

## **Permission to Issue Contracts or Letters of Non-renewal**

**Background Information:** District policy requires Board approval for the employment of professional staff. District policy also requires that the District notify all certificated personnel of their contract status by April 15<sup>th</sup> of each year. There is no regularly scheduled Board meeting between March 21, 2016, and April 18, 2016, to allow the Board to consider approval of any professional contracts that staff were unable to finalize prior to the March 21<sup>st</sup> Board meeting due to any outstanding evaluation (ADEPT) issues.

**Purpose:** To provide approval for the Superintendent to issue contracts for certificated personnel who successfully completed evaluation (ADEPT) requirements and to issue non-renewal letters to certificated personnel who did not successfully complete evaluation (ADEPT) requirements in order to facilitate compliance with the notification date of April 15, 2016.

**For additional information:** Please contact Mary Anderson at 843-488-6862 or by e-mail at [manderson002@horrycountyschools.net](mailto:manderson002@horrycountyschools.net).

**Recommended Action:** Move to approve granting permission to the superintendent to issue contracts for certificated personnel who successfully completed evaluation (ADEPT) requirements and to issue non-renewal letters to certificated personnel who did not successfully complete evaluation (ADEPT) requirements. The Board agrees to ratify employment contracts or letters of non-renewal issued pursuant to the granting of the authority at the Board meeting scheduled for April 18, 2016.

**Estimated Project Cost:** N/A

**Recurring    Non-recurring  
Funding Sources:**