

## **Horry County Board of Education**



### **Facilities Committee Minutes**

**Monday, February 22, 2016**

District Office, 335 Four Mile Road, Conway, SC

#### **Board Members Present:**

Neil James, Facilities Committee Chairman  
Holly Heniford, Facilities Committee Member  
Sherrie Todd, Facilities Committee Member

Joe DeFeo  
Janet Graham  
Ray Winters

#### **Staff Members Present:**

Dr. Rick Maxey, Superintendent  
Mary Anderson  
Teal Britton  
Daryl Brown  
Joe Burch  
Carolyn Chestnut  
John Gardner

Kenny Generette  
Kristen Goetzman  
Leann Hill  
Kathy Johnson  
Mark Wolfe

#### **Welcome**

Mr. James called the meeting to order at 4:00 p.m. He asked that everyone introduce themselves for the record.

#### **Acknowledge Compliance with FOIA**

As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the district office and distributed to schools for posting.

#### **Review and Approval of Agenda**

Mr. James requested adding Jackson Property Configuration to the agenda. Ms. Heniford moved to accept the agenda with the addition of Jackson Property Configuration. Ms. Todd seconded the motion. Motion passed.



## **Review and Approval of Minutes**

Ms. Todd moved to approve the minutes of the January 25, 2016 meeting as presented. Ms. Heniford seconded the motion. Motion passed.

## **Discussion**

### **Construction Update**

Mr. Ferris and Mr. Richards updated the Committee on the status of the five construction projects. Mr. Ferris brought the entry feature to the Committee's attention, noting the modified design and asking for opinions on color. There was brief discussion regarding the use of school colors and cautioning the use of faddish colors.

Mr. Ferris shared that the floor plans had changed little since they were last shown to the Board. The most notable change is the addition of 10,000 sq. ft. to the middle school plan. When asked what the additional space would cost, Mr. Ferris answered that there was no charge, stating that that First Floor Energy Positive (FFEP) hoped to accommodate everything without a change order. He added that they would notify staff if there were requests that could not be accommodated. Mr. Ferris also briefly reviewed the elementary school floor plan.

Mr. Ferris reviewed the OSF approval status, stating that the approval had been granted for the structure and mechanical penthouse. Mr. Richards then provided the Committee with a brief update on the remaining approval process, which has not had any delays.

Mr. Ferris then gave an overview of the status at each site. Dr. Maxey asked if queuing and stacking plans are being adequately reviewed to meet HCS standards, noting that OSF standards may be more lenient. Mr. Richards agreed that HCS standards are higher, and are being met at the new locations.

Mr. DeFeo asked if consideration had been given to utilizing space at HGTC throughout the reconstruction process at the Myrtle Beach site. Mr. Brown answered that he has a meeting scheduled with Dr. Fore to discuss options. Dr. Maxey added that the option to remain there through the end of the year had already been offered by HGTC.

### **Independent Peer Review for New Construction Program**

Mr. Wolfe updated the Committee on the compliance with the Design Build specification that requires independent peer review. This requires review of the process at different times during the entire process. The reviewing entity works for HCS and professionally reviews the engineering and architectural documents to ensure they meet industry standards. Mr. Wolfe explained that one solicitation would be done which could take three weeks or so, resulting in one firm performing the reviews.

### **Carolina Forest High School Traffic/Safety Concerns**

Mr. Burch gave an overview of the recent meeting with the County regarding traffic concerns on Gardner Lacy Rd at CFHS. He said the County and the District have reviewed options such as installing a pedestrian crossing, installing a light, or adding



another turning lane. Concerns for HCS include staffing for a cross walk and difficulties adding turning lanes due to property constraints. Mr. Burch said he would have more information after the Infrastructure meeting scheduled for February 23rd.

### **Jackson Property Update**

Mr. Wolfe showed the Committee members the revised map of the Jackson property depicting the new boundaries. The adjustment was mutually beneficial to both HCS and the Jackson Company. This allows better queuing for cars and sight line for the traffic exiting the school property.

### **Project Management for New Construction Projects Update**

Mr. Wolfe updated the Committee on the status of the search for Project Managers as discussed at previous meetings. A total of 18 applicants met the minimum requirements, four of which had applied previously. Four applicants had a working knowledge of project management. Mrs. Anderson detailed how extensive the search process was. After a brief discussion, Mr. Wolfe said that the most qualified candidates would be interviewed and he will update the Committee as the process continues.

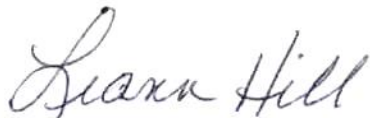
### **Equipment Fund Balance Discussion**

Mr. Wolfe asked the Committee to consider funding the Equipment Fund Balance as discussed at prior meetings. There was a brief review of the outstanding balance as presented. Mr. James agreed that the current budget was inadequate and suggested that the staff recommendation be brought to the full Board for approval. Ms. Todd moved to send the staff recommendation to the Board for approval. Ms. Heniford seconded, all voted in favor; motion passed. Mr. James requested a full chronology be distributed at a future meeting.

### **Adjourn**

Ms. Heniford moved to adjourn the meeting. Mrs. Todd seconded the motion, all voted in favor.

Respectfully submitted,



Leann Hill  
Administrative Asst. – Support Services

**Approved:** \_\_\_\_\_



