



July 21, 2017

Mr. Mark Koll LEED AP
Coordinator – Design, Engineering, and Sustainability
Horry County Schools
mkoll@horrycountyschools.net

Re: Socastee High School Assembly Area – Code Updates
Myrtle Beach, South Carolina

Dear Mark

Thank you for considering us to provide architectural and engineering services for the above referenced project. Having previously investigated the subject space for code compliance and having authored the December 15, 2016 report, we believe we have a solid understanding of the work to be performed and by extension, the preparation of design and bid documents that will be necessary to define the scope of work.

Scope of Work

Per the Executive Summary dated January 2, 2017 the recommended scope of remedial work is as follows:

- A. Provide required safety signage, add exhaust fan. Provide required panic hardware. Replace exit signs.
- B. Upgrade emergency lighting
- C. Rework aisle way steps to have uniform riser and tread dimension, add handrails, provide 8 required wheel chair spaces.

Scope of Services

Limited Architectural Services as defined by AIA Document B104 Owner / Architect Agreement – Project Limited Scope 2017 Edition. Services are for Architectural, limited Structural Engineering, Mechanical, and Electrical Engineering. Specifically excluded are Civil Engineering, Special Inspections, and Fixturing (FF&E).

Compensation

Miller Design Services will perform the work described above for the following stipulated sum fee:

Preparation of Construction Drawings

Architectural	\$ 7,500.00
Mechanical and Electrical	\$ 3,500.00
Structural (miscellaneous) Hourly not to exceed	\$ 2,000.00
	\$ 13,000.00

Bidding Phase Services

Architect	\$ 1,500.00
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Construction Administration

All Consultants	\$ 4,000.00
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Total Fee **\$18,500.00**

In addition to the Design Fees, the Owner agrees to pay at cost reimbursable expenses for plan review fees, printing, photographic reproduction, and bulk or overnight shipping. Additional Services as defined by AIA B101 shall be compensated in accordance to the rate schedule listed below:

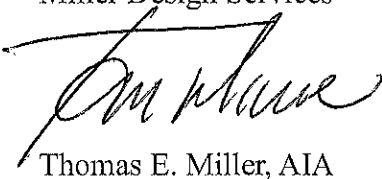
Architect	\$150.00 / hour
Engineer	\$150.00 / hour
Project Manager	\$ 90.00 / hour
Draftsman	\$ 65.00 / hour
Administrative	\$ 30.00 / hour

The Owner will be billed using the HCS Application for Payment form on or around the first of each month, and the amount due will reflect the progress of services to date. Payment is due within 15 days of receipt of invoice.

Again, we'd like to thank you for the opportunity to propose Architectural Services for your needs, and are excited at the prospect that we could be working together on your project. If you require further information, please advise. We look forward to your reply.

Sincerely,

Miller Design Services



Thomas E. Miller, AIA

Proposal Accepted By:

Signature

Printed Name

Date