

GC-3

Policy Type: Governance Culture**Board Job Description**

The board's job is to represent, lead and serve the citizens of Horry County, to govern the organization by establishing expectations for organizational results and quality operational performance, and to monitor actual performance against those expectations.

The board will:

1. Ensure that the **Results** are the dominant focus of organizational performance.
2. Advocate for the organization and the students it serves.
3. Initiate and maintain constructive two-way dialogue with students, staff, parents and the citizens as a means to engage all stakeholders in the work of the board and the district.
4. Develop written governing policies that address:
 - a. **Results**: The intended outcomes for the students served by the organization;
 - b. **Operational Expectations**: Statements of the board's values about operational matters delegated to the superintendent, including both actions and conditions to be accomplished and those prohibited;
 - c. **Governance Culture**: Definition of the board's own work, the processes it will employ and conditions within which it will accomplish that work;
 - d. **Board/Superintendent Relationship**: The role relationship of the superintendent and the board, including the specified authority of the superintendent and the process for monitoring district and superintendent performance.
5. Ensure acceptable superintendent performance through effective monitoring of **Results** and **Operational Expectations** policies.
6. Ensure acceptable board performance through effective evaluation of board actions and processes.
7. Appoint an independent auditor to conduct an annual external review of the district's financial condition and report directly to the board.

GC-5

Policy Type: Governance Culture**Board Committees**

The board may create committees if they are deemed helpful to assist the board in the performance of its responsibilities. If committees are established, they will be used exclusively to support the work of the board as described in Policy GC-3 and will never be created or used to assist or oversee the superintendent in any operational area.

1. Board committees and other such entities by whatever name created by the board will not be used to direct, advise, assist or oversee the staff. Committees customarily will prepare recommendations for board consideration. Board committees will have no authority over staff and may exercise demands on staff time and organizational resources only to the extent authorized in this policy.
2. Board committees may not speak or act for the board unless specifically authorized. The responsibilities and authority of all board committees are carefully stated in this policy to assure that committees fully understand their duties and extent of authority and to assure that committee work will not usurp or conflict with the board's own authority or conflict with authority delegated to the superintendent.
3. All board committees (except those listed below) are considered to be ad hoc, or temporary. Each committee will be dissolved after the completion of its task or by the specified date. All board committee meetings are subject to the open meetings law.
4. The board will have 3 standing committees: Financial, Facilities, and Human Resources. These committees and the Chair of these committees will be appointed by the Board Chair and approved by the Board. After meeting the committees may elect a new chair of the committee as needed. They will meet at least once each quarter. Each committee will consider their respective roles and may recommend changes to their role to be approved by the full board. The committees will consider:
 - a. Board Governance policy changes. All policy changes will be recommended to and approved by the full board.
 - b. Becoming informed with respective departments, including RFP's for their respective departments as needed.
 - c. Developing any board work plans and scheduling board information as needed.

Adopted: 06-04-07; Revised 01-04-10 Revised 10-24-11; Revised 8-25-14

Monitoring Method: *Board self-assessment*

Monitoring Frequency: *Annually in January*

8. Name new facilities. Before a final vote on naming facilities, the board will contact local community leaders through public notice of a public hearing.
9. Visit schools within board member's district at least once each year (visits will be monitored each year in June). (Revised 01-04-10)
10. Appoint local attendance area advisory boards.
11. Establish millage rates.
12. Determine issues and capital projects to be listed in public referenda.
13. Approve the comprehensive budget.
14. Approve attendance area boundaries. Before a final vote on changing attendance area boundaries the board will contact local community leaders through public notice of a public hearing.
15. Approve all land transactions.
16. Approve funding sources for new programs and/or initiatives added in the General Fund at the time they are approved.
17. Will develop an MOA for sports tourism events.

Adopted: 06-04-07; Revised 01-04-10; Revised 10-24-11; Revised 08-27-12; Revised 8-25-14

Monitoring Method: Board self-assessment

Monitoring Frequency: Annually in January