

**Consideration for Professional Design Services
for Renovations / Upgrades to the Socastee High School Auditorium**

Policy Reference: OE-13: The superintendent shall assure that physical facilities support the accomplishment of the board's **Results** policies, are safe and properly maintained.

Background Information: On 9/22/2016, the Office of School Facilities (OSF) visited Socastee High School to review the existing auditorium. The review led to a determination the aisle stairs are in non-conformance with the Standard Building Code in effect at the time of construction (1976), in that the stair tread dimensions are not uniform and the sum of two risers exceeds the maximum dimension of 25 inches.

In order to evaluate in detail the findings of OSF and to determine an appropriate course of action, a Request for Qualifications (RFQ 1617-39) for architects was issued on 1/24/17. On 2/9/17 two (2) responses were received from architectural firms. An evaluation panel was approved by the superintendent on 2/9/17 consisting of Mark Koll, Amber Barnhill, and Phillip Cannon. The evaluation panel held three meetings: 2/14/17 to receive the two RFQ submittals; 2/15/17 to score submittals; and 2/24/17 to interview both respondents. The results of the evaluations and subsequent rankings are:

- 1) Miller Design Services, PA
- 2) D3G Architects, LLC

At the June 5, 2017, the board authorized staff to enter into fee negotiations with the selected firm. An agreeable fee has been reached.

Purpose: To perform professional design services for the SHS auditorium as needed.

For additional information: Contact Mark Wolfe 843-488-6967 or
Daryl Brown 843-488-6774

Recommended Action: Authorize staff to enter into contract with Miller Design Services for the stated professional design work at Socastee High School.

Estimated Cost: \$ 18,500.00 plus reimbursable expenses at cost

Recurring ___ Non-recurring X

Funding Sources: Building Modifications Funds