GC-5

Policy Type: Governance Culture

Board Committees

The board may create committees if they are deemed helpful to assist the board in the performance of its responsibilities. If committees are established, they will be used exclusively to support the work of the board as described in Policy GC-3 and will never be created or used to assist or oversee the superintendent in any operational area.

1. Board committees and other such entities by whatever name created by the board will not be used to direct, advise, assist or oversee the staff. Committees customarily will prepare recommendations for board consideration. Board committees will have no authority over staff and may exercise demands on staff time and organizational resources only to the extent authorized in this policy.

2. Board committees may not speak or act for the board unless specifically authorized. The responsibilities and authority of all board committees are carefully stated in this policy to assure that committees fully understand their duties and extent of authority and to assure that committee work will not usurp or conflict with the board's own authority or conflict with authority delegated to the superintendent.

3. All board committees (except those listed below) are considered to be ad hoc, or temporary. Each committee will be dissolved after the completion of its task or by the specified date. All board committee meetings are subject to the open meetings law.

4. The board will have ~~4~~ 6 standing committees: ~~Financial~~ Finance, Facilities, Technology, ~~and~~ Human Resources, Curriculum & Instruction, and Policy. These committees and the Chair of these committees will be appointed by the Board Chair and approved by the Board. Committees may re-elect a new chairperson at any time by a simple motion with the committee and vote. They will meet at least once each quarter. Each committee will consider their respective roles and may recommend changes to their role to be approved by the full board. If a board member cannot attend a committee meeting, he/she may assign his/her position on the committee to another board member for the meeting. The committees will consider:

   a. Board Governance policy changes. All policy changes will be recommended to and approved by the full board.

   b. Becoming informed with respective departments, including RFP's for their respective departments as needed.

   c. Developing any board work plans and scheduling board information as needed.

5. The Facilities Chair shall appoint two board members to a five-member selection committee involved in decisions concerning the construction of new facilities which have a budget between four million and fifty million dollars. At least one of the appointed board members serving should represent the district where construction of the new facility is being built. Members of the Facilities Committee may serve on the selection committee. If board members who are not members of the Facilities Committee are needed to complete the five-member board complement of a selection committee, the Vice-Chair will be asked to serve and, as necessary, the Facilities Chair may appoint other Board members who are not members of the Facilities Committee to complete the membership of any selection committee.

6. The Facilities Chair shall appoint five board members to a 10-member selection committee involved in decisions concerning the construction of new facilities which have a budget of fifty million dollars or greater. At least one of the appointed board members serving should represent the district where construction of the new facility is being built. Members of the Facilities Committee may serve on the selection committee. If board members who are not members of the Facilities Committee are needed to complete the five-member board complement of a selection committee, the Vice-Chair will be asked to serve and, as necessary, the Facilities Chair may appoint other Board members who are not members of the Facilities Committee to complete the membership of any selection committee.

7. Items coming before the board for action shall be presented at the first meeting following the committee meeting to inform the board of the recommendation. Discussion may be held and questions may be answered. At the second meeting, the item will be on the agenda for a full discussion to inform the board. At the third meeting, the item will be on the agenda for a vote on the recommendation. A standing committee may bypass this process if the committee votes unanimously that the item is an emergency that the board must act upon immediately.

Adopted: 06-04-07; Revised 01-04-10 Revised 10-24-11; Revised 8-25-14; Revised 05-26-15;
Revised 12-12-16; Revised 01-23-17; Revised 4-29-19; Revised _____.

Monitoring Method: Board self-assessment Monitoring Frequency:
Annually in January