

Moved By: Mr. Hardwick
Seconded By: Ms. Heniford

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

11. ADJOURNMENT

Mr. Richardson thanked the Board for being so supportive. A motion was made to adjourn the meeting at 7:50 PM.

Moved By: Mr. Hardwick
Seconded By: Ms. Heniford

The Board Chair did not cast a vote on this item.

Board Action: Carried Unanimously

12. UPCOMING MEETING(S)

Board Work- Meeting, August 5, 2019, 6:00 PM, Board Room

Facilities Committee Meeting, August 19, 2019, 4:00 PM, C300

Respectfully submitted,

_____

Heidi Oates

Executive Assistant to the Superintendent and Horry County Board of Education