

# Horry County Board of Education



## **Facilities Committee Meeting** **Thursday, January 15, 2015**

### **Board members present:**

Neil James, Board Member and Facilities Committee Chair  
Holly Heniford, Board Member and Facilities Committee Member

### **Staff present:**

Rick Maxey, Interim Superintendent  
Bobbi Antonucci  
Edward Boyd  
Daryl Brown  
Jeff Carland  
Carolyn Chestnut  
John Gardner  
Kenneth Generette  
Leann Hill  
Mark Koll  
Dennis McCrary  
Chuck Middlebrook  
Rhonda Snowden  
Greg Sponseller  
Addie Swinney  
Mark Wolfe

### **1. Welcome**

Mr. James called the meeting to order at 4:05 p.m. and welcomed those in attendance.

### **2. Acknowledge Compliance with FOIA**

As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the District Office and distributed to the schools for posting.

### **3. Introduction of New Committee Members**

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Mr. James introduced Ms. Holly Heniford, who was newly elected to the Board of Education and will serve on the Facilities Committee. Mr. James noted that Mrs. Sherrie Todd was also newly elected to the Board of Education and she will be serving on this committee.

**4. Review and Approval of Minutes**

Due to having newly elected Board members serving on this committee, Mr. James was the only continuing committee member present to approve the minutes. Mr. James approved the minutes of the November 24, 2014, and the December 11, 2014, meetings as presented.

**5. OLD BUSINESS**

Scheduling conflict was the Old Business to be discussed and that has been listed under New Business.

**6. NEW BUSINESS**

**A. Introduction of Facilities Staff**

Many of the facilities staff were in attendance and introduced themselves and shared their role with Horry County Schools.

**B. Discussion of Educational Specifications**

Dr. Maxey referenced the Long Range Plan and shared that in order to look at the current status of our buildings and to set benchmarks, we utilized the services of a consulting firm to perform a facilities condition assessment for all of our campuses. The consultant then developed a "report card" for each campus, which included an assessment of the parking lots, playgrounds, athletic fields, and grounds. The Long Term Facility Plan can be reviewed online. Mark Wolfe shared that the Educational Specifications are a result of the long range plan, the District's strategic plan, and what was previously referred to as design guidelines. The Long Range Plan refers to the need for the facilities to be well-planned, well-designed, and well-built. The Educational Specifications help us to accomplish that goal, by providing parameters for those responsible for designing and building our facilities, and to ensure we have safe and efficient environments that are conducive to good learning for the students. There are four basic sections: 1) Principles of School Planning and Design; 2) Design Process Guidelines; 3) Facility Programming; and 4) Additional Guidance. We also use Technical Specifications to help guide us to get our buildings built. This is the technical documents for every component of a building and contain the technical specifications.

**C. Discussion of On-going Facilities Maintenance/Improvements**

Mark Wolfe provided information on the on-going facilities maintenance and improvements. Those include security check-in buildings at four high schools; adding loop roads at Seaside Elementary, Daisy Elementary, and St. James High Schools to help alleviate some of the traffic problems at these schools; replacing vertical expansion joints that are on the buildings and

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caulking around windows to seal these areas; replacing windows at a number of schools; major roof projects at Forestbrook Elementary and Lakewood Elementary Schools; site work at North Myrtle Beach Elementary School; paving parking lots at Green Sea Floyds High School; resurfacing the athletic running track and installing lighting for the track at Conway High School; and athletic storage at St. James High School. Also, we are now tracking work orders through a computerized work order system to keep up with the status of work orders. This system allows us to assign priorities to work orders, with emergency and safety issues being top priority. As we make repairs and replace parts, we do so with more efficient parts when possible.

#### **D. Discussion of Conflict with Facilities Rental Schedule**

Sports tourism has become a big business in Horry County. In an effort to be proactive, we entered into a Memorandum of Understanding with the City of Myrtle Beach. We have found that others wish to use our facilities because we have nice facilities. Now, there seems to be a conflict. We have two entities—the City of Myrtle Beach, who is sponsoring Triple Crown, and The Ripken Experience. Both of these bring in baseball teams during the summer. There are a number of days that The Ripken Experience has requested to use the fields and a number of days requested by Triple Crown. There are six days during the month of July that there are issues with, wherein both groups want to use our facilities. The conflict that has occurred is for the use of the baseball fields at two high schools, being Myrtle Beach High and Socastee High during July. The dates of conflict are July 20 – 22 and July 27 – 29. The City of Myrtle Beach has agreed to release Socastee High, but they want to hold on to Myrtle Beach High. The other conflict is Ripken has historically rented Myrtle Beach High during that time frame for at least the past 6 – 8 years, so they feel somewhat entitled. The Memorandum of Understanding gives sports tourism events first priority after scheduled school events. We need to come up with some type of protocol to determine who can use the facilities. If we go on first come/first serve, that would be the City of Myrtle Beach. If we go on historical use, it would be Ripken. Following discussion of different alternatives, the short-term solution offered is that each entity would use Socastee High for three days and Myrtle Beach High for three days for the dates in conflict. We will need to determine a long-term plan for addressing the use of the fields. The recommendation of the Facilities Committee is to split up the dates in conflict where each gets three days at Myrtle Beach High and each gets three days at Socastee High for this summer, and District staff will work to come up with a recommended plan to avoid future conflicts with scheduling for the long-term, realizing that there could be more than two entities with an interest in using specific sites in the future.

#### **E. Establish Meeting Date to Discuss Current Status of RFQ for New School Construction**

A meeting date to discuss contract issues related to the RFQ for new school construction was set for Wednesday, January 21, 2015, at 4:00 p.m. Due to discussion of contract matters related to the RFQ, the meeting will be in Executive Session.

#### **7. Adjournment**

Mr. James adjourned the meeting at 5:20 p.m.