

# Health Services & Attendance

Attendance Coding

HCS COVID-19 Dashboard

Contact Tracing

# NEW Attendance Codes

- **SC-NURS- Nurse Code- Excused Code Absences**
- **This code should be used when the nurse sends a student home for the day based on [DHEC exclusion list](#), and if the student must remain home the next day.**

# Attendance

## Addressing Student Attendance due to COVID-19

- Absences associated with COVID-19 should be excused, using the "SC-FLU" code along with a descriptor in the comment field: "COVID-19".

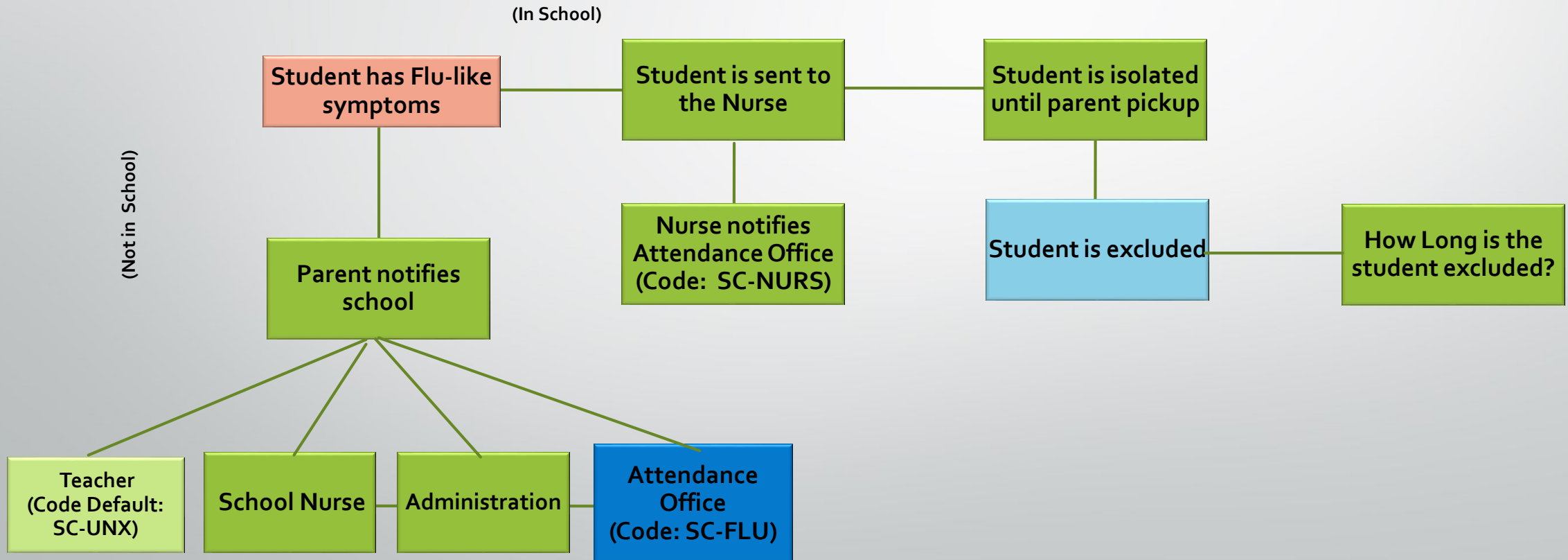
# DHEC Information

Review DHEC Guidance:

- [Coronavirus Infectious Disease 2019 \(COVID-19\)](#)
  - Exclude students or staff with a positive PCR test or another approved test per the DHEC website.
  - **Criteria for return:**
    - 10 days since symptoms started – and
    - 24 hours since the last fever without using fever reducing medication – and –
    - Symptoms improved
  - **Documentation: Parent note**

# Attendance Coding

Student: attends a Brick-and-Mortar School  
has Flu-like Symptoms  
has Not Been Tested for COVID-19

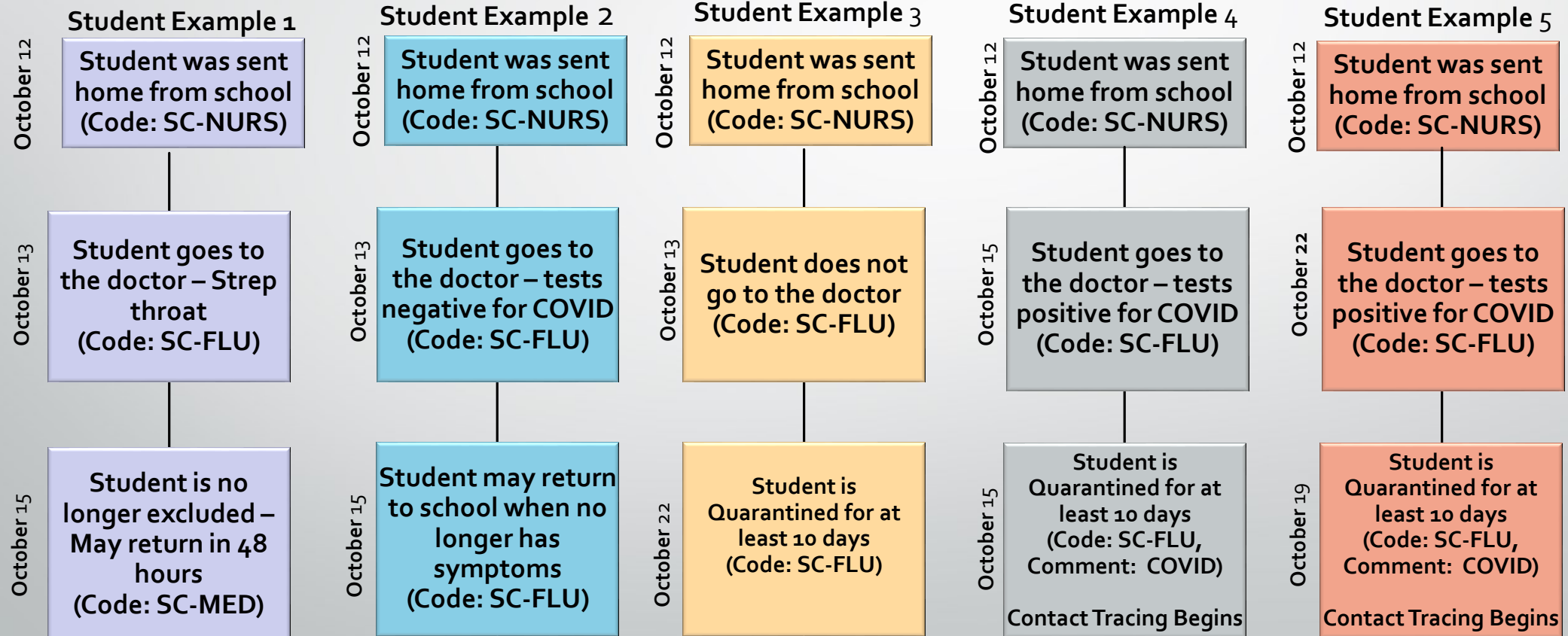


# Attendance Coding



How Long is the  
Student Excluded?

Ten Days from the  
First Symptoms



# Dashboard Tracking-Student



How Long is the  
Student Excluded?

Ten Days from the  
First Symptoms

Student Example 3

October 12

Student was sent  
home from school  
(Code: SC-NURS)

October 13

Student does NOT  
go to the doctor  
(Code: SC-FLU)

Student is Quarantined for  
at least 10 days – may  
return to school on 10/22.  
(Code: SC-FLU)

Student will  
never be included  
in the HCS  
Dashboard  
information.

Student Example 4

October 12

Student was sent  
home from school  
(Code: SC-NURS)

October 15

Student goes to  
the doctor – Tests  
positive for COVID  
(Code: SC-FLU,  
Comment: COVID)

Student is Quarantined for  
at least 10 days – may  
return to school on 10/25.  
(Code: SC-FLU, Comment:  
COVID)  
Contact Tracing Begins

Student will show  
as a Confirmed  
case on 10/15.  
Student will  
become a  
Historical case on  
10/22.

Student Example 5

October 12

Student was sent  
home from school  
(Code: SC-NURS)

October 22

Student goes to  
the doctor – tests  
positive for COVID  
(Code: SC-FLU,  
Comment: COVID)

Student is Quarantined for  
at least 10 days – may  
return to school on 11/02.  
(Code: SC-FLU)  
Contact Tracing Begins

Student will  
show as a  
Confirmed case  
on 10/22.  
Student will  
become a  
Historical case on  
10/29.

# Attendance & Contract Tracing - Quarantined Student



Student Who was  
Exposed

Fourteen Days  
from the Exposure

October 12

Person Living in the  
Student's Household  
tests Positive.  
Student is identified as  
a Close Contact.

Student is considered a  
Close Contact. He/she  
must quarantine for 14  
days.  
(Code: SC-FLU)

Student may return to  
school PROVIDED  
there are no  
Symptoms on 10/26.

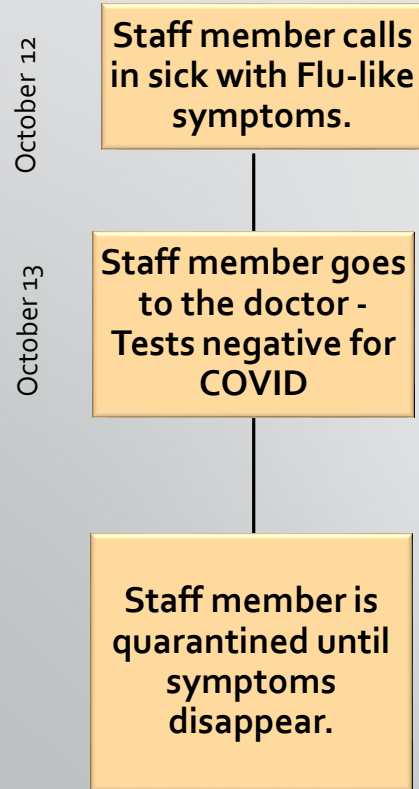
- Are other students in the Quarantined Student's Classroom Notified? NO
- Do other students in the Quarantined Student's Classroom Have to Quarantine? NO
- If the Quarantined Student Begins Showing Symptoms on October 19<sup>th</sup>, can he still return on October 26<sup>th</sup>? NO – The student will isolate for 10 additional days.
- Will this Student's Status Be Reflected on the Dashboard? NO – only if the student presents a DHEC-Confirmed positive test result will the student be reported on the dashboard.



# Dashboard Tracking- Staff Member

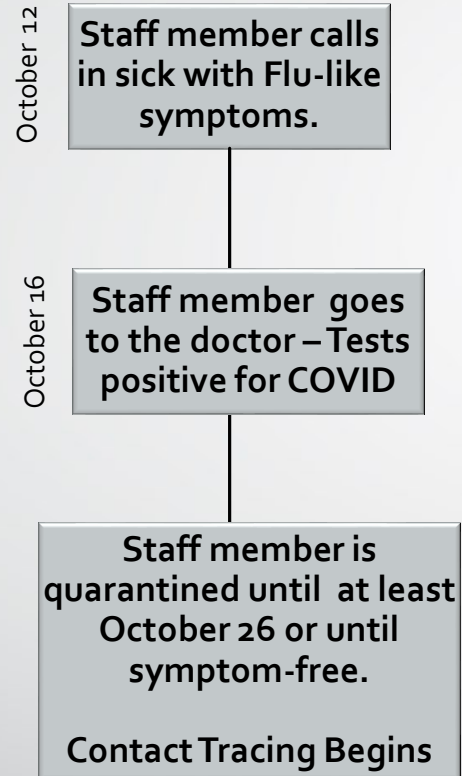


Staff Member Example 1



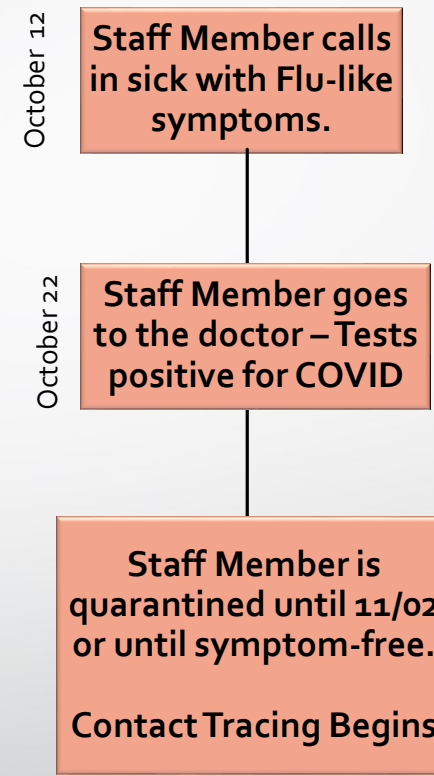
Staff Member will show as a Quarantine from 10/12 until his/her return.

Staff Member Example 2



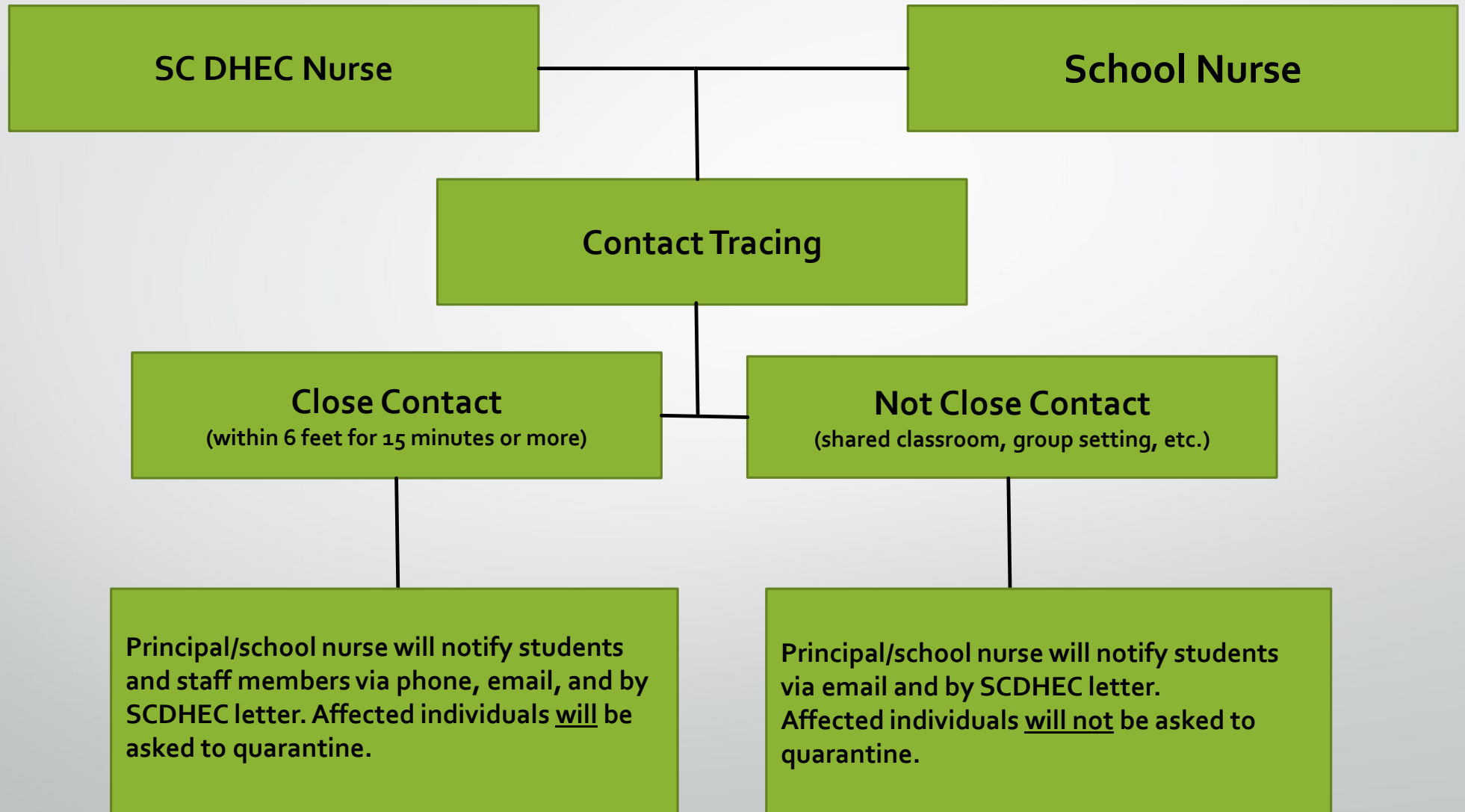
Staff member will show as Quarantine 10/12. Staff member will show as Confirmed 10/16. Staff member will show as Historical 10/23.

Staff Member Example 3

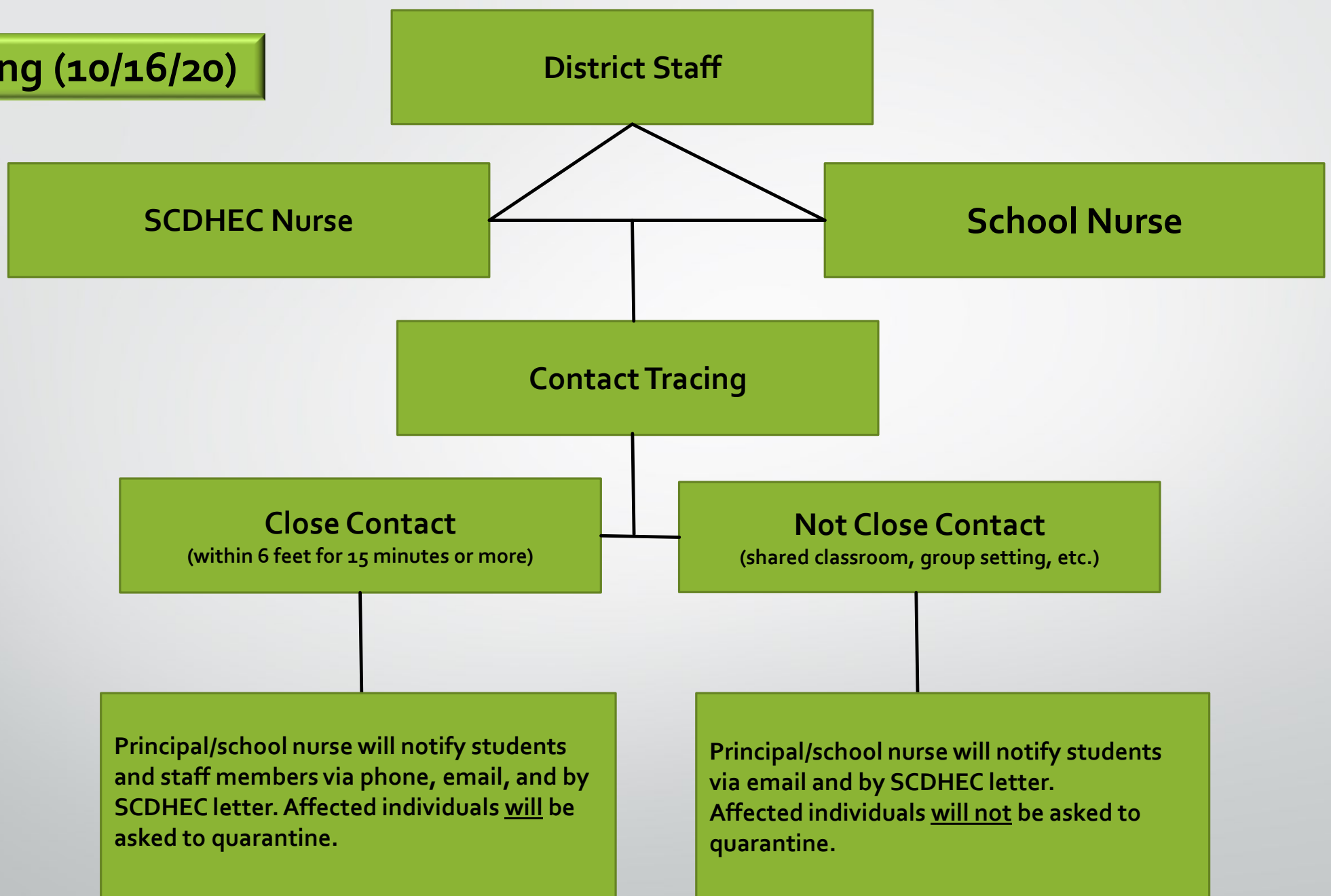


Staff member will show as a Quarantine 10/12. Staff member will show as Confirmed 10/22. Staff member will show as Historical on 10/29.

# Contact Tracing



## Contact Tracing (10/16/20)



# CONTACT TRACING

- The TEAM (SCDHEC nurse, school nurse, and District staff) work collaboratively to determine WHO are close contacts. The Team questions the positive student, the parent, and involved school staff members.
- The school nurse develops a list of affected students, employees, and other close contacts.
- Principal/school nurse will notify students and staff members via phone, email, and by SCDHEC letter. Affected individuals will be asked to quarantine.
- The principal/school nurse will notify non-close contacts via email and SCDHEC letter; however, they will not be required to quarantine.

# Summary

- If a student has received a positive COVID-19 test, other students and teachers are NOT excluded unless close contact is determined.
- Students who are coded as SC-FLU (SCDE CODE) may or may not have tested positive for COVID-19. There is not a SC attendance code for COVID-19. If the student is a SCDHEC-confirmed positive case, the phrase “Covid-19” will be included in the attendance comment section.
- Students enrolled in K-12 HCS Virtual Program are NOT included on the HCS COVID-19 Dashboard.
- No student data is included in the HCS COVID-19 Dashboard until a SCDHEC-confirmed positive test result is obtained.
- Staff Member data is included in the HCS COVID-19 Dashboard if a staff member is quarantined or if a SCDHEC-confirmed positive test result is obtained.
- The HCS COVID-19 Dashboard’s data is reported through the school nurses. It is updated twice daily.
- Each case/situation is different. Each case/situation must be examined by the TEAM following the SCDHEC guidelines.