

## HORRY COUNTY BOARD OF EDUCATION

### ***MINUTES BOARD MEETING District Office August 8, 2016***

The following were in attendance:

#### **Board of Education**

Joe DeFeo, Chairman	Holly Heniford	Kathy Richardson
David Cox	Neil James	Pam Timms
Jeffrey Garland	Janice Morreale	Sherrie Todd
Janet Graham	John Poston	Ray Winters

#### **Horry County Schools' Staff**

Jeanna Allen	John Gardner	Mark Porter
Velna Allen	Kenny Generette	Lucas Richardson
Mary Anderson	Roger Gray	Angela Rush
Mary Lynn Ashby	Teal Harding	April Scott
Edward Boyd	H. T. Lee	Rhonda Snowden
Daryl Brown	Rick Maxey	Judy Stall
Dottie Brown	Valerie McNeill	Diane Thompson
Joe Burch	Boone Myrick	Kristin Wilson
Carolyn Chestnut	Regina Pertell	Mark Wolfe
Sherri Duquette		

*As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the District Office and distributed to schools for posting.*

#### **1. OPENING AUGUST 8, 2016, AT 6:00 P.M. – CALL TO ORDER**

Chairman DeFeo was unavailable at 6:00 p.m. to call the meeting to order, and therefore, Vice-Chairman Cox called the meeting to order at 6:00 p.m.

#### **A. Invocation/Pledge of Allegiance**

Mr. Cox offered the invocation and led the Pledge of Allegiance.

#### **B. Approval of Agenda**

**Board Action:** A motion was made by Mr. James and seconded by Mr. Winters to approve the agenda as presented. The motion carried unanimously.

#### **D. Approval of Minutes – June 20, 2016**

**Board Action:** A motion was made by Ms. Timms and seconded by Mr. Winters to approve the June 20, 2016, Board meeting minutes as presented. The motion carried unanimously and the minutes were approved.

## **2. DISCUSSION**

### **A. Technology Committee Report**

Ms. Morreale shared that the Technology Committee met and discussed the rollout plan for 3<sup>rd</sup> and 4<sup>th</sup> grades. The plan is that the devices will be in the schools prior to the beginning of the school year. A timeline for the middle school device refresh cycle was shared that supports a refresh of devices for students in grades 6-8 for 2017-18. Additionally, middle school principals will be developing a plan to address and hopefully decrease the number of devices that are being damaged and broken at the middle school level. Mr. James asked for the numbers/percentages of the breakage rate. Ms. Morreale asked that administration provide this information.

### **B. Monitoring Report: GC-6 Annual Work Plan**

Dr. Maxey shared that a draft of the Annual Work Plan for reports to the Board is being presented for the Board's consideration in accordance with Monitoring Report GC-6. If there are no concerns, this will be added to the Consent Agenda for the Board's approval at the next Board meeting.

### **C. 2016-17 Board School Visit Schedule**

A draft 2016-17 Board school visit schedule was provided. Dr. Maxey shared that this schedule was adjusted from prior years because frequently 30 minutes was not needed for travel to the second school. The time for the visit to the second school has been set for 9:45. We will see how this works and we will readjust if needed.

### **D. 2016-17 Board Meeting Schedule**

A copy of the 2016-17 Board meeting schedule was provided, which was previously approved by the Board. Dr. Maxey shared that this is being provided again for information and planning purposes only. Mr. James asked that administration provide Board members with a list of the topics that have been suggested for discussion during the Board retreat. Dr. Maxey asked Board members to send him any suggested topics for discussion during the retreat.

### **E. Monitoring Report: OE-13 Facilities Quarterly Report**

Mr. Wolfe shared that the quarterly report has been provided and he responded to specific questions regarding the report.

### **F. Consideration for Entering Negotiations for Peer Review / Building Commissioning Consulting Services for the Five New HCS Buildings**

Mr. Wolfe stated that part of the RFP for the five new schools included peer review and building commissioning, for which approval was given to combine both of these services into one solicitation. An evaluation committee was formed and their recommendation was provided. This is a request to allow administration to enter into negotiations with the top-ranked firms, with one firm to perform the services for the four middle schools and one firm to perform the services for the elementary school. Negotiated fees will be brought back to the Board for approval to enter into contracts.

Board Chairman DeFeo entered the Board meeting at 6:12 p.m. and served as the Chair for the remainder of the meeting.

#### **G. Report on Attendance Area Public Meetings**

Mr. Brown shared that District staff has engaged in public forums in the Socastee and Carolina Forest attendance areas to receive input regarding attendance line shifts. An executive summary of the comments and feedback was provided. Mr. Burch added that the public was informed of the meetings by posting the information on our website, through automated calling at the district and school levels, and via media announcements. A total of 15 meetings were scheduled to allow for public input, with approximately 150 people total in attendance. The comments have been condensed and are available for review. Relevant input from the comments is included in the executive summary. Should the Board desire administration to again review the attendance lines and present other options, they are willing to do so. If the Board is in agreement with the recommended attendance line adjustments, those recommendations will be brought to the Board for approval at a future meeting.

#### **H. Monitoring Report: OE-2 Emergency Succession**

In accordance with Board Governance policy, Dr. Maxey recommends Edward Boyd, Chief Accountability Officer, to assume the Superintendent responsibilities on an emergency basis should the need arise. Should this recommendation meet the pleasure of the Board, this will be brought back for approval at the next Board meeting.

#### **I. Superintendent's Report**

Dr. Maxey shared some of the opportunities that take place over the summer for our students, faculty, and staff. The programs highlighted included:

1) Program for Leadership Excellence – This program will provide all new principals (14) with the support and guidance to help them meld seamlessly into the role of principal. The first meeting was held for a full day on July 28. As a part of the day, principals who were new to the role of principal last year were brought in to share things they faced in their first year as a principal. As an added part of this program, Dr. Maxey has assigned a Chief Officer to each of the new principals for executive coaching.

2) August A-Team Meeting – This is the kick-off principal meeting for the school year. The meeting was held on August 1 and 2. The first day covered operational issues. The second day was for professional development as a principal and school leader. Dr. Maxey has chosen one aspect of our core values as a focus for the coming year, which addresses building strong, positive relationships, adding that when we take care of the relationship, we can work wonders. We are already a very good school district, but if we capitalize on our relationships with our constituents, Dr. Maxey believes we can take our District to a whole new level.

3) New Teacher Academy – The purpose of the New Teacher Academy is to provide our new teachers with an opening induction so they can become aware of the system and to provide some introductory professional development. We had 286 new teachers participate in the event, which was held at AAST the prior week.

4) Summer Professional Development and Student Programs – We had numerous activities available for our students and teachers over the summer. We had 360 students who participated in a two-week HCS Summer Scholars Program; two 6-week summer reading camps held at SCE and OBE for

3<sup>rd</sup> graders who have been identified as not being proficient on their reading levels, which served a total of 44 students; and approximately 68 students participated in iTeams camps, which is a technology based camp that is affiliated with the Governor’s School for Science and Mathematics.

Additionally, we had more than 300 teachers and coaches participate in a review of our curriculum over the summer as we continuously look for ways to improve upon it.

### **3. EXECUTIVE SESSION**

**Board Action:** A motion was made by Mr. Cox and seconded by Mr. James to move into Executive Session to discuss a Personnel Recommendation. The motion carried and the Board moved into Executive Session at 6:34 p.m. The Board Chair did not cast a vote on this item.

### **4. ADJOURN BOARD WORK SESSION AND CONVENE SPECIAL-CALLED MEETING**

**Board Action:** A motion was made by Mr. Winters and seconded by Mr. James to enter into Business Session. The motion carried. The Board Chair did not cast a vote on this item.

### **5. BUSINESS**

#### **A. Personnel Recommendation**

Dr. Maxey made a recommendation that Regina Pertell be named principal of Conway Middle School.

**Board Action:** A motion was made by Ms. Graham to approve the Superintendent’s recommendation to name Regina Pertell as principal of Conway Middle School. The motion was seconded by Mr. Garland and carried unanimously. The Board Chair did not cast a vote on this item. Ms. Pertell was introduced to the audience.

#### **B. Advisory Board Appointments**

Mr. Poston recognized Ms. Terri Custer, who will be leaving the Carolina Forest Advisory Board after having served four terms. Mr. Poston thanked her for her service.

**Board Action:** A motion was made by Mr. Poston to appoint Mr. T’mars McCallum to the Carolina Forest Advisory Board for a two-year term. The motion was seconded by Mr. James and carried unanimously. The Board Chair did not cast a vote on this item.

#### **C. Ratification of Employment Contracts Issued by Superintendent During Summer Months**

**Board Action:** A motion was made by Mr. James and seconded by Mr. Cox to ratify the employment contracts issued by the Superintendent during the summer months. The motion carried unanimously. The Board Chair did not cast a vote on this item.

### **6. CONSENT AGENDA**

**Board Action:** A motion was made by Mr. James to approve the Consent Agenda items as follows:

#### **A. Personnel Recommendations as Required by Law; and**

**B. Monitoring Report: OE-11 Discipline**

The motion was seconded by Ms. Timms and the Consent Agenda items were approved as presented. The Board Chair did not cast a vote on this item.

**7. ADJOURNMENT**

**Board Action:** A motion was made by Ms. Heniford and seconded by Ms. Richardson to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 6:58 p.m. The Board Chair did not cast a vote on this item.

**BOARD SELF-ASSESSMENT RESULTS**

A summary of the responses follows.

Respectfully submitted,

A handwritten signature in black ink that reads "Rhonda Snowden". The script is cursive and fluid.

Rhonda Snowden  
Executive Assistant to the Superintendent and  
Horry County Schools' Board of Education

Approved: \_\_\_\_\_

## Board Performance Indicators - 5 Responses

*5 = strongly agree, 4 = agree, 3 = neither agree nor disagree, 2 = disagree, 1 = strongly disagree*

**August 8, 2016**

*Date*

### Agenda

Reports are clear, well prepared and provide adequate information for decision making.

**25 / 5.0**

The majority of agenda items focus on our core purpose.

**25 / 5.0**

### Meetings

Our meetings are businesslike, results-oriented and we function like a team.

**23 / 4.6**

Our discussions are cordial and well balanced (not dominated by just a few members.)

**23 / 4.6**

### Community

Board members make reasonable efforts to inform themselves about education through school visits, professional meetings and outside reading.

**23 / 4.6**

Board members meet reasonable expectations of involvement by participating in school and other public meetings as representatives of the Board.

**23 / 4.6**

Board members efficiently address issues and concerns brought to them by the public.

**23 / 4.6**

### Superintendent Relationship

The Board seeks and values the input of the Superintendent as issues are discussed and decisions are made.

**25 / 5.0**

### Work / Policies

Board decisions are based on thoughtful analysis of available information.

**23 / 4.6**

Board members balance the issues of their district with the needs of the entire school district.

**24 / 4.8**

The Board places emphasis on building consensus among members through open and honest communication.

**23 / 4.6**

### Comments:

There were no comments.