

# **HORRY COUNTY BOARD OF EDUCATION**

## **MINUTES**

### **BOARD WORK SESSION**

**January 14, 2019**

**District Office**

**335 Four Mile Road**

**Conway, SC 29526**

#### Board of Education

Ken Richardson

Chris Hardwick

David Cox

Holly Heniford

Janet Graham

Janice Morreale

John Poston

Neil James

Ray Winters

Shanda Allen

Sherrie Todd

Helen Smith

#### Horry County Schools Staff

Velna Allen, Mary J Anderson, Daryl Brown,  
Joe Burch, Jeff Carland, Charles Conant, Edi  
Cox, Jeanie Daly, Ashley Gasperson,  
Kenneth Generette, Ben Hardee, Leann Hill,  
Winston Hucks, Felicia James, Kim  
Johnson, Mark Koll, HT Lee, Rick  
Maxey, Dennis McCrary, Boone Myrick, Heidi  
Oates, Lucas Richardson, April Scott, Ashley  
Smith, Tracy Suggs, Carlton Terry, Tammy  
Trulove, Angie Wellons, Michael  
Wheeler, Kristin Wilson

**As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the District Office and distributed to schools for posting.**

#### **1. OPENING - JANUARY 14, 2019 - 6:00 PM - CALL TO ORDER**

Interim Chairman James called the meeting to order at 6:00 p.m.

##### **A. Invocation**

Mr Winters offered the invocation and led the Pledge of Allegiance.

**B. Organizational Business**

**1. Administration of the Oath of Office**

Honorable Judge Hyman administered the Oath of Office to Mr. Ken Richardson. Mr. Richardson thanked those in attendance.

**a. Ken Richardson (Chairman)**

**b. Holly Heniford, (District 1); Sherrie Todd (District 2); Ray Winters (District 3); Helen Smith (District 6); Janet Graham (District 7); Neil James (District 10)**

Mr. Richardson invited forward each member along with their respective representatives to be sworn in individually. Those members were as follows: Holly Heniford (District 1); Sherrie Todd (District 2); Ray Winters (District 3); Helen Smith (District 6); Janet Graham (District 7); Neil James (District 10).

**2. Introduction of Board Members**

Each Board member was asked to introduce herself/himself and state the areas which he/she represents.

**3. Election of Vice-Chair**

Mr. Richardson read the Board Governance policy pertaining to Vice-Chair elections. Mr. Richardson then opened the floor for nominations. Mr. James nominated Mr. Poston. The nomination was seconded by Ms. Heniford. No other nominations were brought forward. Mr. Richardson moved that the nominations be closed, and Ms. Smith seconded the motion. The motion passed unanimously. The board voted unanimously for Mr. Poston to serve for a two-year term as Vice-Chair, beginning with the January 28, 2019. Mr. Richardson congratulated Mr. Poston on his position as Vice-Chair.

**Moved By** Mr. James

**Seconded By** Ms. Heniford

**Board Action: Carried Unanimously**

**C. Approval of Agenda**

A motion was made to approve the December 10, 2018, agenda.

**Moved By** Ms. Allen

**Seconded By** Mr. Winters

**Board Action: Carried Unanimously**

**D. Approval of Minutes**

A motion was made to amend and approve the minutes from the December 10, 2018, meeting. Mr. Winters requested an amendment to the minutes to include a recusal for himself and Ms. Morreale from discussion on Executive Session item 5.A. Mr. Poston seconded Mr. Winters amendment. Ms. Smith abstained from voting.

**Moved By** Mr. Winters

**Seconded By** Ms. Graham

**Board Action: Carried Unanimously**

The Board Chair did not cast a vote on this item.

**2. BOARD MEMBER RECOGNITION**

**A. Board Service - Mr. Richardson**

**1. Neil James, Interim Chair**

Mr. Richardson thanked Mr. James for his service and presented him with a gift in recognition of his service as Interim Board Chair.

**2. David Cox, Interim Vice-Chair**

Mr. Richardson thanked Mr. Cox for his service and presented him with a gift in recognition of his service as Interim Board Vice-Chair.

**3. DISCUSSION**

Prior to beginning the Discussion portion of the meeting, Mr. Richardson called for a five-minute recess at 6:21 PM. Mr. Richardson remarked that given the traffic and weather conditions, visitors had the option to leave the meeting at that time. Mr. Richardson thanked elected officials and other attendees for their being present for tonight's ceremony.

**A. Notice of School Board Meeting Schedule as Required by SC Code 30-4-80 (Dates/Times/Place) for Calendar Year 2018 - Dr. Maxey**

Dr. Maxey noted that in accordance with SC Code 30-4-80 all public bodies must give written public notice of their annual regular meeting schedule at the beginning of each calendar year. The notice must include dates and times for

each meeting, all of which are held at the District Office located at Four Mile Road. A schedule of meetings was presented to the Board.

**B. Days Missed Due to Hurricane Florence**

**1. Student Absences - Mr. Brown**

Mr. Brown stated the administration is requesting a waiver from the Board for the three days missed due to Hurricane Florence and subsequent flooding for September 11-13, 2018 with three days having been made up on October 8, 2018, November 21, 2018, and December 19, 2018. In addition, the administration is asking that the Board ask for a waiver from the State Board of Education for September 14, 17, and 18, 2018.

Mr. James confirmed the sequence of the approval process noting that HCS made up three days, and it is going to a vote at the next meeting to forgive three additional days. After that, the Board will request the State Board of Education to forgive three days and then will request the legislature to forgive the remaining days. Mr. Brown responded that was correct.

**2. Employee Absences - Mr. Richardson**

Mr. Richardson asked the Board to forgive employee days missed due to Hurricane Florence for the same number of days that students were absent. This recommendation will move to a vote on January 28, 2019, Board Meeting.

**C. Monitoring Report: OE-13 Facilities - Mr. Brown**

Mr. Brown presented the OE-13 Report and asked for questions from the Board. Mr. Brown reported all projects were within budget or under budget. No questions from the Board were presented at this time.

**D. HCEC Architect RFQ - High Performance/Energy Positive and Consideration of an Adult Education Component - Mr. Brown, Mr. Koll**

Dr. Maxey noted it was recommended at the December 10, 2018, Facilities Committee Meeting for the Board to include consideration of an adult education component with the HCEC project. Mr. James remarked that as he understood this recommendation was to have discussion on how the HCEC should be designed whether it be energy efficient or energy positive. The estimated construction cost of this building is \$13 million dollars with an estimated \$750,000 to build it as a high-performance school and an additional \$750,000 to make it energy positive. Mr. James noted that this school would be built with capacity of 300 students. Mr. James stated he felt it needed to be energy efficient but not

energy positive. Ms. Heniford asked if a tract of land had been picked for the location. Mr. James stated nothing had been finalized. There was discussion over combining adult ed and HCEC. Ms. Smith remarked because of the low number of students it should be built energy efficient. Dr. Maxey commented the HCEC is in desperate need of replacement. Dr. Maxey suggested building the HCEC with the option to add on at a later time to relieve the imminent need of replacing the HCEC. Mr. Cox expressed his concern over spending \$13 million dollars on a building for 300 students. Ms. Allen stated the Board needed to make some decisions and move on them. It was noted this would be on the January 28, 2019, agenda.

**E. Monitoring Report: OE-6 Financial Administration - Report from External Auditor - Mr. Grow-Elliott Davis, LLP**

Mr. Gardner introduced Mr. Grow from Elliott Davis, LLP. Mr. Grow presented the results from the Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2018. Mr. Grow stated that Horry County Schools received an unmodified opinion on the financial statements from Elliott Davis. He also reported Horry County Schools as being in good financial condition as of June 30, 2018. A copy of Mr. Grow's report was provided to the Board.

**F. Monitoring Report: R-3 Science - Ms. Myrick**

Ms. Myrick presented the R-3 Monitoring Report. Data was presented earlier in the year.

Ms. Smith asked if the South Carolina Honors Framework had been implemented. Ms. Myrick replied that we are in the process of implementation. We have implemented the framework already for new honors courses and will be doing so gradually with all existing honors courses. Ms. Myrick that we are allowed a transition time and will be in compliance. Ms. Morreale asked about the difference between the assessment tests and the benchmark tests created by HCS. She stated that students appeared to be struggling with the test created by the District. Ms. Myrick noted that the District is looking at benchmarks, and HCS realizes there are concerns. Ms. Myrick also noted that the chapter tests are intended for a grade, while the benchmark tests are not. Ms. Myrick commented that the district is doing a review of all assessments.

**G. Superintendent's Report**

**1. School Visits**

Dr. Maxey remarked that Board Members are invited weekly to visit schools. Dr. Maxey stated he felt it was important to include members of his Executive Cabinet on these visits in order for them to see directly what is taking place in the schools. Dr. Maxey presented a slideshow capturing recent school visits.

**2. School Board Appreciation Month**

January is School Board Appreciation Month. Dr. Maxey thanked the Board members for taking time out of their lives to serve the children of Horry County and to work toward improving our children's educational opportunities.

**5. EXECUTIVE SESSION**

A motion was made at 7:24 PM to move into Executive Session to discuss proposed sale/purchase of property and receipt of legal advice regarding potential litigation.

**Moved By** Mr. Cox

**Seconded By** Mr. Hardwick

**Board Action: Carried Unanimously**

**A. Discussion of proposed sale/purchase of property**

Mr. Poston recused himself during this portion of Executive Session.

**B. Receipt of Legal Advice Regarding Potential Litigation**

**5. ADJOURN BOARD WORK SESSION AND CONVENE SPECIAL-CALLED MEETING**

At 8:47 PM, the Executive Session was adjourned and the Board moved into Business Session. No decisions were made during the Executive Session.

**Moved By** Mr. Cox

**Seconded By** Mr. Hardwick

**Board Action: Carried Unanimously**

**6. BUSINESS**

**A. 2019-2020 Budget Assumptions and Parameters - Mr. Gardner**

Mr. Gardner recommended the Board approve the 2019-2020 Budget Assumptions and Parameters. This report on what these items were built on was shared with Board members on December 19, 2018. Ms. Smith suggested

looking at things that were reduced or not needed. Mr. Gardner stated this was already in place.

**Moved By** Mr. James

**Seconded By** Mr. Winters

**Board Action: Carried Unanimously**

**B. 2019-2020 Personnel Allocation Formulae - Mr. Gardner**

Mr. Gardner recommended the Board approve the 2019-2020 Personnel Allocation Formulae shared at the December 10, 2018, meeting. This is how staffing is allocated at various schools.

**Moved By** Mr. Winters

**Seconded By** Ms. Todd

**Board Action: Carried Unanimously**

**C. Board Member Committee Assignments - Mr. Richardson**

Mr. Poston resigned as Chair of the Finance Committee. Mr. Hardwick was then named to Chair of the Finance Committee. Mr. Hardwick resigned from the Technology Committee. Ms. Smith will serve on the Facilities Committee and the Human Resources Committee in the positions formerly served by Ms. Timms. Mr. James suggested the Board review each committee to ensure adequate representation by all.

**7. CONSENT**

A motion was made to approve the Consent Agenda as presented.

**Moved By** Mr. Hardwick

**Seconded By** Ms. Todd

**Board Action: Carried Unanimously**

**A. Personnel Recommendations As Required by Law**

**B. Monitoring Report: R-2 Numeracy**

**C. Monitoring Report: OE-6 Financial Administration**

**D. Monitoring Report: OE-7 Asset Protection**

8. **ADJOURNMENT**

The meeting was adjourned a at 8:56 PM..

**Moved By** Mr. Hardwick

**Seconded By** Ms. Morreale

**Board Action: Carried Unanimously**

9. **UPCOMING MEETING(S)**

A. **Facilities Committee Meeting, January 28, 2019, 4:00 PM, Conference Room C-300**

B. **Board Meeting, January 28, 2019, 6:00 PM, District Office**

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Heidi Oates

Executive Assistant to the Superintendent and Horry County Board of Education