

**HORRY COUNTY BOARD OF EDUCATION**

**MINUTES**

**BOARD WORK SESSION**

**February 3, 2020**

**Academy for Technology & Academics**

**5639 Highway 701 North**

**Conway, SC 29526**

**Board of Education**

Ken Richardson

John Poston

Chris Hardwick

David Cox

Janet Graham

Neil James

Ray Winters

Janice Morreale

Sherrie Todd

W. Russell Freeman

**Horry County Schools Staff**

Velna Allen, Mary J. Anderson, Lisa Bourcier, Daryl Brown,  
Edi Cox, John Gardner, Kenneth Generette, Candace Lane,  
Rick Maxey, Jimmy McCullough, Boone Myrick, Scott  
Scrivner, John Washburn, Kristin Wilson

**As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the District Office and distributed to schools for posting.**

**1. OPENING - February 3, 2020 - 6:00 PM - CALL TO ORDER**

Chairman Richardson called the meeting to order at 6:00 PM.

**a. Invocation**

David Cox offered the invocation and led the Pledge of Allegiance.

**b. Approval of Agenda**

A motion was made to amend and approve the February 3, 2020, agenda. Mr. Winters requested to add a Policy Committee Report prior to Discussion item A. The motion passed.

**Moved By:** Mr. James  
**Seconded By:** Mr. Hardwick

The Board Chair did not cast a vote on this item.

**Board Action: Carried Unanimously**

**c. Approval of Minutes**

A motion was made to approve the January 27, 2020, Board Meeting minutes as presented.

**Moved By:** Mr. Winters  
**Seconded By:** Mr. Freeman

The Board Chair did not cast a vote on this item.

**Board Action: Carried Unanimously**

**2. DISCUSSION**

The Policy Committee met earlier today with the purpose of discussing establishing a foundation for Horry County Schools and reviewing Board Governance items GC-1 – GC-10. Mr. Winters discussed changing the language in GC-5 now that committee size has decreased to three-member committees. Mr. Winters discussed item GC-6 and aligning the Annual Work Plan with state statute. Mr. Winters and the committee discussed changing GC-8 to include stepchildren/siblings and grandparents. During discussion of item GC-10, Mr. Richardson remarked on Board member travel and travel expenses. Mr. Winters and Board members suggested changing the Education Allocation Fund to \$8,000 total per fiscal year.

**a. New Horry County Education Center (HCEC) Construction - Mr. Wolfe**

Mr. Koll presented three options regarding the construction of the HCEC. These options were shared with the Board prior to the meeting. Upon discussion of adding additional classrooms, revisions to the HVAC units, attaching the PE structure to the building and including a kitchen area, Mr. Richardson asked Facilities to create two options for final Board approval during the February 17, 2020, Board Meeting.

**b. Modular Classroom Needs - Mr. Wolfe**

Mr. Wolfe shared information regarding Modular Classroom Needs for the 2020-2021 School Year and is seeking Board's authorization to purchase and install two (2) modular classrooms with a restroom facility at Carolina Forest Elementary, two (2) modular classrooms at River Oaks Elementary with a restroom facility, and four (4) modular classrooms at Ocean Bay Elementary School (no additional restrooms required), including the necessary ancillary costs

for each location. The work also includes the addition of required parking for anticipated future modular additions at these three sites. Total estimated cost is \$2,050,000.

**c. Monitoring Report: R-4 Social Studies - Ms. Myrick**

Monitoring Report R4 was presented.

**d. Monitoring Report: OE-4 Personnel Administration - Ms. Anderson**

Monitoring Report OE4 was presented.

**e. 2020-2021 General Fund Budget Planning - Mr. Gardner**

Mr. Gardner gave an overview and update on the 2020-2021 budget process. Chief Officers Allen, Myrick, and Brown presented new budget requests for each of their respective divisions. Staff will continue to update the Board as they move forward in the process and as they gain additional information.

**1. Fiscal Services - Mr. Gardner**

Mr. Gardner shared an overview of the 2020-21 proposed budget. Mr. Gardner shared the General Fund revenue estimates that were based on a combination of actual 2018-19 receipts, 2019-20 current state allocations, state funding for 841 additional students, and a historical collection of local property taxes.

Mr. Gardner presented to the Board members the following for their consideration:

- a request to utilize \$18.6 million of fund balance as an additional funding source for the General Fund in 2020-21,
- a request for funding to providing staffing to support 841 new students,
- a request for additional funding due to an increase in employer retirement contributions to SCRS,
- a request for additional funding due to an increase in employer contributions to PEBA health plans,
- a request for funding to provide employees a step increase based upon their years of experience and to provide any cost of living adjustment as determined by the state,
- a request for funding to provide funding for a 2% salary increase for employees not eligible for a step, and

- a request for funding to provide for the estimated increases in certain fixed costs such as property insurance, copier leases, charter school payments, and service contracts.

**2. Student Services - Ms. Allen**

Ms. Allen requested that the Board consider approving funding for the addition of 4 RBHS Lead Counselors and 4 RBHS Behavioral Interventionists. Mr. Allen stated that the increase in the number of positions is due to the growing number of mental health needs among our student population.

**3. Learning Services - Ms. Myrick**

Ms. Myrick requested that the Board consider approving additional staffing for the following:

- 8 ESOL teachers,
- 12 special education teachers,
- 2 behavioral coaches for autism,
- 1 speech therapist.

**4. Support Services - Mr. Brown**

Mr. Brown presented to the Board members the following for their consideration:

- funding to maintain compliance with the mandated Asbestos Hazard Emergency Response Act,
- funding to cover increases in supply costs, repair charges, uniform costs, and additional pay expenses,
- funding to provide furniture to meet the needs of the projected student growth,
- funding to install safety surfacing and replacement of aging playground equipment,
- funding to maintain playground mulch, annual safety inspections, and general repairs,
- funding to provide adequate custodial staffing and services district-wide.
- funding to establish 2 new Program Specialist positions for the Safety and Security Department.

**f. General Fund Budget Development - Mr. Gardner**

Mr. Gardner provided a recap of the preliminary 2020-21 General Fund Budget, a recap which incorporated the budget requests listed above.

**3. ADJOURN BOARD WORK SESSION AND CONVENE SPECIAL-CALLED MEETING**

A motion was made to adjourn the Board Work Session and convene a Special-Called Meeting.

**Moved By:** Mr. Cox

**Seconded By:** Ms. Graham

The Board Chair did not cast a vote on this item.

**Board Action: Carried Unanimously**

**4. CONSENT AGENDA**

- a. Personnel Recommendations As Required by Law**
- b. Monitoring Report: R-3 Science - Ms. Myrick**
- c. Monitoring Report: OE-6 Quarterly Financial Statement - Mr. Gardner**
- d. Monitoring Report: OE-13 Facilities Quarterly Report - Mr. Wolfe**
- e. Education Allocation Fund - District 2**
- f. Education Allocation Fund - District 3**
- g. Education Allocation Fund - District 4**
- h. Education Allocation Fund - District 8**
- i. Education Allocation Fund - District 11**

A motion was made to approve the Consent Agenda as presented.

**Moved By:** Mr. Winters

**Seconded By:** Mr. Hardwick

The Board Chair did not cast a vote on this item.

**Board Action: Carried Unanimously**

**5. ADJOURNMENT**

A motion was made to adjourn the meeting at 8:00 PM.

**Moved By:** Mr. James

**Seconded By:** Ms. Graham

The Board Chair did not cast a vote on this item.

**Board Action: Carried Unanimously**

Respectfully Submitted,

*Heidi Oates*

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Heidi Oates

Executive Assistant to the Superintendent and Horry County Board of Education