



Job Title: Head Athletic Trainer

Supervisor: Athletic Director/Principal

Terms of Employment: 220 Days or 190 days + Supplement

Job Summary

Responsible for the prevention, care, and rehabilitation of athletic injuries and administration of all facets of the athletic training room and program.

Essential Duties

1. Establish standard procedures for first aid and emergency care of athletes during practice and games.
2. Provide medical assistance to injured athletes as prescribed by a licensed physician with respect to: evaluating injuries and referring appropriate cases to medical facilities (hospitals, clinics, doctor's offices, etc.); operating therapeutic devices and equipment; fitting braces, guards, and other protective devices.
3. Coordinate the supervision and rehabilitation of injured athletes.
4. Establish recommendations and provisions of appropriate training and conditioning procedures.
5. Administer and supervise the operation of the athletic training room(s).
6. Coordinate the acquisition and maintenance of appropriate consent and physical examination forms.
7. Supervises Assistant Athletic Trainer and other personnel working in the athletic training/sports medicine program as required.
8. Develops emergency procedures for injured athletes and other students injured during interscholastic athletic activities.
9. Monitors progress of injured athletes and advises coaches as to when athletes are safely able to return to play.
10. Provides medical assistance to visiting teams as needed and requested.
11. Perform such other tasks and assume such other responsibilities as may from time to time be assigned.



Other Duties

Responsible for carrying out the policies, rules, and regulations of Horry County Schools and other responsibilities as directed by the principal

Job Specifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Minimum Qualifications (Knowledge, Skills and Abilities Required)

1. Valid South Carolina Teaching Certificate (if hired under Teaching Contract; preferred if hired under full-time Athletic Trainer contract)
2. Completion of a CAATE approved Athletic Training Education Program.
3. Certification as an Athletic Trainer by the BOC.
4. State of South Carolina Certification as an Athletic Trainer.
5. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to walk, sit, stand and reach with hands and arms, stoop or kneel, and crouch. Duties may involve risk resulting from attending to students' behavioral needs.

Additional physical requirements include the following:

- Physically capable of frequently lifting or moving up to 40 pounds;
- Sufficiently mobile to ensure the safety of students;
- Specific vision requirements include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to focus;
- Ability to sit and stand for extended periods of time;
- Manual dexterity for the purpose of using a telephone and data entry;



- Read a computer screen and printed material with or without vision aids;
- Hear and understand speech at normal levels and on the telephone; and
- Speak in audible tones so that others may understand clearly in person and on the telephone

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Duties are normally performed in a school/classroom environment. Duties may be conducted in work-related community settings and/or occasionally performed on study trips away from the school.

Pay Grade: 28-35 based on education level plus a supplement for additional days worked above the 190 for teachers.

[Click Here](#) for Salary Scale

This job description in no way states or implies that these are the only duties to be performed by this employee. The employee will be required to follow any other instructions and to perform any other related duties as assigned by the appropriate administrator or supervisor. Horry County Schools reserves the right to update, revise or change this job description and related duties at any time without prior notice.

Revised 11/14/2012

Athletic Trainers (ATs) are health care professionals who collaborate with physicians to provide preventative services, emergency care, clinical diagnosis, therapeutic intervention and rehabilitation of injuries and medical conditions. Students who want to become certified athletic trainers must earn a degree from an accredited athletic training curriculum.

Outlined below are the domains that athletic trainers must adhere to, and how these domains are addressed within HCS. Currently within HCS there are various contractual days that are worked depending on the individual school.

Domain	Description	Application within HCS
I Injury/illness prevention and wellness protection	Educating participants and managing risk for safe performance and function.	<ul style="list-style-type: none"> -Pre-participation exam / Medical clearance / emergency contacts -Emergency Action Plans and implementation -Preventative rehabilitation / bracing / taping -Parent / Coaches meetings -CPR training for district -Facility safety and inspection -Admin ImPact (Concussion baseline test) -Providing and monitoring proper nutrition and hydration -Inspecting and ensuring proper use of protective equipment
II Clinical evaluation and diagnosis	Implementing standard evaluation techniques and formulating a clinical impression for the determination of a course of action.	<ul style="list-style-type: none"> -Evaluations of athletes injuries during the school day / practices / games -Create a treatment care plan to determine follow up care -Collaborate with team physician
III Immediate and emergency care	Employing standard care procedures and communicating outcomes for	<ul style="list-style-type: none"> -Scheduling EMS coverage -Providing emergency care First Aid / CPR / AED / Splinting / Spine Boarding etc.

	efficient and appropriate care of the injured.	<ul style="list-style-type: none"> -Supervision of athlete at ER -Environmental monitoring (heat / lightning) - Concussion evaluation / monitoring and clearance
IV Treatment and rehabilitation	Reconditioning participants for optimal performance and function.	<ul style="list-style-type: none"> -Rehabilitation / physical therapy / modalities -Practice / game preparation -Sport specific on field rehabilitation
V Administration	Understanding and adhering to approved organizational and professional practices and guidelines to ensure individual and organizational well-being.	<ul style="list-style-type: none"> -Communicate with parents / coaches / doctors -Medical eligibility - HS league audit -Documentation / injury reports / rehab notes - INS claims - Inventory -Policies and procedures -Budget

Role Delineation Study. 6th ed. Omaha, NE: Board of Certification; 2009.

Currently within HCS there are various contractual days that are worked depending on the individual school. Some athletic trainers teach one class, up to a full course load, in addition to the above mentioned athletic training responsibilities