

# Horry County Board of Education

## Facilities Committee



## Facilities Committee Meeting Minutes Monday, January 22, 2018

### Board Members Present:

Neil James, Facilities Committee Chairman  
Janet Graham, Facilities Committee Member  
Holly Heniford, Facilities Committee Member  
Pam Timms, Facilities Committee Member  
Sherrie Todd, Facilities Committee Member  
Ray Winters, Facilities Committee Member

Joe DeFeo  
Shanda Allen

### Staff Members Present:

Dr. Rick Maxey, Superintendent  
Velna Allen  
Mary Anderson  
Bobbi Antonucci  
Lisa Bourcier  
Edward Boyd  
Daryl Brown

Joe Burch  
Kenneth Generette  
Leann Hill  
Mark Koll  
Dennis McCrary  
Boone Myrick

### Media Present:

Patrick Lloyd, WMBF  
Megan Miller, WBTW  
Abbey O'Brien, WBTW  
Chris Spiker, WBTW

### Others Present:

Robbie Ferris, FFEP  
Erin Haney, Brandon Agency (FFEP)  
Paul Hughes, Brandon Agency (FFEP)  
Joe Pike, Pike McFarland Hall Associates  
Graham Reynolds, H.G. Reynolds  
Jeffrey Reynolds, H.G. Reynolds  
Helen Smith  
Christian Sichitano

*As required by SC Law 30-4-80, local news media were informed of the date, time, place, and agenda of this meeting. Copies of the agenda were posted at the District Office and distributed to schools for posting.*

### Review and Approval of Agenda

Mr. James requested that item 5E - Socastee Middle School Move-in Schedule be moved ahead of the Draft Five-Year Plan discussion, and the agenda be renumbered accordingly. Mr. Winters moved to approve the agenda as modified. Ms. Graham seconded the motion. All voted in favor of approving the agenda. Motion passed.

## **Review and Approval of Minutes**

Mrs. Graham moved to accept the minutes of February 20, 2017, as presented. Ms. Timms seconded the motion; all voted in favor. Motion passed.

## **Construction Projects Update**

### **Punch-list Update for Ten Oaks Middle School, St. James Intermediate School, and Socastee Elementary School.**

Mr. Ferris updated the Committee on the outstanding punch list items at Ten Oaks Middle School, St. James Intermediate School, and Socastee Elementary School. He explained that the majority of the work was completed over the winter break, and the remaining 15 items should be completed within the week.

### **Myrtle Beach Middle School and Socastee Middle School**

Myrtle Beach Middle School's punch list is ongoing, Mr. Ferris said, emphasizing that they are working nights and weekends when the students are not in the building.

Mr. Ferris explained that the overhead inspection process is underway at Socastee Middle School with the next inspection scheduled for January 31<sup>st</sup>. He noted that while they had hoped for an early completion, the contractual completion date in mid-March is more likely.

Mr. James said that he had received many inquiries about the lights at Myrtle Beach Middle School that remain on late at night and who is responsible for the expense. Mr. Ferris answered that at this point everything should be in the name of Horry County Schools, and he will confirm that the transition was made. He added that it takes time to "commission" the lights and get them scheduled for the proper hours of use.

### **Midland Elementary School**

Mr. Pike gave a quick summary of the work that has been completed at Midland Elementary School. He noted that the Office of School Facilities has an inspection scheduled later in the week and once that is complete, and the new building is occupied, work can begin on the fire lane/parent drop-off lane and playground. Mr. Pike added that the make-up day in February may impact the move-in date which was scheduled for that weekend.

### **North Myrtle Beach High School**

Mr. Graham Reynolds updated the Committee on the progress of the renovations at North Myrtle Beach High School. Some areas were available to be used by staff and students after winter break. Although paving could not be done during break due to inclement weather, it was done this week and striping is anticipated next week.

Ms. Heniford asked about the schedule for punch list items, especially those she brought to the Superintendent's attention. Mr. Graham explained that they will start on the items quickly.

### **Socastee High School Auditorium Renovation and Funding Update**

Mr. Wolfe explained to the Committee that as discussed before, renovations are required in the auditorium at Socastee High School to address some accessibility issues. Mr. Wolfe asked for the Committee's approval for the architect to complete their work and release the bid through procurement, noting that the project will be about \$363,000. Mr. James confirmed that the funding is from the Sustainment Fund and that full Board approval is not required. Mr. Wolfe answered "yes," the funds were residual, and because the funding was appropriated through the Short-term Plan, it is not required to go before the full Board. Mr. Wolfe further stated the bid would go out mid-spring and work would begin in early June when the school is empty so it can be completed around the time school starts.

### **Additional Funding Needs for St. James High School Fire Alarm Replacement**

Mr. Wolfe detailed the need for additional funding for the fire alarm replacement project at St. James High School. As with other projects, additional code-required upgrades are necessary based on recent discussion with the Office of School Facilities (OSF) and the State Fire Marshal. He requested an additional \$550,000.00 from the Sustainment Fund account.

Members of the committee expressed concern over code-related increases in projects, asking if OSF can provide requirements prior to the start of the project. Mr. Wolfe explained that, unfortunately, it is not possible to do an exhaustive pre-inspection and, as in this case, existing conditions that the code officials note, must be corrected. He explained that other items that were not initially included in the scope of work such as existing teaching stoves and range hoods that were required to be brought up to current code. He emphasized that this estimate should be more than what is required. The Committee agreed to proceed with the additional funding of the fire alarm replacement at St. James High School.

### **Socastee Middle School Move In Schedule**

Mr. Brown explained that in an effort to complete the punch list at the new Socastee Middle School, and accommodate state testing dates, staff is recommending that students remain at their current location for the remainder of the year. He noted that having a move-in date while students are on summer break would allow staff to adequately prepare the school. Ms. Timms added that the community is also in agreement with this recommendation.

### **Draft Five-Year Plan**

Mr. Wolfe presented the Draft Five-Year Plan to the Committee and explained that the executive summary details the many factors that influenced the prioritized project list.

Mr. James clarified that the Carolina Forest attendance zone currently accounts for 21% of the overall HCS student population, and it is forecasted that over the next five years, 75% of the predicted total new growth in the district will be in this area. Mr. Wolfe explained that transportation routes in this zone are an important factor in the new school recommendations. Additionally, he noted that roofing projects across the district are a major concern and priority.

Mr. James asked about deferred projects such as Aynor Middle School and Horry County Education Center. Mr. Wolfe advised the Committee that those particular projects have been brought forward into the Five-Year Plan recommendations, and that an inflation factor of 3% per year has been included in the estimates.

Mrs. Graham inquired about South Conway Elementary School stating that it is an older building that has issues. Mr. James added that while the school is old, it is in good shape. Mr. Wolfe commented that SCES has recently had improvements made to the facility and that, as is typical in nearly all districts, there are always more needs than funding can accommodate.

Mr. James confirmed that athletic facilities were considered in this plan, as well as new buildings and renovation / addition projects. Mr. Wolfe confirmed that the Facility Condition Index that was completed for athletics was included in the Plan being presented. Ms. Timms suggested that strong booster clubs have and should help with athletic facility sustainment projects, calling attention to the many practice fields that are below the educational specification standards.

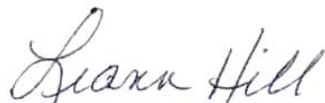
Mr. James and Chairman DeFeo agreed that this item could be added to the Board Retreat agenda scheduled for February 5<sup>th</sup> and requested funding suggestions from John Gardner. Mr. Wolfe acknowledged that the cost estimates provided were generated by staff based upon our most recent construction projects. He suggested that once the final list of projects has been agreed upon, professional cost estimates could be obtained as a way to better confirm the needed funding.

The Committee thanked Mr. Wolfe and the staff for the work they put into the plan and the amount of information it contained.

## **Adjourn**

Ms. Heniford moved to adjourn, seconded by Mrs. Graham; all voted in favor. Motion passed.

Respectfully submitted,



Leann Hill  
Administrative Asst. – Support Services

**Approved:** \_\_\_\_\_