

## Consideration for Approval of Civil Engineering Firms

**Policy Reference:** OE-13: The superintendent shall assure that physical facilities support the accomplishment of the board's **Results** policies, are safe and properly maintained.

**Background Information:** A previous Indefinite Delivery Contract for civil engineering design services expired in late 2019. As the district routinely has many projects with a scope of work that primarily requires civil engineering design services, there is a need to establish a new contract to serve future upcoming projects. A Request for Qualifications #1920-21RF was issued and nine submittals were received from interested firms with seven forwarded by procurement to the evaluation committee. The evaluation panel included Mark Koll, Ara Heinz, Jason Hardee, Davida Rohlf and Patrick McCord. The evaluation panel met on December 10, 2019, to review submittals and five firms were chosen to be interviewed. Interviews were held on January 7, 2020. The evaluation committee determined all five firms to be qualified and recommended all five firms be accepted to participate in future projects. In alphabetical order, the firms selected are:

- DN Engineering
- DRG, LLC
- ECLS Global, Inc.
- Mead & Hunt
- Thomas & Hutton

**Purpose:** To approve five civil engineering firms to be included in a new Indefinite Delivery Contract for the purpose of providing professional design services for future projects as determined by the district.

**For additional information:** Contact Mark Wolfe 843-488-6967 or Daryl Brown 843-488-6774

**Recommended Action:** To approve five civil engineering firms to be included in a new Indefinite Delivery Contract for the purpose of providing professional design services to the district. Future projects and assignments will be determined by staff.

**Estimated Cost:** To be determined by project.

Recurring ☐ Non-recurring ☒

Funding Sources: To be determined by project. Design fees will be included as part of each project's total project budget. Each Indefinite Delivery Contract (IDC) with a single vendor is limited by our procurement code to a maximum total expenditure of \$300,000.00 over a two-year period with individual projects expenditures not to exceed \$100,000.00. The IDC is limited to two years.