

## **Naming Adjunct Facilities**

### **Reference:**

"Naming Adjunct Facilities," District Policies, p. 266

### **Background Information:**

In recognition of Mr. Terry Lee, retiring 31 year Physical Education Teacher at Lakewood Elementary Schools, for his outstanding support educating students in Horry County, a recommendation is being presented to name the gymnasium at Lakewood Elementary School in honor of his commitment and dedication. He is a pillar of the community whose impacts are beyond measure. As a coach and educator, he has influenced many and is a continuous model of the core values of Horry County Schools.

### **Purpose:**

Review the recommendation for the naming of the gymnasium at Lakewood Elementary School

### **For additional information:**

Contact Kenneth Generette at 488-6765 or [kgenerette@horrycountyschools.net](mailto:kgenerette@horrycountyschools.net)

### **Recommended Action:**

Consider the naming of the gymnasium at Lakewood Elementary School in honor of Mr. Terry Lee

### **Estimated Project Cost:**

Not applicable

## FACILITIES

### Naming New Schools, Mascots, and Colors

1. Naming new schools and determining their mascots and colors is the sole responsibility of the Board. An Ad Hoc Naming Committee will be appointed to suggest possible names, mascots, and colors when the need arises.
2. A new school is defined as one that has never been included in Horry County Schools' list of schools and whose name the Board has never approved. A school built to replace an existing school will continue to be called by its original name and will maintain its original mascot and colors absent Board action to the contrary.
3. If building a new school results in the creation of a new attendance area, the Board will appoint an Advisory Board for the new attendance area before the Naming Committee is appointed.
4. The Naming Committee shall include, but is not limited to, the following:
  - a. The local Advisory Board,
  - b. School Improvement Council members – one from each attendance area (in addition to those serving on the local Advisory Board),
  - c. Student representatives [such as Student Council President(s) and/or Vice-Presidents] from the affected attendance area(s) (this may not be appropriate when naming an elementary school),
  - d. A total of four community leaders from the attendance area(s),
  - e. Principals from the affected attendance area (ex-officio members), and
  - f. District Office representatives (ex-officio members).
5. The Naming Committee will compile a list of possible school names, mascots, and school colors. Mascots that are culturally offensive will not be considered.
6. The Naming Committee will survey students. The surveys will be advisory in nature and are not to be considered as a vote. The results of the survey will be only one factor that is considered.
7. Names to be considered for schools may not memorialize individuals or endorse a cause or an organization.
8. Names to be considered for a school may denote the school's location or geographic area. Names suggested by the natural setting and habitat of the school location also may be considered.
9. When feasible, the District prefers uniformity with names within an attendance area.
10. The Superintendent or a designee shall be responsible for forwarding the Naming Committee's suggestions to the Board for consideration.
11. The Naming Committee must conduct its activities in a manner consistent with the S.C. Freedom of Information Act.

*Legal reference.*

*State.*

*S.C. Code § 30-4-10 et seq – Freedom of Information Act.*

*Revised: 7-1-02; 7-1-06; 7-1-14.*

### **Changing School Names, Mascots, and Colors**

1. Existing school names, mascots, and colors can be changed only as a result of official action by the Board.
2. Requests for renaming schools can be made by the local Advisory Board with the endorsement of the School Improvement Council.
3. Should the Board choose to consider a new school name, procedures outlined for naming new schools will be followed.
4. Requests for changing a school's mascot and/or colors can be made by the local Advisory Board with the endorsement of the School Improvement Council. The Board may choose to consider the Advisory Board and School Improvement Council's request without further community involvement.

*Adopted: 7-1-02.*

### **Naming Adjunct Facilities**

1. Names of adjunct facilities (e.g., football field, baseball field, gymnasium, auditorium, etc.) are the sole responsibility of the Board.
2. Requests for naming adjunct facilities may be made by the local Advisory Board with the endorsement of the School Improvement Council.
3. Adjunct facilities may be named in honor of worthy individuals (living or deceased).
4. The Board may choose to consider the Advisory Board and School Improvement Council's request without further community involvement.

*Adopted: 7-1-02; 7-1-06.*

### **Modification or Construction of Facilities Through the Use of Private Funds**

Approval must be secured through the Office of Support Services prior to the initiation of fundraising for the modification to or construction of facilities on District property. "Modification" includes, but not limited to, adding or changing equipment, furniture, fixed assets (walls, doors, roofs, grounds, etc.), athletic facilities, signage, roads, landscaping, grounds, playgrounds, cosmetic changes (painting walls), and buildings.

Before consideration can be given to proposals for the modification or construction of facilities through the use of private funds, the following issues must be addressed:

1. Complete "Request to Build/Modify Facilities" form;
2. Verify that the project meets all Horry County Schools and South Carolina Office of School Facilities requirements and specifications;
3. Estimate future costs (maintenance, utilities, etc.) that will be incurred by the District if the project is approved;
4. Effect the project would have on Title IX compliance; and
5. Effect the project would have on the equitable provision of facilities among same-level schools.

Any and all modifications that require Board approval, as defined by Board Governance OE-13, must be