

CONSIDER APPROVAL OF PROFESSIONAL DESIGN SERVICES FEE STRUCTURE FOR MECHANICAL, ELECTRICAL, AND PLUMBING CONTRACTS

Policy Reference: OE-13: The superintendent shall assure that physical facilities support the accomplishment of the board's **Results** policies, are safe and properly maintained.

Background Information: A Request for Qualifications (RFQ) solicitation was posted on January 10, 2019. The qualifications/resumes were received at 3:00 p.m., on February 6, 2019. A total of six firms responded. The evaluation committee, which was approved by Dr. Maxey on January 10, 2019, consisted of Richard Lane, Ross Brazier, Mark Koll, Brian Sexton, and Patrick McCord. The committee held its first meeting on February 13, 2019, when the submittal packages were distributed, and the evaluation process was reviewed. The second committee meeting was held on February 22, 2019, when the submittals were evaluated, and proposals were shortlisted by the committee from six (6) down to five (5) for interview purposes. Personal interviews were conducted on March 15, 2019, when the committee further reduced the list of five (5) down to four (4), as the solicitation required a minimum of four vendors. The selected firms are:

Owens and Associates, Inc. of Mt. Pleasant, SC
Buford Goff & Associates, Inc. of Columbia, SC
McKnight Smith Ward Griffin Engineers Inc. of Charlotte, NC
Whole Building Systems of Charleston, SC.

The Board authorized staff to enter into negotiations with these firms on April 8, 2019. All four firms have agreed to a uniform fee structure, pending board approval. This fee structure is identical to the fee structure of the previous contract which recently expired.

Purpose: To approve the negotiated fee structure for the four selected vendors for the purpose of performing future design work on mechanical, electrical, and/or plumbing (MEP) upgrades at various HCS locations.

For additional information: Contact Mark Wolfe 843-488-6967 or
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Recommended Action: Approve the negotiated fee structure for the four selected vendors for the purpose of performing future design work on mechanical, electrical, and/or plumbing (MEP) upgrades at various HCS locations.

Estimated Cost: To be determined on each individual project based upon the pre-negotiated fee structure and total project construction cost.

Recurring ☐ Non-recurring ☒

Funding Sources: Sustainment Funds (5656) or
Building Modification Fund (5657), dependent upon the project type