OPERATIONAL EXPECTATIONS MONITORING REPORT

Board's Governance Policy

Policy Reference: **OE-8 – Communicating with the Board**

Purpose:

To provide a monitoring report to the Board on the above policy as required by the Board's *Governance Policies*.

Certification of Accuracy:

I certify this report to be accurate.

Rick Maxey
Superintendent

November 23, 2015

Monitoring Report:

See following report.

For Further Information:

Contact Kenny Generette at 488-6765 or by e-mail at kgenerette@horrycountyschools.net.

Recommended Action:

Move to accept the Superintendent's monitoring report on OE-8, which he has presented as evidence of the status of his compliance with the provisions of the policy.

OE-8 – Communicating with the Board

November 23, 2015

The superintendent shall assure that the board is fully and adequately informed about matters relating to board work and significant organizational concern.	In Compliance

Evidence of Status of Compliance:

The superintendent informs the board about matters relating to board work and significant organizational concerns at the board work sessions and board meetings. In addition, between the meetings, the superintendent provides information to the board through e-mails, telephone calls, and Parentlink.

1. The superintendent shall submit required monitoring data (see policy *B/SR-5–Monitoring Superintendent Performance*) in a thorough, accurate and understandable fashion, according to the board's annual work plan schedule, and including both superintendent interpretations and relevant data to substantiate compliance or reasonable progress.	In Compliance

Evidence of Status of Compliance:

Operational Expectations monitoring reports are presented at board meetings consistent with the schedule set forth in GC-6-E, *Annual Work Plan*, of the *Board Governance Policies*.

2. The superintendent shall provide for the board in a timely manner information about trends, facts and other information relevant to the board's work.	In Compliance

Evidence of Status of Compliance:

The superintendent includes reports in the agendas for board work sessions and board meetings. Examples include achievement data, blended learning, reading interventions, technology usage, and achievement gap.

3. The superintendent shall inform the board of significant transfers of money within funds or other changes substantially affecting the district's financial condition.	In Compliance

Evidence of Status of Compliance:

Quarterly financial reports are provided to the board members. When there is a significant transfer of money within funds or other changes substantially affecting the district's financial condition, the board is notified through an agenda item at a board work session or a board meeting.

4. The superintendent shall assure that the board has adequate information from a variety of internal and external viewpoints to assure informed board decisions.	In Compliance

Evidence of Status of Compliance:

The superintendent provides the board with adequate information from a variety of internal and external viewpoints. For internal viewpoints, the superintendent seeks information from staff members through his weekly Executive Cabinet meetings and from monthly meetings with his Principals' Cabinet. In addition, the superintendent meets periodically with representatives of each of the following groups: teachers, middle and high school students, and support staff. For external viewpoints, the superintendent seeks information from periodic meetings with representatives of each of the following groups: parents, faith-based community, Closing the Achievement Gap focus group, and business leaders.

5. The superintendent shall inform the board of anticipated significant media coverage.	In Compliance

Evidence of Status of Compliance:

The superintendent informs the board of anticipated significant media coverage through e-mails, telephone calls, and Parentlink.

6. The superintendent shall inform the Chair or Vice-Chair if, in the superintendent's opinion, the board or individual members have encroached into areas of responsibility assigned to the superintendent or if the board or its members are noncompliant with any *Governance Culture* or *Board/Superintendent Relations* policies.	In Compliance

Evidence of Status of Compliance:

The superintendent will inform the Chair or Vice-Chair if, in the superintendent's opinion, the board or individual members have encroached into areas of responsibility assigned to the superintendent or if the board or its members are noncompliant with any *Governance Culture* or *Board/Superintendent Relationship* policy.

7. The superintendent shall present information in simple and concise form, indicating clearly whether the information is incidental, intended for decision preparation, or for formal monitoring.	In Compliance

Evidence of Status of Compliance:

The superintendent presents information in simple and concise form, indicating clearly whether the information is incidental, intended for decision preparation, or for formal monitoring. For example, the board agendas, the agenda item cover pages, and the related documents are written in simple and concise form. The superintendent organizes the information so that it is clear whether it is incidental, intended for decision preparation, or for formal monitoring.

8. The superintendent shall treat all members equally and assure that all members have equal access to information.	In Compliance

Evidence of Status of Compliance:

The superintendent treats all board members equally, and he distributes information to board members in a timely manner so that all board members have equal access to information. Response times for requests will be tracked for the 2015-2016 school year.

9. The superintendent shall inform the board in a timely manner of any actual or anticipated noncompliance with any board *Operational Expectations* policy or any anticipated failure to achieve reasonable progress toward any *Results* policy.	In Compliance

Evidence of Status of Compliance:

The superintendent informs the board in a timely manner of any actual or anticipated noncompliance with any board *Operational Expectations* policy or any anticipated failure to achieve reasonable progress toward any *Results* policy. In addition, the superintendent submits status reports on *Operational Expectations* and *Results* to the board according to the annual work plan established by the board in its *Governance Policies*.

10. The superintendent shall provide for the board adequate information about all administrative actions and decisions that are delegated to the superintendent, but required by law to be approved by the board.	In Compliance

Evidence of Status of Compliance:

The superintendent provides the board with adequate information about all administrative actions and decisions that are delegated to the superintendent, but required by law to be approved by the board.

11. The superintendent shall inform the board in a timely manner of the administrative disposition of complaints presented to the superintendent by the board.	In Compliance

Evidence of Status of Compliance:

The superintendent informs the board in a timely manner of the administrative disposition of complaints presented to him by the board.

12. The superintendent shall inform the board in advance of any deletions of, additions to or significant modifications of any instructional programs.	In Compliance

Evidence of Status of Compliance:

Through Learning Services, the superintendent informs the board in advance of any deletions of, additions to, or significant modifications of instructional programs.

13. The superintendent shall inform the board about changes in attendance boundaries.	In Compliance

Evidence of Status of Compliance:

The board-approved Facility Optimization Plan is followed when attendance line changes are contemplated.

14. The superintendent shall inform the board of significant changes in or additions to administrative policies.	In Compliance

Evidence of Status of Compliance:

All changes in and additions to administrative policies are distributed to board members.