

# Horry County Board of Education

## Facilities Committee



### Facilities Committee Meeting Minutes Monday, February 20, 2017

#### Board Members Present:

Neil James, Facilities Committee Chairman  
Janet Graham, Facilities Committee Member  
Holly Heniford, Facilities Committee Member  
Sherrie Todd, Facilities Committee Member  
Ray Winters, Facilities Committee Member

Joe DeFeo  
David Cox

#### Staff Members Present:

Dr. Rick Maxey, Superintendent  
Mary Anderson  
Joe Burch  
Edward Boyd  
Daryl Brown  
Carolyn Chestnut  
Roger Dixon  
John Gardner

Kenneth Generette  
Leann Hill  
Charles Hucks  
H.T. Lee  
Dennis McCrary  
Boone Myrick

#### Media Present:

Christian Boschult, Sun News  
August Dittbenner, Myrtle Beach Herald  
Scott Harper, Loris Scene  
Abbey O'Brien, WBTW

#### Others Present:

Robbie Ferris, FFEP

*As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the District Office and distributed to schools for posting.*

#### Review and Approval of Agenda

Ms. Heniford moved to approve the agenda as presented. Mr. Winters seconded the motion. All voted in favor of approving the agenda. Motion passed.

#### Review and Approval of Minutes

Mr. Winters moved to accept the minutes of February 20, 2017 as presented. Mrs. Graham seconded the motion, all voted in favor. Motion passed.

## Discussion

### Construction Projects Update

Mr. Ferris presented the Committee with an update on each construction site. He shared that Myrtle Beach Middle School was progressing nicely and ahead of schedule with interior sheet rock being installed and roofing being finished. Mr. James questioned if the school would be completed ahead of schedule. Mr. Ferris responded yes.

Mr. Ferris continued that Ten Oaks Middle School was also progressing quickly with interior case work being installed and the canopy being added last week. He showed a picture of a mock classroom that has been set up, complete with furniture.

Continuing with the update, Mr. Ferris said that St. James Intermediate School was also progressing nicely, with interior finishes being started and solar panels being installed.

Socastee Middle School is moving quickly with concrete being poured inside, but Mr. Ferris noted that not all of the temporary roofing has been installed yet. He added that even with a later start than the other schools, it is a couple months ahead of schedule.

Mr. Ferris presented the current completion schedule as follows:

School	Contractual Substantial Completion
St. James Intermediate	7/3/17
Ten Oaks Middle	7/6/17
Socastee Elementary	7/8/17
Myrtle Beach Middle	10/29/17
Socastee Middle	1/26/18

He explained that currently Ten Oaks Middle School, St James Intermediate School, and Socastee Elementary are on track to be finished in time for 2017-18 school year occupancy; Myrtle Beach Middle School's schedule has slipped a little recently. Mr. Ferris noted that Myrtle Beach Middle School will not be finished before the start of the 2017-18 school year. He stated that he will continue to update the Committee on the status of Socastee Middle School, noting that it is ahead of schedule.

Mr. Winters asked Mr. Ferris to clarify the difference between Contractual Completion Date and Actual Completion Date for the record. Mr. Ferris explained that the Contractual Completion Date is specified in the contract and is the date that FFEP is obligated to finish the building by. The goal is to complete all schools prior to the Contractual Completion Date. Myrtle Beach Middle and Socastee Middle will both be completed by the Contractual Completion Date, but not in time for occupancy for the start of the 2017-18 school year. He also explained that the Substantial

Completion Date is when the majority of the work is finished and other activities can be started such as installation of technology, or delivery of furniture.

### **Sports Tourism MOU**

Mr. Brown explained the proposed changes to the Sports Tourism Memorandum of Understanding between HCS and the City of Myrtle Beach. He explained that the City is modifying their facility rental rates and HCS would like to mirror those rates. Additionally, a request is being made to change the effective dates of the agreement to calendar year.

Mrs. Todd noted that she believes North Myrtle Beach would also be interested in signing an agreement with HCS. Mr. Brown explained that the agreement would be available to each municipality.

Mr. James asked if these new rates would be County-wide and if the other users have been notified of the proposed changes. Mr. Brown explained that the rates would be County-wide, although Myrtle Beach has been the only municipality contacted so far. Mr. James noted that western parts of the County may find the increased rates to be expensive.

Mr. James also asked about the change in effective dates. Mr. Brown explained that a change in effective dates will help with billing for the many summer events that currently span two contracts. Mr. James also asked Mr. Brown what other contracts run on a calendar year basis. Mr. Brown answered that he does not have that information but he will bring the answer to the next Facilities Committee meeting.

Mrs. Graham asked how the changes will impact the rest of the County. Mr. Gardner answered that there would not be a big difference, although many contracts are on a fiscal year basis.

Mr. James stated that he would be unable to approve the recommendation until Mr. Brown demonstrates the date range of various contracts.

### **Loris Education Center**

Mr. Burch reviewed the Quit Claim Deed that donates the Loris Education Center to the City of Loris for the amount of five dollars. The deed expressly indicates that the property must be used for the benefit of the citizens of Loris and stipulates that the property must be returned to Horry County Schools if it is not being used in that manner within five years. Mr. Burch noted that the deed will be presented to the City for their review, pending the Facilities Committee approval.

Mr. James asked if a vote will be needed by the Board. Mr. Burch answered that once the City has reviewed the deed, a vote will be needed to convey the property to the City.

Mr. Winters moved to present the City of Loris with the proposed deed stipulating a five year public use clause. Ms. Heniford seconded the motion, all voted in favor. Motion passed.

### **Addition to 2016-17 Sustainment Projects: HVAC at Myrtle Beach Primary School**

Mr. McCrary informed the Committee of the addition of improvements to the HVAC at Myrtle Beach Primary School to the sustainment projects list. He noted that it is ideal to complete this work during the current renovation project, with most of the work being done during the summer.

Mr. Gardner clarified that the request is to reallocate unspent funds from other HVAC projects for this project.

Ms. Heniford asked if there had been a bid for this project. Mr. McCrary answered that many parts of the project had been bid. Mr. Gardner added that the bid was done with deductive alternates, so there is no need to re-bid the project.

Mr. James asked about the scope of the project. Mr. McCrary answered that this phase will involve the parts of the project that are in the ceiling of 18 classrooms at a cost of about \$400,000. He added that there will be another phase of the project for summer of 2018, which will be included in the Facilities Department sustainment budget.

Mr. James clarified that this was brought to the Committee for information purposes. Mr. Gardner confirmed that the funds needed are included in the 2016-17 sustainment projects list.

### **Conway Area Project List**

Mr. Brown explained to the Committee that Principal Hayes of South Conway Elementary School would like to reallocate the funds recently approved by the Board for improvements. The original list designated funds for painting classrooms. The classrooms have recently been painted or touched-up by staff. Mr. Hayes would like to use the funds for restroom improvements, such as fixtures and flooring.

Mrs. Graham moved to approve the re-appropriation as requested by Mr. Hayes. Ms. Heniford seconded the motion, all voted in favor. Motion passed.

### **Updates**

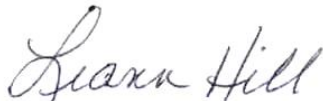
Mr. Brown explained that the Facility Condition Index is accessible on the Horry County Schools website under Departments/Facilities/Facility Condition Index Report.

Mr. Brown also noted that Greg Sponseller, Sustainability Analyst will be speaking at the South Carolina School Plant Managers conference. He commented that this is some great recognition of our composting program.

### **Adjourn**

Ms. Todd moved to adjourn, seconded by Ms. Heniford, all voted in favor. Motion passed.

Respectfully submitted,



Leann Hill  
Administrative Asst. – Support Services

**Approved:** \_\_\_\_\_