

# Horry County Board of Education

## Facilities Committee



### Facilities Committee Meeting Minutes Monday, January 23, 2017

#### Board Members Present:

Neil James, Facilities Committee Chairman	
Holly Heniford, Facilities Committee Member	Shanda Allen
Sherrie Todd, Facilities Committee Member	Chris Hardwick
Ray Winters, Facilities Committee Member	Janice Morreale

#### Staff Members Present:

Dr. Rick Maxey, Superintendent	
Mary Anderson	Leann Hill
Edward Boyd	Boone Myrick
Teal Britton	April Scott
Daryl Brown	Mark Wolfe
Carolyn Chestnut	
John Gardner	

#### Media Present:

Christian Buschult, Sun News	Meghan Miller, WBTW
August Dittbenner, Myrtle Beach Herald	Abbey O'Brien, WBTW
Ashley Good, WPDE	

*As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the District Office and distributed to schools for posting.*

#### Review and Approval of Agenda

Ms. Heniford moved to approve the agenda as presented. Mr. Winters seconded the motion. All voted in favor of approving the agenda. Motion passed.

#### Review and Approval of Minutes

Mrs. Todd moved to accept the minutes of December 12, 2016 as presented. Ms. Heniford seconded the motion, all voted in favor. Motion passed.

Mr. James inquired about the Loris Education Center and if there was more information available. Mr. Brown answered that staff members have a meeting scheduled with the attorney and more information would be available at the next Facilities Committee meeting.

## **Discussion**

### **Conway High Track Renovation: Additional Funding Due to Hurricane Matthew Damage**

Mr. Wolfe explained that Hurricane Matthew was devastating to the renovations underway on the Conway High School track, with the subgrade being damaged the most by water from flooding. An engineer was investigating and a claim has been submitted to FEMA for hopeful reimbursement. Repairs needed include installation of four separate drainage lines beneath the track and repairs of a large sink hole and collapsed pipe under the track. Mr. Wolfe requested funds be used from Sustainment to complete the repairs at this time, which could be reimbursed if the claim is paid.

Mr. James asked if this remedy will prevent future erosion and if it would be guaranteed. Mr. Wolfe explained that because the track was not graded and paved, it was more susceptible to flooding. All work comes with a one year warranty and he will confirm with the vendor.

Mr. Winters asked if the remedy will impact the other fields and surfaces near the track. Mr. Wolfe answered that the design of the athletic complex increases the need for drainage. The amount of water that comes down the hill into the stadium is significant and without proper drainage it will continually impact the track. Intercepting the water at the base of the hill will ensure the life expectancy of the track renovations.

Ms. Heniford moved to recommend this renovation to the full Board for approval whereas the cost will exceed the OE-13 10% allowable increase over the project budget. Mrs. Todd seconded the motion. All voted in favor, motion passed. Mr. James noted that he would share the information with the Board that evening, then it will fall in line with the hearing format established by the Board.

### **Discussion of Utilization of Existing Contingency/Allowance Fund on the Five New Schools**

Mr. Wolfe requested use of the funds from contingency for items not originally included in the budget, such as uniforms, supplies, etc. He explained that there was both a contingency fund and an off-site allowance budget, combining these results in a remaining balance that could be utilized for other needs associated with the new schools.

Mr. James asked if technology was included in the original budget. Mr. Wolfe answered that he would check with Mr. Hucks.

Mr. Gardner added that site improvements were not included in the original budget. Mrs. Todd noted that having media centers stocked is also a concern. Mr. Wolfe explained that replacement schools will move their media center materials, and the new schools will need items.

Ms. Heniford moved that this item be presented to the Finance Committee. Mrs. Todd seconded the motion. All voted in favor, motion passed. Mr. Gardner will consult with Mr. Poston to schedule a meeting.

## **Capital Planning Assumptions/Parameters**

Mr. Gardner presented the draft capital planning assumptions/parameters to the Committee for the 2017-18 budget. He added that he shared this with the Finance Committee at their meeting on January 19<sup>th</sup>.

Members of the Committee asked that #2 of the Parameters (*The District will develop a short and long term facilities plan based upon an ongoing annual needs assessment and establish priorities for new facilities, additions, renovations, and sustainment projects.*) be amended to include reference to the Facility Condition Index and that priority be given to items based on safety and security of students and staff.

Mr. Winters moved to endorse the Capital Planning Assumptions/Parameters as amended, and forward it to the Finance Committee. Mrs. Todd seconded the motion. All voted in favor, motion passed.

Mr. James asked if there was anything else that the Committee members wished to discuss. Ms. Heniford asked about the status of the FEMA reimbursement of expenses related to Hurricane Matthew. Mr. Wolfe answered that an answer is expected from FEMA in April.

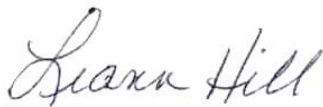
Mr. Brown asked Mr. Wolfe to update the Committee on the status of the former transportation building. Mr. Wolfe explained that damage sustained during Hurricane Matthew is significant and it is expected that the building will be considered a total loss. Insurance claims have been submitted and we are anticipating a response shortly. Mr. Gardner added that if it is condemned, we will need to have the structure leveled. Mr. Wolfe added that the building (originally built in the early 1950's) is locked and secured and a request was made to have City of Conway police patrol the area more frequently. Mrs. Todd asked why the building still has power. Mr. Wolfe explained that while there is still power running to the building, the circuit breakers inside the school have been turned off.

Mr. James requested that future meeting agendas include a time for updates so that the Committee and staff can discuss pending projects and proposals.

## **Adjourn**

Mrs. Todd moved to adjourn, seconded by Ms. Heniford, all voted in favor. Motion passed.

Respectfully submitted,



Leann Hill  
Administrative Asst. – Support Services

**Approved:** \_\_\_\_\_