



**Policy Committee Meeting Minutes
Monday, February 3, 2020**

Board Members Present

David Cox
Chris Hardwick
Ken Richardson

Sherrie Todd
Ray Winters

Staff Members Present

Velna Allen
Mary Anderson
Lisa Bourcier
Daryl Brown
John Gardner
Kenneth Generette
Karen Johnson

Mark Koll
Dr. Rick Maxey
Boone Myrick
Heidi Oates
Lucas Richardson
John Washburn
Mark Wolfe

Others Present

Katie Powell, Horry Independent

As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the District Office and distributed to schools for posting.

Review and Approval of Agenda

Mr. Hardwick moved to approve the agenda as presented. Mr. Cox seconded the motion; all voted in favor. Motion passed.

Review and Approval of Minutes

Mr. Cox moved to approve the minutes of the January 13, 2020, meeting. Mr. Hardwick seconded the motion; all voted in favor. Motion passed.

Old Business

Discussion of HCS Foundation

Mr. Generette shared information regarding the HCS Foundation. He shared that the board needs a charitable purpose for the foundation. He suggested the charitable purpose for the foundation could be to support educational activities of the school district, and the funds donated/raised would be used in that capacity. It was recommended that the foundation be aligned with the school district's fiscal year instead of the calendar year. We will need to develop the by-laws for the foundation soon. A telephone conference call with legal counsel will

be scheduled for Thursday, February 6. It was suggested that Mr. Richardson join Mr. Generette and Mr. Winters with the conference call.

A draft HCS Foundation website was shared with the committee. Additional information will be shared at the March 9th meeting.

Mr. Hardwick moved to approve the suggested charitable purpose of the foundation. Mr. Cox seconded the motion; all voted in favor. Motion passed.

GC-4 Proposed language change to sub 1.a. and 4

Mr. Cox moved to approve the proposed language change to sub 1.a. and 4. Mr. Hardwick seconded the motion; all voted in favor. Motion passed.

Revisit of GC-1 thru 4.

No additional changes made.

New Business

The Committee reviewed Board Governance Policies GC5 thru GC10.

- **GC5 – Board Committees** (Added wording in red)

1. Board committees and other such entities by whatever name created by the board will not be used to **actively** direct, advise, assist or oversee the staff. Committees customarily will prepare recommendations for board consideration. Board committees will have no **direct** authority over staff and may exercise **limited** demands on staff time and organizational resources only to the extent authorized in this policy.

Mr. Cox moved to approve the additional wording in number one. Mr. Hardwick seconded the motion; all voted in favor. Motion passed.

4. The board will have 6 standing committees: Finance, Facilities, Technology, Human Resources, Curriculum & Instruction, and Policy. These committees and the Chair of these committees will be appointed by the Board Chair and approved by the Board. Committees may re-elect a new chairperson at any time by a simple motion with the committee and vote. They will meet **at least once each quarter as needed**. Each committee will consider their respective roles and may recommend changes to their role to be approved by the full board. . .

Mr. Cox moved to approve the revised wording in number four. Mr. Hardwick seconded the motion; all voted in favor. Motion passed.

5. Send to Facilities Committee for review and input.
6. Send to Facilities Committee for review and input.

Mr. Cox moved to send five and six to the Facilities Committee for review and input. Mr. Hardwick seconded the motion, all voted in favor. Motion passed.

- **GC6 – Annual Work Plan**

The recommendation was to align the language with what is prescribed in the SC Laws as it pertains to the Board's work plan to coincide with the calendar year. The work plan will be due in January and the update due in December, if needed.

Mr. Cox moved to align the annual work plan with SC Laws. Mr. Hardwick seconded the motion; all voted in favor. Motion passed.

- **GC7 – Board Members' Code of Conduct**

No changes.

- **GC8 – Board Member Conflict of Interest** (Added wording in red, date revision in red)

Strikethrough on the word "Family" be removed in number one.

1. "Family member" means an individual who is the spouse, parent, brother, sister, child, mother-in-law, father-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, grandparent, grandchild, **stepchildren, step-grandchildren, stepbrother, stepsister, stepfather and stepmother.**

Mr. Hardwick moved to revise the definition of family member. Mr. Cox seconded the motion; all voted in favor. Motion passed.

Last paragraph. Prior to **April 15 March 30**, each board member shall file a statement of economic interests with the State Ethics Commission.

Mr. Cox moved to change the date board members file a statement of economic interests with the State Ethics Commission. Mr. Hardwick seconded the motion; all voted in favor. Motion passed.

- **GC-9 – Process for Addressing Board Member Violations**

No changes.

- **GC10 - Governance Cost**

1. Mr. Richardson suggested that board members attend one national conference during their election cycle and be mindful of the number of attendees and costs involved.
2. Mr. Richardson shared that the \$300 monthly travel allowance provided to board members is for travel to board meetings and school visits. This will be added to the agenda as "Old Business" at our March 9th Policy Committee meeting.
4. Mr. Hardwick suggested changing the dollar amount of the annual education fund for special projects. The suggestion was \$8,000 for the fiscal year to be used within the fiscal year. The amount does not roll over from year-to-year. This change will be effective July 1, 2020.

Mr. Hardwick moved to change the amount allocated to board members for special projects to \$8,000 to be used within the fiscal year. Mr. Cox seconded the motion; all voted in favor. Motion passed.

Adjourn

Mr. Cox moved to adjourn. Mr. Hardwick seconded the motion; all voted in favor. Motion passed.

Respectfully submitted,

Karen Johnson
Administrative Assistant, Policy & Legal Services

Approved:

DRAFT